

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
November 3, 2014**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of November 3, 2014 was called to order by Commissioner Huber at 7:30 pm. Four Commissioners were present: Comm. Huber, Comm. Santorelli, Comm. Galvach and Comm. Zullo. Board Accountants John Ur and Maria Bucsanszky were present. Board Attorney Tom Buck was present. Board Clerk Marianne DeSantis was present.

Comm. Nardiello phoned that he may or may not be at the meeting due to an illness in the family.

Reviewed minutes from the October 6, 2014 monthly meeting.

MOTION to accept the October 6th minutes made by Comm. Santorelli, seconded by Comm. Galvach. All in favor 4-0.

TREASURER'S REPORT:

Balance	\$ 639,241.32
Deposit	\$ 7,223.67
Interest	\$ 260.08
Payroll	\$(80,934.30)
Payroll Tax/Adjustments	\$ 8,229.36
Disbursements for the Month	<u>\$(94,924.30)</u>
Ending Balance	\$ 489,582.45

MOTION to accept Treasurer's Report was made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 4-0.

BILLS TO BE PAID: \$ 94,924.30

MOTION to pay the October bills, made by Comm. Galvach, seconded by Comm. Zullo. All in favor 4-0.

Comm. Galvach inquired about Bill 28039 for "SPG Rocks, LLC" for the bounce houses. Board Accountant Bucsanszky confirmed they were paid out of the Fire Prevention Bureau.

MOTION to pay the five additional add on bills, made by Comm. Galvach, seconded by Comm. Zullo. All in favor 4-0.

Comm. Zullo did not vote on Bill 28048 for "Jessica Rizitis".

FIRE OFFICIALS REPORT:

Reviewed the Fire Official's Report.

MOTION to accept the Fire Official's Report made by Comm. Santorelli, seconded by Comm. Zullo. All is favor 4-0.

Comm. Huber read the Resolution to approve transfers from budget line items with excesses be authorized to budget items with insufficient funds.

MOTION to approve certain 2014 budget appropriations that have insufficient balances to meet the 2014 expenditures.

ROLL CALL VOTE:

Comm. Huber – Yes
Comm. Santorelli – Yes
Comm. Nardiello – Absent
Comm. Galvach – Yes
Comm. Zullo – Yes

A representative from Johnson Communications, which provides the phone system for the Township of Woodbridge, presented a proposal for a new phone system. He stated that the current phone system is in a state of despair and is susceptible to water in its current location. The proposal for a new phone system is \$14,179.76. Comm. Huber has the proposal.

CAPTAIN'S REPORT:

Reviewed the Captain's Report.

Captain DeLeo reported that it was a busy month with Fire Prevention.

Captain DeLeo reported that motor vehicle extrication refresher training has been completed and there was a pin job in front of the post office, which they were able to get the person out in 7 minutes.

Captain DeLeo reported that there was a Live Burn at the Middlesex Fire Academy and thanked the Ladies Auxillary for the spread.

Captain DeLeo gave a review of the Fire Prevention activities at School #9, School # 28, School #28 special need classes and The Learning Junction.

Captain DeLeo requested guidance from the Board regarding the following items.

Preventive Maintenance on Engines 2-1 and 2-2.

Answer on Engine 2-1 pump test.

The air conditioning unit on Engine 2-1 since there has been no progress.

Engine 2-3-3 had an electrical failure at the live burn (alternator?).

Obtaining the foam engine from Buckeye. Comm. Santorelli requested that Board Attorney Buck call JIF for contract language for a shared service agreement with Buckeye for the foam engine.

Ebola Training Class – Captain Deleo requested permission to schedule and authorize overtime for a training session at the firehouse within the next two weeks.

MOTION made by Comm. Zullo to authorize overtime for an Ebola training class, seconded by Comm. Santorello. All in favor 4-0.

Scheduling a simulated tank fire drill at Colonial Pipeline.

Discussions regarding stripping and storing the pumper took place.

Evaluation forms for motor vehicle extrications.

Discussions regarding the air bottle situation.

Captain DeLeo suggested a press event with Buckeye.

MOTION to authorize the Captain to get the pump test done made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 4-0. Captain DeLeo will follow up with Sal at Absolute Fire Protection.

Comm. Galvach commended the Captain and the staff for their performance at the Live Burn Drill and said it was admirable that they got the Squirt back to the firehouse without any cost to the Board.

MOTION to accept the Captain's Report made by Comm. Zullo, seconded by Comm. Santorelli. All in favor 4-0.

