

**PORT READING BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
PORT READING, NJ 07064  
May 7, 2018**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of May 7, 2018 was called to order by Commissioner Santorelli at 7:30 pm. Five Commissioners were present: Comm. Santorelli, Comm. Galvach, Comm. Zullo, Comm. Nardiello, Comm. Huber. Operations Managers Nisly was present, Board Accountant Maria Bucsanszky was present. Board Attorney Andrew Chambarry was present. Board Clerk Marianne DeSantis was present.

Reviewed minutes from the April 2nd monthly meeting.

Under "Unfinished Business" Comm. Nardiello wanted to acknowledge that he was thanking Dan Nimetz, Joe Zullo and Dave Matyi for the outstanding job they did with the work in the basement.

Comm. Nardiello also paid tribute to Board Accountant Bucsanszky and Operations Manager Nisky, stating that "no words can describe what they mean to this District."

MOTION to accept the April 2nd minutes made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 5-0.

**BILLS TO BE PAID:** \$70,006.83

Comm. Galvach inquired about the Welstead Landscaping Bill 29495 of \$2400.00 for the Spring and Fall Cleanup. Comm. Huber had asked Welstead why the bill was not split in half since the total is \$3200. Welstead indicated that the fall cleanup is not that much and most of the money is needed for the spring cleaning/planting. Comm. Huber will look into other landscaping quotes for next year as per the request of Comm. Galvach.

Comm. Galvach did not vote on Bill 29495 for "Welstead Landscaping".

Comm. Zullo did not vote on Bill 29483 for "Jessica Rizitis".

MOTION to pay add on bills made by Comm. Nardiello for "Port Reading Fire Squad" for the reimbursement for FPB Furniture in the amount of \$4,647.11, "Township of Woodbridge" for fuel First Aid Squad January 1, 2018-March 31, 2018, in the amount of \$1,230.64 and "Port Reading First Aid Squad" for Reimbursement for AED battery, in the amount of \$134.00 and "Staten Arts Photo" for Swearing-In Photos, in the amount of \$250.00, seconded by Comm. Zullo. All in favor 5-0.

**TREASURER'S REPORT:**

Balance	\$ 870,496.41
Deposits	\$ 11,007.63
Interest	\$ 115.90
Payroll	\$( 90,324.50)
Payroll Tax/Adjustments	\$ 742.17
Disbursements for the Month	<u>\$( 70,006.63)</u>
Ending Balance	\$ 722,030.98

MOTION to accept Treasurers Report made by Comm. Zullo, seconded by Comm. Nardiello. All in favor. 5-0.

**CAPTAIN'S REPORT:**

Captain DeLeo thanked the Board for the fruit basket after the passing of his sister-in-law.

Captain DeLeo commended everyone for their professionalism during the house explosion, where there were burn victims.

Captain DeLeo requested that we purchase ten (10) more SBCA cylinders from the same company if the funds were available.

MOTION made by Comm. Zullo to purchase ten (10) SBCA cylinders, not to exceed \$6000.00, seconded by Comm. Nardiello. All in favor 5-0.

Captain DeLeo thanked the Ladies Auxiliary for the refreshments during the structure fire.

Captain DeLeo reported that work will be done on Engine 2-3 on May 18, Strobes N More is working on 2-3-1 and Engine 2-2 has a leaking tank, fill valve and intake needs to be looked at.

Captain DeLeo reported that there will be a Boater Safety Class on May 12 at 8:00 pm and they will need mutual aid.

Captain DeLeo reported that the motor vehicle extrication class is full and on standby.

Captain DeLeo reported that the OSHA gear inspector did not certify sizes and may not match new firefighter.

Captain DeLeo stated that the Boater Safety Class with the Woodbridge Police Department is \$1,000.

Captain DeLeo stated that the sprinklers will be put on in 2 weeks and will be turned on 2 times a week.

Captain DeLeo reported that after working with the town and Operations Manager Nisky, we will be moving forward with the company "Signs by Tomorrow" for the electronic sign. Operations Manager Nisky indicated that they were the lowest bidder and that the town will pay for sign, however, we are responsible for disposing of the old sign. The fire company and EMS will share the sign 50/50 and they will give computer training to set up and maintain the sign. Operations Manager indicated that the sign will be tri-color, with the same specifications, however, they will not be providing the laptop/computer.