CHIEF'S REPORT:

Chief reported calls for the month of October for a total of 22 calls and 245 calls for the year.

UNFINISHED BUSINESS:

Comm. Zullo reported that he received quotes for the lights and the phone system.

Comm. Galvach reported that an Avenel Commissioner contacted him to see if the Board would be interested in purchasing a 95 foot aerial which has had extensive repairs.

Comm. Huber reported that he met with the Mayor regarding the following repairs: the roof, entrance door, lights, phone system, storage garage and siding. The Mayor requested estimates for their next meeting and stated that he could get the money from Prologis and Buckeye, as opposed to including a question on the upcoming election for the repairs. The Mayor stated that they would get money for the roof, but would need estimates for the other items.

NEW BUSINESS:

Comm. Zullo stated that he will put the 'satisfactory completed' certification from the NJ State Fire Police in Dave Matyi's personnel file and once he is done with schooling he will take the next step.

Comm. Santorelli stated that the 2015 Budget Workshop is scheduled for Wednesday, November 12 at 7:30 pm.

Comm. Santorelli inquired if there was any movement on the sale of the Squirt. Comm. Zullo will follow up on the website where it was listed for sale. Captain DeLeo did bring the Squirt to the junkyard scale as per the Board's request.

Comm. Santorelli suggested that the First Aid Squad Captain or a representative be present at the Budget Meeting regarding the billing situation. Board Accountant Bucsanszky said they will hold off on the \$389.00 bill until further notice.

Comm. Zullo reported that the water fountain in the hall was not working.

MOTION to enter Executive Session to discuss contract negotiations and a personnel matter at 8:28 pm, made by Comm. Huber, seconded by Comm. Zullo. All in favor 4-0.

MOTION out of Executive Session at 8:48 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session was a personnel conflict and contract negotiations.

MOTION to adjourn meeting at 8:49 pm, made by Comm. Zullo, seconded by Comm. Santorelli. All in favor 4-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

November 3, 2014

Treasurer's Report

BEGINNING BALANCE	\$ 639,241.32
Deposits	7,223.67
Interest	260.08
Payroll	(80,934.30)
Payroll Tax/Adjustments/Transfers	8,229.36
Disbursements for the Month	(94,924.30)
ENDING BALANCE	\$ 489,582.45

2:04 PM

BOARD OF FIRE COMMISSIONERS DISTRICT NO 2

10/30/14

BILL LIST

Accrual Basis

October 7 through November 3, 2014

Date	Num	Name	Memo	Amount
Columbia - Voucher				
10/07/2014	28011	AT&T	Account # 011-293-3370-001 732-636-0894	-55.56
10/07/2014	28012	Elizabethtown Gas	Account # 2202559020 - Firehouse 08/22/14- 09/23/14	-120.29
10/07/2014	28013	UNITED STATES LIFE INSURANC...	Policy #G232321 LIFE INSURANCE 10/7/14 - 01/06/15	-612.60
10/07/2014	28014	MIDDLESEX COUNTY FIRE ACAD...	Fire Officer Training - Harry Triantafillidis	-184.00
10/07/2014	28015	ALBITRON, LLC	RESTORATION & REPAIR - WATER DAMAGE IN FIREHO...	-5,669.02
10/07/2014	28016	FLORAL EXPRESSIONS, INC.	Customer #480 - Sympathy - Huber	-57.95
10/07/2014	28017	MIDDLESEX WATER CO	ACCOUNT #2060200000 - Water Bill 05/21/14 - 08/22/14	-842.95
10/07/2014	28018	Steve White	Balance Due - Pictures	-50.00
10/16/2014	28019	Maureen Comito	To Replenish Petty Cash	-126.38
11/03/2014	28020	Casazza & Ur, Public Accountants, L...	Monthly Fee - October 2014	-2,291.67
11/03/2014	28021	Cooper Electric Supply Co	Performed Checkup & Test Run - Generator	-380.00
11/03/2014	28022	ENFORSYS FIRE SYSTEMS INC	Maintenance Coverage - Incident Reporting System - Decem...	-861.00
11/03/2014	28023	Fords Fire District #7	Dispatch Service - November 2014	-5,520.25
11/03/2014	28024	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-255.68
11/03/2014	28025	Home News Tribune	Account # 099468 - 2013 Audit Synopsis	-211.00
11/03/2014	28026	LIFE INSURANCE COMPANY OF N...	LIFE INSURANCE - 11/15/14 - 01/14/15 GL 009906	-972.95
11/03/2014	28027	MIDDLESEX WATER COMPANY	Hydrant Service for October 2014	-12,642.53
11/03/2014	28028	Racestar	Fuel - September 2014	-116.00
11/03/2014	28029	BRIAN SMALL	Reimbursement - Fire Prevention - 10/7/14	-33.54
11/03/2014	28030	Confires Fire Protection Service LLC	1 - ABC Extinguisher	-42.00
11/03/2014	28031	FORDS MILL SUPPLY	Supplies	-154.64
11/03/2014	28032	LifeSavers, Inc	Defibrillation Pads	-145.76
11/03/2014	28033	PORT READING EXEMPT FIREME...	Annual Stipend	-1,250.00
11/03/2014	28034	ROYAL BATTERY DISTRIBUTOR I...	1 - Building Generator	-95.00
11/03/2014	28035	Comcast of New Jersey	Account #06101 604125-01-4 TV/Internet/Phone	-377.57
11/03/2014	28036	Confires Fire Protection Service LLC	Inspect ABC & CO2 Extinguishers	-222.00
11/03/2014	28037	EHRlich	Commercial Pest General Maintenance Service - Cust# 2389...	-61.55
11/03/2014	28038	LaBuona Pizza	Refreshments - Fire Prevention Week	-65.00
11/03/2014	28039	SPG Rocks, LLC	2 - Bounce Houses for Fire Prevention Open House	-400.00
11/03/2014	28040	Staples Business Advantage	Acct#1054611 Supplies	-55.88
11/03/2014	28041	TURNOUT FIRE & SAFETY INC.	Alterations - Captain Uniforms	-184.09
11/03/2014	28042	AIRTEC SERVICE INC	Heat Start-up 10/9/14	-375.00
11/03/2014	28043	Confires Fire Protection Service LLC	Inspect ABC & CO2 Extinguishers	-552.40
11/03/2014	28044	LADIES AUXILIARY	Reimbursment - Tshirts & Sweatshirts	-375.90
11/03/2014	28045	NAPA Auto Parts of Colonia	Supplies	-59.36
11/03/2014	TEPS	New Jersey State Health Benefits Pr...	Health Benefits & Prescription Coverage - November 2014 I...	-20,218.15
11/03/2014	28046	PSE&G	ELECTRIC BILL	-1,127.20
11/03/2014	TEPS	New Jersey State Health Benefits Pr...	Retiree Health Benefits & Prescription Coverage - November ...	-1,146.90
11/03/2014	28047	Sovereign Bank	2014 Deposit - New Engine Reserve	-35,000.00
11/03/2014	28048	Jessica Rizitis	Website Maintenance - November 2014	-125.00
11/03/2014	28049	Woodbridge Fire District #1	Dental & Vision Coverage - November 2014	-1,887.53
Total Columbia - Voucher				-94,924.30
TOTAL				-94,924.30

3:03 PM

BOARD OF FIRE COMMISSIONERS DISTRICT NO 2

10/30/14

ADD-ON BILLS

Accrual Basis

November 4, 2014

Date	Num	Name	Memo	Amount
Columbia - Voucher				
11/04/2014	28050	ABSOLUTE FIRE PROTECTION CO....	2008 E-One Pumper 2-2 - Air Leak & Volt Gauge Repairs	-2,580.00
11/04/2014	28051	Deluxe	Customer #000044-532500 250 - Voucher Checks	-174.65
11/04/2014	28052	NEW JERSEY FIRE EQUIPMENT CO	1 - Repair/Recharge SCOTT AV4500 Cylinder	-29.72
11/04/2014	28053	Silent Companion Corp	Account #F-2012 Annual Fire Monitoring Fee	-150.00
11/04/2014	28054	SKYLANDS AREA FIRE EQUIPMEN...	12 - Install Patches	-159.00
Total Columbia - Voucher				-3,093.37
TOTAL				-3,093.37

Port Reading Fire Department

Captain's Report- October 3rd – October 29th 2014

Engine 2-1

Existing issue with Fuel gauge inconsistency

Needs pump test for the year 2014.

PM?

Engine 2-2

Replaced quartz light bulb pump panel driver's side.

Replaced expired AED pads for Defibtech Unit

Electronics and Brake issue is activating alarms. Notified Commissioner Galvach on 10-20-14. Called for Absolute apparatus division for an appointment.

10-23-14 Delivered 2-2 to Absolute service.

Absolute service found electrical problem with dual alternator system. Repaired alternators and upgraded system. Found air leak problem with auto bleeder. Plugged leak and will address issue during PM.