Captain DeLeo stated that tickets are available for the 200 Club Award Luncheon on Wednesday, May 23, 11:00 am, where two firefighters will be receiving awards.

Captain DeLeo reported that the new apparatus committee have met and has started to research the new truck. Comm. Zullo indicated that Captains DeLeo and Fritzsich are not asking for anything above what they need.

Captain DeLeo reported that the Safer Grant was filed on April 27 through FEMA, with the help of Board Accountant Bucsanszky.

MOTION made by Comm. Zullo to accept the Captain's Report, seconded by Comm. Nardiello. All in favor 5-0.

### **CHIEF'S REPORT:**

Chief stated that Captain DeLeo provided most of the information in his report.

Chief thanked everyone for working well together with the recent house fire.

Chief stated that training will take place on Saturday, May 12 from 8:00 am- 2:00 pm and inquired about providing breakfast and lunch for the four volunteers that will be on standby with Captain Frisch for six hours. Comm. Santorelli advised the Chief to submit a voucher for food.

Chief reported that there may be a "Drafting Drill" and a drill on Thursday, May 24 with EMS, Medivac and Northstar at School #9.

### **FIRE OFFICIAL'S REPORT**

The Fire Official's report was reviewed.

MOTION made by Comm. Zullo to accept the Fire Official's report, seconded by Comm. Nardiello. All in favor 5-0.

**UNFINISHED BUSINESS:**

Operations Manager Nisky will work with Comm. Nardiello with contact information and pricing from Motorola.

Comm. Huber thanked Operations Manager Nisky for his efforts in getting us the outside sign.

Comm. Zullo reported that he negotiated a new deal with Comcast that will save us \$147.00 a year.

Comm. Santorelli reported that the civil service list has been certified and we are now waiting for a response from the applicants.

Comm. Nardiello thanked the career and volunteers for their efforts during the house fire and was thankful that no one was killed. Comm. Nardiello wanted to keep in mind that it took ten minutes for mutual aid to arrive.

Comm. Zullo stated that the air conditioning unit in the basement was part of the deal with the township.

Comm. Zullo will look into quotes to pave or resurface the parking lot.

MOTION made by Comm. Nardiello to enter Executive Session at 8:11 pm, seconded by Comm. Zullo. All in favor 5-0.

MOTION out of Executive Session at 8:24 pm.

**EXECUTIVE SESSION:**

Matters discussed during Executive Session were the Memorial Day Services, personnel issue and a legal issue.

Comm. Galvach will ask Father Smith if there will be a Mass or just a service at the hall for Memorial Day on Monday, May 28 at 9:00 AM. The Board requested that Captain DeLeo play the bagpipes.

Comm. Zullo will take care of the one name for the monument (Sal Covino).

MOTION to adjourn meeting at 8:25 pm made by Comm. Zullo, seconded by Comm. Galvach. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis  
Board Clerk

10:28 AM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

05/04/18

ADD-ON BILLS

Accrual Basis

May 8, 2018

Date	Num	Name	Memo	Amount
<b>Columbia - Voucher</b>				
05/08/2018	29507	Port Reading First Aid Squad	Reimbursement for FPB Furniture	-4,647.11
05/08/2018	29508	TOWNSHIP OF WOODBRIDGE.	Fuel 1st Aid Squad January 1, 2018 - March 31, 2018	-1,230.64
05/08/2018	29509	Port Reading First Aid Squad	Reimbursement for AED Battery	-134.00
Total Columbia - Voucher				-6,011.75
<b>TOTAL</b>				<b>-6,011.75</b>

**BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2**

**BILL LIST**

April 3 through May 7, 2018

05/03/18

Date	Num	Name	Memo	Amount
<b>Columbia - Voucher</b>				
04/03/2018	29467	THE HARTFORD GROUP BENEFI...	Life Ins Customer#011215320001-2/Pol#734229 April 2018	-281.40
05/01/2018	29505	VFIS	Cust#C18589 Accident & Sickness Policy #VFP 4231-0669E-03 ...	-1,627.00
05/07/2018	29468	ABSOLUTE FIRE PROTECTION C...	2008 E-One Pumper Truck 2-2 Preventative Maintenance	-2,393.13
05/07/2018	29469	AGT Battery Supply	2-10V/2150 Bullard T1 Batteries	-88.93
05/07/2018	29470	Airpower International Inc	Yearly Service Contract 06/2017-05/2018	-169.00
05/07/2018	29471	AT&T	Account # 011-293-3370-001 732-636-0894	-59.08
05/07/2018	29472	Comcast of New Jersey	Account #8499 05 340 0759643-Phone/Internet/TV	-472.20
05/07/2018	29473	EHRlich	Commercial Pest General Maintenance Service - Cust# 238998-...	-66.00
05/07/2018	29474	Elizabethtown Gas	Account # 2202559020 - Firehouse 02/22/2018-03/23/2018	-364.44
05/07/2018	29475	F & S Tire Corp Inc	4 - Tires	-372.84
05/07/2018	29476	FIRETEX	Annual Fire Ext Inspection	-150.00
05/07/2018	29477	Fizer Plumbing & Heating, LLC	Replaced Gas Valve in Basement Kitchen	-255.00
05/07/2018	29478	Fords Fire District #7	Dispatch Service - April 2018	-5,520.25
05/07/2018	29479	FORDS INDUSTRIAL SUPPLY	Supplies	-100.96
05/07/2018	29480	GILL & CHAMAS LLC	Legal Service-April 2018 Meeting	-750.00
05/07/2018	29481	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-251.60
05/07/2018	29482	Hood Pro Services 24	Cleaned Hood, Duct, Fan & Filters	-319.88
05/07/2018	29483	Jessica Rizitis	Website Maintenance - May 2018	-196.00
05/07/2018	29484	LIFE INSURANCE COMPANY OF ...	LIFE INSURANCE - 05/17/2018-06/16/2018 GL 009906	-861.30
05/07/2018	29485	Maria Bucsanszky, E.A	Monthly Fee-May 2018	-2,500.00
05/07/2018	29486	MIDDLESEX WATER COMPANY	Acct # 3046515564-Hydrant Service for April 2018	-12,694.61
05/07/2018	29487	NAPA Auto Parts of Colonia	Supplies	-111.05
05/07/2018	29488	OWEN S. DUNIGAN & CO	Removed & Installed Heater Units	-4,850.00
05/07/2018	29489	PORT READING LADIES AUXILIA...	Palm Sunday Breakfast	-81.18
05/07/2018	29490	PSE&G	ELECTRIC BILL-Summary Account #1301219207	-1,018.56
05/07/2018	29491	RICHARD FRITZSCH	Reimbursement - Shoes	-59.49
05/07/2018	29492	Stone Mountain Printing	100 - Incident Report Forms	-55.30
05/07/2018	29493	Strobes N More	3-Millennium Mini & 1- SNM ESWITCH for 2-3-1 Dodge Durango	-608.96
05/07/2018	29494	Welstead Landscaping	2018 Spring & Fall Clean Up	-2,400.00
05/07/2018	29495	William Stamato	Reimbursement - Shoes	-100.00
05/07/2018	29496	Woodbridge Fire District #1	Reimbursement -Health Benefits-Dental/Vision May 2018	-1,930.50
05/07/2018	29497	ABSOLUTE FIRE PROTECTION C...	2001 E-One Pumper Truck 2-1 Preventative Maintenance	-2,852.42
05/07/2018	29498	FORDS INDUSTRIAL SUPPLY	Supplies	-118.97
05/07/2018	29499	NAPA Auto Parts of Colonia	Supplies - BEP Bulb	-68.58
05/07/2018	29500	Strobes N More	2-Rear 360's for Engine 2-1	-279.98
05/07/2018	29501	NAPA Auto Parts of Colonia	Supplies - BEP Blub	-68.58
05/07/2018	TEPS	New Jersey State Health Benefits ...	Retiree Health Benefits - 05/01/2018 - 05/31/2018 ID#146900	-1,363.26
05/07/2018	TEPS	New Jersey State Health Benefits ...	Health & Prescription Benefits - 05/01/2018 - 05/31/2018 ID#14...	-23,685.68
05/07/2018	29502	THE HARTFORD GROUP BENEFI...	Life Ins Customer#011215320001-2/Pol#734229 May 2018	-281.40
05/07/2018	29503	Daniel Eagan	Installed 3 Light Bars on Dodge Durango (2-3-1)	-150.00
05/07/2018	29504	Jan. Rasimowicz	Uniform Boots	-100.00
05/07/2018	29506	Elizabethtown Gas	Account # 2202559020 - Firehouse 03/23/2018-04/24/2018	-329.10
Total Columbia - Voucher				-70,006.63
<b>TOTAL</b>				<b>-70,006.63</b>