10-27-14 On duty personnel with FF Matyi picked up engine 2-2 from Absolute Fire Protection and returned to service 1442.

AMS onboard generator information center is requesting oil and filter change.

PM?

Quint 2-3-3

Existing issues with, Boom, Boom Nozzle control, Switch for horn siren, Shortage of extinguishers, Discharge #4 valve leak, and Hydraulic Fluid from boom now slowly leaking over cab area. Rear Driver's side compartment door jamming from pressure of appliance storage. 10-16-14 Removed ground monitor to alleviate problem.

10-24-14 Used for live burn training. Pump operated without problem. Electrical failure in system during drill. Commissioner Galvach present. Returned to fire station. Needed to charge batteries for electronic shutoff to engage.

10-25-14 Started and put on scale at Buckeye pipeline (Removed most of equipment for a rough estimate) 46520 lbs. Voltage reading under 12 volts on gauge. Tachometer inoperative.

Support Pick-up 2-3-4

Jeff Kotuski modified center console to house light bar switches and PA system. FF Renaldi installed and remounted units.

10-5-14 1042 hours - Chief Norelli used to "Pick something up at Woodbridge". Unknown what it was. 1100 returned..

Chief's vehicle 2-3-1

No information available

Buildings and Grounds

10-3-14 Hall being used for Police promotional class 0830-1200.

Picked up spray bottles, tarp, and hardware for building and trailer repair from Home Depot.

Changed outside sign as per Comm. Zullo.

10-4-14 On duty firefighters found leak in bay area over storage cabinets. (East end of bay) Notified Comm. Zullo.

1430 Roof Contractor checking leak.

Kohler building generator checked. Fluids okay. 480.8 hours to date.

10-5-14 Changed sign as per Comm. Zullo.

On duty personnel attended "Port Reading Day/ Fire Prevention Open House" at School # 9 grounds. 1230-1630.

Changed sign again as per Comm.

10-6-14 Township official picked up generator left at school grounds after Port Reading Day.

Fire Commissioner Meeting hall 1930-2145

10-8-14 Lawn Maintenance being done.

UPS delivered one box from Turnout Fire and Safety.

10-9-14 On Duty Personnel attended new playground dedication for School #9.

Spoke to Public Works Director D. Henry about possible Tree maintenance for Station # 2.

1230 Airtech at Station providing seasonal maintenance and heating unit startup.

10-10-14 Police promotional training class using hall. 0800-1130

DCA/DFS official here looking for Fire Official. Notified FO Small and gave Contact

information.

1140 Cooper electric service technician doing PM on building generator. Reported that unit startup battery needs to be changed. Beyond 7 years old. Notified Comm. Galvach. Will be replacing with battery provided by Royal Batter type 78DT.

1250 Received notice of Port Reading Avenue partial road closure for October 13 and 14 2014. Posted notices in firehouse and notified FA squad.

1300 Found FA Squad Hot Line inoperative in bay area. Notified Comm Zullo.

1427 Carmen Barbato here going over Tree work to be done by Woodbridge Township in the coming week.

10-13-14 On duty personnel repaired exhaust hose elbow for PRA side ambulance. Possible band hose clamp.

Replaced six 8' bulbs in bay area.

1930 Fire Company meeting in Hall.

10-14-14 Microwave in upstairs kitchen (Originally donated by FF Terebetsky) malfunctioned and burned. Comm. Zullo authorized the purchase of a replacement.

0930 Purchased replacement battery 78DT for generator from Royal Battery and Microwave from Home Depot. Replaced both.

1900 Relief and Exempts meeting in hall. Complete at 2015 hours.

10-15-14 0745 Air Deb here providing estimate for additional exhaust hose for Ambulance with Comm. Zullo.

1015 Lawn Maintenance completed

1100 FF's Pereira and Holloway received flu shots at Woodbridge Dept. of Health Center, Authorized by Comm Santorelli.

1130 Architect, Michael V. Testa, at the fire house with Commissioners Zullo and Huber discussing future Capital Improvements to the building and facilities.

1315 Building generator running self-test.

10-16-14 0700 found water fountain in hallway leaking. Notified Comm Zullo.

Woodbridge Township Public Works cut down trees on right of way of Lee Street Parking lot and trimmed large overhanging tree on West Avenue side of Station.

10-17-14 Police promotional class in hall 0730-1200

Woodbridge Township Department of Public Works here grinding stumps behind shed area.

Hall being used by Port Reading Saints Cheerleaders 1800-2000

10-18-14 Delivery of one package from US post office.