BOARD OF FIRE COMMISSIONERS  
DISTRICT NO. 2  
P.O. BOX 207  
PORT READING, NEW JERSEY 07064

May 7, 2018

Treasurer's Report

BEGINNING BALANCE	\$	870,496.41
Deposits		11,007.63
Interest		115.90
Payroll	(	90,324.50)
Payroll Tax/Adjustments/Transfers		742.17
Disbursements for the Month	(	<u>70,006.63</u> )
ENDING BALANCE	\$	722,030.98

# Port Reading Fire Department



## ***Captains Report- March 30<sup>th</sup>, 2018- May 3<sup>rd</sup>, 2018***

### **Engine 2-1**

3-31-18 Received Email from Absolute. PM Complete, pump packing replaced. Ready to be picked up. Motor for booster reel burned out. Absolute Fire Protection will send an estimate for replacement. C6 notified C8 via email so the engine can be switched out on Monday April 2.

**\*\*\*4-09-18 1900 New apparatus committee meeting held \*\*\*\*\***

4-3-18 ODP picked up from Absolute.

Booster line reel motor burnt out. Must use hand crank.

4-13-18 Received quote from Absolute Fire Protection for mirror repair and booster reel motor replacement. Forwarded to Commissioner Galvach.

- Rearview Mirror motor inoperable – P&L for replacement = \$445.00
- Booster Reel Motor inoperable – P&L for replacement = \$1,375.50

4-23-18 Rear 360 warning light not working. Motor and mount rotted out. Ordered two new led replacements.

4-26-18 ODP replaced 1- 360 warning light with one of the retained ones from Engine 2-2. Placed other in cabinet as spare.

### **Engine 2-2**

4-2-18 ODP added 3 quarts oil.

4-12-18 ODP Dropped off at Absolute Fire Protection for PM and Pump test

4-17-18 ODP Picked up from Absolute Fire Protection Back in Service.

4-26-18 ODP Changed out rear 360 rotators with new LED ones and retained old ones for repair to Engine 2-1's

4-27-18 ODP added 1 length of 5" hose from rack.

### **Engine 2-3**

3-31-18 Repositioned to Bay #5



4-3-18 ODP dropped off at Absolute for PM service.

4-12-18 Returned to service and to Bay #1

4-30-18 ODP replaced integrated PASS device batteries on two SCBA

**Support Pick-up 2-3-4**

4-2-18 ODP installed plow for pending snow event.

ODP removed plow.

4-3-18 Placed order with Napa Auto for 2 back up bulbs.

Received order from Napa placed earlier.

**Chief's vehicle 2-3-1**

4-10-18 ODP renewed inspection (passed).

4-13-18 Ordered and installed back up alarm bulbs

4-17-18 1050 2410 & VFF#125 went to Absolute to pick up Engine 2-2.

4-23-18 ODP Placed new light bars on roof and marked for future install.

4-29-18 D. Eagan here installing new light bars and switch.

**Fire Prevention vehicle 2-3-6**

**Fire Prevention vehicle 2-3-7**

**Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailer**

**LDH Box Trailers**

**Buildings and Grounds**

3-31-18 ODP Washed all vehicles and bay floor.

4-1-18 1323 Commissioner Nardiello here reviewing issues to go over at upcoming Commissioner meeting.

1400 ODP adjusted height of flag pole in meeting room to a more uniform standard as per Commissioner Zullo.

4-2-18 Notifications to County officials for Confined Space work in Fire District.

ODP plowing and shoveling a mix of snow/slush.

Phone call received inquiring about renting the Hall. Forwarded contact info to Commissioner Zullo.

Received phone call from Commissioner Zullo regarding heating units being delivered on Tuesday April 3, 2018 and an equipment lift on the following day, Wednesday.

Individual dropped off envelope address to EMS Chief. ODP placed in squad mail box.  
1930-2030 Commissioner's meeting in Hall.

4-3-18 Delivery from South Amboy Plumbing for Dunnigan Plumbing. Placed in bay.

4-4-18 Dunnigan Plumbing working on heating units in bay.

Commissioner Zullo here checking on progress with plumbers.

VFC Treasurer here, meeting with Commissioner Zullo.

Heating units replaced and operating in bay.

VFC Treasurer here picking up left over PRFA flowers

4-5-18 Filled 5 SCBA bottles for District 1.

UPS delivery from FF1.

Sunbeam picked up scissor lift used by Dunigan Plumbing.

4-7-18 ODP Washed all vehicles and bay floor.

4-9-18 Woodbridge Police Traffic Maintenance here to pick up FA-15.

Ehrlich Pest Control servicing building.

Lawn Doctor servicing lawn.

Received Certification - test results for compressed air system from Airpower. Passed, posted results on unit and copy on file.

1900 Meeting with the new apparatus committee held in Hall. Present was: Career Division Members C-6, C-8, 2-4-5 and VFC Chief.

4-12-18 0930 ODP Picked up fire incident reports from Stone Mountain Printing

4-13-18 ODP organized large shed and placed Commissioner files, that were temporarily stored in shed due to construction, back in Commissioners office. ODP, also, recovered roof prop and stored plow and snow blower for season. Fuel Stabilizer added to snow blower.

1230 Received call from Comm Galvach that Woodbridge Fire District #1 was supposed to provide community outreach to School #28 in Fire District #2, unbeknownst to us. Fire District #1 was unable to provide. District #2 was never contacted by School #28 but called District #5 for Community Outreach who then responded and provided in our fire district again unbeknownst to us.

1300 Delivery received from UPS of more uniforms

1330 2-1 and 7-2-7 provided community outreach and assisted School #9 with science education program.

4-14-18 ODP Washed all vehicles and bay floor.

4-16-18 Commissioner Zullo, VFC Treasurer and VFF #125 meeting in firehouse.

UPS delivery, 1 small box for EMS Chief, texted and placed on squad's mail box.

C-8 was notified by Squad ODP that there were feces in and around the basement toilet (C-8 checked), notification made to Commissioner Zullo. ODP cleaned up.

4-17-18 0930-1050 C6 met with Jeffrey Mayerowitz, grant writer from Woodbridge Township, to go over SAFER Grant application.

0900 ODP Discarded hazardous materials of old motor oil and driveway sealer at Woodbridge township recycling and sanitation.

ODP Found ants on West Avenue side of hallway. Called Ehrlich pest control; to respond 4-18-18.

C6 ordered emergency lighting bars for 2-3-1

1800 VFF#125 Detailing 2-3-1

4-18-18 C6 0930 sent completed requested documents and supplemental information to Grant Writer.

1121 C6 sent email to Comm. Huber requesting status of Landscaper's spring clean up and initial cut and trim.

1323 Commissioner Zullo and VFC Treasurer here meeting with town historian in basement.

1335 Ehrlich pest control here treating for Ant infestation near all hallway doors.

1340 UPS Delivery received from Strobes and More. Emergency Lighting for 2-3-1. notified Commissioners and contacted installer for a price.

1531 Received notification from Comm. Huber that landscaper will be here later in the week, weather permitting.

4-19-18 0836 Welstead Landscaping here doing spring cleanup.

0930 C6 picked up ordered threshold from Linden Home Depot. Notified 2-0-1 and 2-3-7.

1900 Middlesex County Fire Police meeting in hall.

4-20-18 0830 Boards Accountant here going through RTK files with FF 242.

ODP throwing out boxes of papers that Commissioner Zullo requested and storing certain ones in the shed to be shredded later.

OSHA Coordinator checking gear throughout day.

Commissioner Nardiello issued and signed for new key for Commissioner's Office.

Requested by Commissioner Zullo for the ODP to make 2 copies of the Commissioner's room door key. Request filled.

Commissioner Zullo and VFC Treasurer here talking with CFF 242.

1310 C-8 issued verbal warning to CFF for hollering and cursing at a Fire Commissioner. Verbal warning issued, notation in FF's file.

1410 Confires here for squad.

4-21-18 ODP Washed all vehicles and bay floor.

4-22-18 0950 Removed Open House and Garage sale signs from property.

4-23-18 1152 WB Mason delivered furniture under S. Weber for Fire Prevention. FO Small notified and responded.