10-20-14 WPD using hall 1745

10-22-14 Stored needed equipment from Engine 2-2 in bays while being repaired.
District off mutual aid until 10-27-14. Off time 1100.

Set up tables and chairs for upcoming drill as per Comm Zullo

Contacted Contractors for estimates on building improvements as per Comm Huber.

Filled one SCBA cylinder for WFD.

10-23-14 0900 Majek Construction here to provide estimate.

On duty personnel cleaned kitchen for upcoming drill.

Royal Irrigation here. Winterized lawn sprinklers for fire station. Paid from petty Cash - \$60.00

10-24-14 1030 Albitron Construction here to provide estimate.

Police promotional class in hall

1730-2000 On duty personnel went to special detail at School #9 Oktoberfest and provided lighting.

10-25-14 Kohler building generator checked fluids okay 490.6 hours to date.

On duty personnel received phone call from resident of Spruce Street requesting engine for block party. Comm Huber advised. No engine sent as department was down to one engine at that time and off mutual aid.

10-27-14 Cleaned out supply closet and took filters, bulbs and floor pads to boiler room for storage.

Delivery from Fords Mill Supply – Lysol, roll towels and trash liners.

Confires picked up spent CO2 extinguishers used for fire prevention demonstrations.
Found four (4) viable water extinguishers in storage closet west end of fire station.
Certified by Confires and tagged for use.

1400 Comm Zullo requested tables and chairs be set up for an organization using the hall.

1500 District back on mutual aid for the Township

10-28-14 Basement being used by WPD for CPR training. 1800

10-29-14 Lawn Maintenance

CPR class for WPD in hall 1800-1930

Filled seven (7) SCBA bottles for WFD

Equipment

- 10-3-14 LDH Hose trailer (w/ 7.25" hose) moved outside in lot) after repair and tarp added.
- 10-10-14 Ordered and received headlamps H45654 and drip pans for Engines 2-1 and 2-2 from NAPA Auto Parts.
- 10-13-14 Found two hydrant adapters missing from engines 2-3-3 and 2-2 respectively. Reoutfitted with stock.
- 10-20-14 Replace plastic cover on top of Decon/Supply trailer.
- 10-22-14 Repaired SCBA cylinder s/n# OK89894 from NJ Fire Equipment
- 10-23-14 One Fire Chief Nozzle plastic bail failed during drill from engine 2-3-3. Took out of service and replace with one from stock.
- 10-28-14 Filled six (6) SCBA bottles for WFD. Right station valve handle stripped and inoperative. Tagged out of service. Called Airpower International for repair.

Fuel

- 10-5-14 2-3-1 – 11.153 gallons
- 10-5-14 2-2 -- 32.8 gallons
- 10-5-14 2-1 – 20 Gallons
- 10-9-14 2 Stroke mix 5 gallon Fuel Can - \$13.00
- 10-15-14 2-1 – 19 Gallons
- 10-19-14 2-2 – 33.2 Gallons
- 10-24-14 2-1 – 21.9 Gallons
- 10-24-14 2-3-4 \$54.00
- 10-28-14 2-2 -- 27.5 Gallons

Training

- 10-6-14 Received Incident Management Certification from DCA/DFS for Harry Triantafillidis.
- 10-7-14 1000 On Duty personnel with Lieutenant Triantafillidis attended Meeting at Colonial Pipeline to plan a future drill with their staff and discuss equipment purchase by them for the district.
- 1315 On Duty personnel with Lieutenant Triantafillidis and Port Reading First Aid squad provided Fire Prevention Educational Program and Demonstrations for School #9. 1455 Complete.
- 10-9-14 1315 On Duty personnel with Lieutenant Triantafillidis, FF Delibero and Port

Reading First Aid squad provided Fire Prevention Educational Program and Demonstrations for School #28. 1445 Complete.

10-14-14 1000 On Duty personnel provided Fire Prevention Educational Program and Demonstrations Learning Junction Day Care. 1115 Complete.

FF D. Matyi delivered vehicles for upcoming Motor Vehicle Rescue training refresher. On Duty personnel secured area with caution tape and cones.

10-15-14 1300 On duty personnel participated in Motor Vehicle Extrication refresher training including advanced stabilization methods utilizing Junk Yard Dog Struts simulated on an overturned vehicle in Lee Street Lot.

10-16-14 Received phone call from Chief Norelli advising me that I could not have Extrication drill that was planned for this Evening. He further advised that he had contacted Middlesex County Fire Academy staff other questions about Extrication training. He expressed his opinion on the training and said it should not be held. I told him that I would take it under advisement.

1830 On duty personnel and members of Volunteer Fire Company participated in Motor Vehicle Extrication refresher training including advanced stabilization methods utilizing Junk Yard Dog Struts simulated on an overturned vehicle in Lee Street Lot.

All participants in Motor Vehicle Extrication Refresher Training have and will be evaluated on their requisite knowledge in accordance with NFPA 1006 and 1670 Rescue standards. The following checklist was used by Port Reading Fire Department Level II fire service instructors and is on file with all departmental training records.

Port Reading Fire Department

Participant Evaluation Check sheet

Training Topic: Motor Vehicle Extrication Refresher

Training Date _____

Firefighter _____ DCA# _____

Instructor _____ DCA# _____

Chapter 6 Vehicle and Machinery Rescue (Taken from NFPA 1006)

6-1 General Requirements. The job performance requirements defined in 6-1.1 through 6-1.8 shall be met prior to certification in vehicle and machinery rescue.

6-1.1* Establish "scene" safety zones, given scene security barriers, incident location, incident information, and personal protective equipment, so that action hot, warm, and cold

safety zones are designated, zone perimeters are consistent with incident requirements, perimeter markings can be recognized and understood by others, zone boundaries are communicated to incident command, and only authorized personnel are allowed access to the rescue scene.

(a) *Requisite Knowledge:* Use and selection of personal protective

equipment, traffic control flow and concepts, types of control devices and tools, types of existing and potential hazards, methods of hazard mitigation, organizational standard operating procedure, and types of zones and staffing requirements.

(b) *Requisite Skills:* Selection and use of personal protective equipment, application of traffic control concepts, positioning

of traffic control devices, identification and mitigation of existing or potential hazards, application of zone identification, and personnel safety techniques.

6-1.2* Stabilize a vehicle or machine, given a basic extrication tool kit and personal protective equipment, so that the vehicle or machinery is prevented from moving during the rescue

operations; entry, exit, and tool placement points are not compromised; anticipated rescue activities will not compromise vehicle or machinery stability; selected stabilization points are structurally sound; stabilization equipment can be monitored; and the risk to rescuers is minimized.

(a) *Requisite Knowledge:* Types of stabilization devices, mechanism of vehicle and machinery movement, types of stabilization points, types of stabilization surfaces, authority having jurisdiction policies and procedures, and types of vehicle

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2000 Edition

and machinery construction components as they apply to stabilization.

(b) *Requisite Skills:* The ability to apply and operate stabilization devices.

6-1.3 Determine the vehicle access and egress points, given the structural and damage characteristics and potential victim location(s), so that victim location(s) are considered; entry

and exit points for victims, rescuers, and equipment are designated; flow of personnel, victim, and equipment is considered; existing entry points are used; time constraints are factored; selected entry/egress points do not compromise vehicle stability; chosen points can be made safe; equipment and victim stability is considered; and AHJ safety and emergency procedures are enforced.

(a) *Requisite Knowledge:* Vehicle construction/features, entry and exit points, routes and hazards operating systems, authority having jurisdiction standard operating procedure, and emergency evacuation/safety signals.

(b) *Requisite Skills:* The ability to identify entry and exit points and probable victim locations and assess and evaluate impact of vehicle stability on the victim.

6-1.4 Create access and egress openings for rescue, given basic extrication tool kit, specialized tools and equipment,

personal protective equipment, and an assignment, so that the orderly movement of rescuers and equipment complements victim care and removal, an emergency escape route is provided, the technique chosen is expedient, victim and rescuer protection is afforded, and vehicle stability is maintained.

(a) *Requisite Knowledge:* Vehicle construction and features,

electrical, mechanical, hydraulic, pneumatic, and alternative entry and exit equipment, points and routes of ingress and egress, techniques and hazards, agency policies and procedures, and emergency evacuation and safety signals.

(b) *Requisite Skills:* The ability to identify vehicle construction features, select and operate tools and equipment, apply

tactics and strategy based on assignment, apply victim care and stabilization devices, perform hazard control based on techniques selected, and demonstrate safety procedures and emergency evacuation.

6-1.5* Isolate potentially harmful energy sources, given basic extrication tool kit and personal protective equipment, so that all hazards are identified, systems are managed, beneficial system use is considered, and hazards to rescue personnel and victims are minimized.

(a) *Requisite Knowledge:* Types and uses of personal protective

equipment, types of energy sources, system isolation methods, specialized system features, tools for disabling hazards, and policies and procedures of the authority having jurisdiction.