1900 Democratic Club meeting in hall.

4-24-18 0900-1400 ODP with Engine 2-1 assisted fire investigators at 121 Vernon with debris clearing.

1300 FedEx delivery received from Strobes and More for replacement 360's for inoperative ones on Engine 2-1.

1545 Commissioner Nardiello here getting information on mobile radio units.

4-26-18 Updated VFC address and phone number list. Placed a copy in the Fire Commissioners Office.

1210 Delivery from Fords Mill, 1 case toilet paper.

1230 Commissioner Nardiello stopped in firehouse.

1310 Fed Ex delivery, 1 box for PRFA Chief. Received and signed for by himself.

4-27-18 0815 Commissioner Huber dropped off a package for CFF 2-4-5.

1018 Fax for PRFA received from KPN Services, placed in PRFA mail box in hallway.

1357 C-8 noticed rear passenger tire on FA-14 going flat. Text sent to PRFA Chief regarding tire. Text received.

1600 C-8 was informed by the Squad ODP of their exposure to a patient that tested positive for Scabies. C-8 Immediately notified the Districts OSHA / Right to Know Coordinator, Commissioner Santorelli and C-6.

4-28-18 ODP Washed all vehicles and bay floor.

4-29-18 ODP discarded broken exercise equipment and swept, mopped weight room floor and cleaned mirrors.

1230 EMS-Chief here setting up for party in hall.

4-30-18 ODP cut lawns due to high growth.

1400 Ferrara fire equipment brought demo model of engine for review.

1430 Commissioner Nardiello here going over radio models.

Pair of shoes returned for larger size for CFF #2-4-2.

5-2-18 ODP finished cutting lawn behind the dumpster and across the street.

1230 Commissioner Nardiello stopped by Fire headquarters.

### **Fuel**

4-10-18 Engine 2-2 21.517 gallons.

4-15-18 Engine 2-3 15.174 gallons.

Support Unit 2-3-1 11.197 gallons.

4-18-18 Engine 2-2 21.285 gallons

4-23-18 Engine 2-1 24.341 gallons

4-28-18 Engine 2-2 23.238 gallons.

### Training

4-14-18 ODP checked new knox box location for 191 Blair rd. and FDC.

4-15-18 ODP checked new knox box location for 191 Blair rd. and FDC.

*\* While the ODP was in the sprinkler room, the fire alarm panel read trouble and was beeping. Made notification to District #2 Fire Inspector via phone of our observation. Inspector said he will handle\**

4-16-18 ODP checked new knox box location for 191 Blair rd. and FDC.

*\* While the ODP was in the sprinkler room, the fire alarm panel read trouble and was beeping. Made notification to District #2 Fire Inspector via phone of our observation. Inspector said he will handle\* (Same as 4-15-18).*

4-26-18 1900-2100 VFC Drill – 95 gpm Foam eductors, setting up, operating and maintenance.

4-30-18 C6 sent application to MCFA for MVX operational for VFF#125 and #127.

### Equipment

4-9-18 VFF#116 Resigned and returned gear and pager, Turnout coat, pants, gloves, hood and mask. Placed in Gear closet.

4-16-18 Ordered 10 Superpass 5 PASS devices through Grace Industries pre-approved by BOFC.

4-18-18 C6 replaced Engine 2-2's AED main and 9-volt battery with one received from EMS Manager. They will order a new one and will be invoicing the Board of fire Commissioners.

4-27-18 0920 Approved here calibrating gas meters from Engines 2-1 & 2-2.

ODP exercised North Star pumps.

Officially,

Captains

Paul DeLeo & Rich Fritsch

**Port Reading Board of Fire Commissioners**  
**Fire Prevention Bureau Report**  
**Months of : March-April 2018**

1. Site plans for Month: 0

2. Certifications of Inspections: Blackheart Crossfit, Pete's Auto Sales, Learning Junction, Alexis Hair Salon, Carmen's Pizzeria, Prudential Stainless, Essex Coating.

3. Inspections issued for the month:

4. Fire Permits Issued: 4a.

5. Fire Investigation/follow-up for month: 5a. Man Hours

6. Fire Code Violation fines :

7. Complaints Reports:

8. Telephone Conversations w/

8a. Government/State:

Comment:

Respectfully,



Brian F. Small  
Fire Official