(b) *Requisite Skills:* The ability to select and use task- and

incident-specific personal protective equipment, identify hazards, operate beneficial systems in support of tactical objectives, and operate tools and devices for securing and disabling hazards.

6-1.6* Establish fire protection, given an extrication incident and fire control support, so that fire and explosion potential is managed and fire hazards and rescue objectives are communicated to the fire support team.

(a) *Requisite Knowledge:* Types of fire and explosion hazards,

incident management system, types of extinguishing devices, agency policies and procedures, types of flammable and combustible substances and types of ignition sources, and extinguishment or control options.

(b) *Requisite Skills:* The ability to identify fire and explosion

hazards, operate within the incident management system, use extinguishing devices, apply fire control strategies, and manage ignition potential.

6-1.7 Disentangle victim(s), given an extrication incident, a basic extrication tool kit, personal protective equipment, and

specialized equipment, so that undue victim injury is avoided, victim protection is provided, and stabilization is maintained.

(a) *Requisite Knowledge:* Tool selection and application, stabilization

systems, protection methods, disentanglement points and techniques, and dynamics of disentanglement.

(b) *Requisite Skills:* The ability to operate disentanglement

tools, initiate protective measures, identify and eliminate points of entrapment, and maintain incident stability and scene safety.

6-1.8 As a member of a team, remove a packaged victim to a

safe area given a victim transfer device, designated egress route, and personal protective equipment, so that the team effort is coordinated, the designated egress route is used, the victim is removed without compromising victim packaging, undue injury is avoided, and stabilization is maintained.

(a) *Requisite Knowledge:* Patient handling techniques, incident management system, types of immobilization, packaging and transfer devices, types of immobilization techniques, uses of immobilization devices, organizational protocols, lifting and moving techniques, and safety.

(b) *Requisite Skills:* Use of immobilization, packaging, and transfer devices for specific situations, immobilization techniques, application of medical protocols and safety features to immobilize, and package transfer and safe lifting techniques

10-17-14 0945 On Duty personnel with Lieutenant Triantafillidis, and Port Reading First Aid squad provided Fire Prevention Educational Program and Demonstrations for School #28 Special Needs Class at Station 2. Clear at 1100

1115 On duty personnel and members of Volunteer Fire Company participated in Motor Vehicle Extrication refresher training including advanced stabilization methods utilizing

Junk Yard Dog Struts simulated on an overturned vehicle in Lee Street Lot.

10-18-14 0900 On duty personnel participated in advanced stabilization methods utilizing Junk Yard Dog Struts simulated on an overturned vehicle in Lee Street Lot.

10-20-14 Met with Mike Mattsson of Buckeye Pipeline to discuss further equipment acquisition and future training. Previously referenced Foam engine may be acquired as a “shared commodity” if legal and liability issues can be agreed upon. Also, obtained permission to use corner lot of Milos and West Ave (Hess Property) for LDH deployment and test.

10-21-14 On duty personnel and members of Volunteer Fire Company deployed, logged and evaluated 1100 feet of 7.25” hose received from Buckeye Pipeline. All equipment is operational.

10-23-14 Annual Live Fire Training at the Middlesex County Fire Academy. All firefighters were in attendance, excepting two (2) that are on current leave of absences.

PORT READING FIRE DEPARTMENT

Live Fire Training Exercise

Training Date: October 23, 2014

Location: Middlesex County Fire Academy, Building 4 Dwelling

Overview:

The Port Reading Fire Department will be conducting live fire training on the above-mentioned

date at the Middlesex County Fire Academy. A crew of approximately 9 career firefighters and

10 volunteer firefighters will attend the session. The session will last approximately 3 hours. All

live fire exercises will be conducted to state mandated guidelines as well as NFPA Standard 1403.

Objectives:

All participants in this training exercise are N.J. Firefighter I certified and fit tested per PEOSHA

Guidelines, pump operators are certified by Port Reading Fire District standards and for this

Exercise each firefighter shall demonstrate proficiency in:

- Advancing both dry and wet hose lines.
- Locating the seat of fires.
- Confining fire to area of origin

- Selecting and using the most effective fire attack method.
- Extinguishing fire.
- Ventilating fire area.
- Search and Rescue
- Thermal Imaging Camera.

Equipment:

Port Reading engines 2-1 & 2-3-3 will be brought to the training area and will supply all equipment

needed such as, hose and nozzles, breathing apparatus, and EMS equipment.

Department Instructors for the exercise:

- Captain Paul Deleo, Level II
- Firefighter/EMT Patrick Renaldi, Level II
- Firefighter Richard Fritsch, Level II
- Firefighter Pete Fizer, Level I

EMS:

The Port Reading Career Department will have Certified EMT members on site during this

Training, to provide aid if needed.

PORT READING FIRE DEPARTMENT

Live Fire Training Exercise

Scenario 1:

The first scenario will be fire on the 2nd floor, where a fire will be located in the front bedroom

A/D corner which shall extending to the rear two bedrooms A/D & B/C corners. Hose heads shall

be placed on the 2nd floor area for search & rescue crews. (Location shall be the discretion of

Instructors) Attack /Back-up crews will advance lines through "A" side of dwelling to the 2nd

floor area. Practice of Horizontal ventilation with use of natural openings combined with the

operation of hydraulic ventilation maybe performed.

Scenario 2:

The second scenario will be a fire in 2nd floor area, rear bedroom A/D corner which shall

extend

To the 3rd floor main area, and small room C/O corner. (Hose heads shall be placed on 3rd floor

and shall be discretion Instructors) for search & rescue crews. Attack and back-up crews will

advance lines from "A" side of dwelling. Practice of Horizontal ventilation with use of natural

openings combined with the operation of hydraulic ventilation maybe performed.

The drill was conducted without problems and all firefighters were evaluated by departmental Instructors. It was determined that all participants have adequately demonstrated requisite knowledge and abilities for the year.

Volunteer Recruitment

A copy of the Volunteer Fire Company By-Laws was received and forwarded to FF Fritsch.

There has been no new applicant activity at this time.

2015 Captain's Request For Equipment and Administrative Needs

One (1) additional Draeger Thermal Imaging Camera UCF 1600 (PAL) \$ 7,499.89 (NJ Treasury Dept. State Bid List.)

16 Foot Rescue John Boat Basic package with lighting, trailer and 25hp motor. \$17,000.00 (Mid-Atlantic Rescue Systems)

Fire House Office space exclusively for the Captain (at the Board's discretion)

Personal computer and printer (not to exceed \$1000.00)

Panasonic FZG-1 Tablet for Engine w/air card \$2600.00 + \$1500 for install and docking station. (Total \$4100.00)

Faithfully Submitted,

Captain Paul DeLeo

Port Reading Board of Fire Commissioners
Fire Prevention Bureau Report
Month of :September- October 2014
Submitted:November 2014

1. Site plans for Month: 0

2. Certifications of Inspections: PSEG Fossil, Race Mini- Mart,Mizco Corp.,Colonial Pipeline,Albaline Paper Products, Prudential Stainless

3. Inspections issued for the month:

4. Fire Permits Issued: 4a.

5. Fire Investigation/follow-up for month: 5a. Man Hours

6. Fire Code Violation fines :

7. Complaints Reports: 0

8. Telephone Conversations w/

8a. Government/State:

Comments for Month: 0

Comment:

Respectfully,



Brian F. Small

Fire Official

RESOLUTION
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2

WHEREAS, the Treasurer of Fire District No. 2 reports that certain 2014 budget appropriations have insufficient balances to meet the 2014 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

From		To	
G-01-C/Captain	\$ 20,000.00	G-01-F/Firefighters	\$20,000.00
H-19-01/Training	2,000.00	H-03-01/Fire Hydrants	1,200.00
H-24-03/Utilities-Telephone	700.00	H-10-03/Audit	100.00
H-24-06/Sewer	200.00	H-12-01/Exempt Firemen	120.00
H-25-01/Office	600.00	H-12-02/Ladies Auxiliary	400.00
H-26-07/Pump-Generator	500.00	H-12-04/First Aid Support	2,000.00
H-23-01/Fire Equipment	<u>820.00</u>	H-24-01/Utilities-Electric	900.00
		L-02-02/Computer Serv	<u>100.00</u>
 TOTAL	 <u>\$24,820.00</u>	 TOTAL	 <u>\$24,820.00</u>

MOTION to accept resolution made by Comm. _____, seconded by Comm. _____, all in favor.

Lewis Huber, President	<u>X</u>	Yes	___	No	
Robert Santorelli, Vice Pres	<u>X</u>	Yes	___	No	
Louis V. Nardiello, 2 nd V.P.	___	Yes	___	No	<i>Absent</i>
Kenneth Galvach, Treasurer	<u>X</u>	Yes	___	No	
Joseph Zullo, Secretary	<u>X</u>	Yes	___	No	

Adopted, November 3, 2014

Date

Kenneth Galvach, Treasurer _____