

**PORT READING BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
PORT READING, NJ 07064  
May 5, 2014**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of May 5, 2014 was called to order by Commissioner Huber at 7:30 pm. All Five Commissioners were present: Comm. Huber, Comm. Santorelli, Comm. Nardiello, Comm. Galvach and Comm. Zullo. Board Accountants John Ur and Maria Bucsanszky were present. Board Attorney Tom Buck was tardy. Board Clerk Marianne DeSantis was present.

Reviewed minutes from the April 7, 2014 monthly meeting.

Comm. Nardiello stated for the record that Sal from Absolute Fire Protection has submitted itemized bills in the past, but the Board has requested computerized billing moving forward so that it is legible.

Comm. Nardiello stated for the record that he voted on the appointment of the Fire District Operations Manager as a consultant position, with reservations to revisit in the future. Comm. Nardiello stated we have a lot to learn from the new Director.

MOTION to accept the April 7th minutes made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 5-0.

**TREASURER'S REPORT:**

Balance	\$ 459,276.76
Deposits	\$ 8,367.00
Interest	\$ 318.10
Payroll	\$( 66,023.53)
Payroll Tax/Adjustments	\$ 1,972.33
Disbursements for the Month	<u>\$( 62,130.66)</u>
Ending Balance	\$ 459,276.76

MOTION to accept Treasurer's Report was made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 5-0.

**BILLS TO BE PAID:** \$ 62,130.66

Comm. Galvach stated that he was not contacted regarding Bill 27848 for "International Tire & Parts" for \$680.18 for the Durango. The Chief responded that he sent texts and only heard from Comm. Zullo who said to submit the bill. Comm. Galvach stated that as the Chairperson he needs to be aware of these repairs.

Comm. Zullo abstained from Bill 27823 and Bill 27824 for "Jessica Rizitis".

Comm. Galvach inquired about Bill 27834 for "Derek Kraese" for \$270.00, which was for the old saw that was repaired.

Comm. Nardiello reported that Bill 27831 for "Absolute Fire Protection" for repairs are itemized.

MOTION to pay April bills, made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 5-0.

MOTION to enter Executive Session to discuss personnel items and to meet with the Fire District Operations Manager.

MOTION out of Executive Session at 8:55pm.

### **EXECUTIVE SESSION**

Matters discussed during Executive Session were personnel business and the duties of the Fire District Operations Manager.

MOTION by Comm. Santorelli to proceed with the hiring process of candidate, seconded by Comm. Nardiello. All in favor 5-0.

### **ACTING CAPTAIN'S REPORT:**

Comm. Nardiello stated that the items from "Absolute Fire Protection" have been itemized.

Comm. Zullo will address the Acting Captain regarding the heat in the basement.

MOTION to accept the Acting Captain's Report made by Comm. Zullo, seconded by Comm. Santorelli. All in favor 5-0.

### **FIRE OFFICIAL'S REPORT:**

Reviewed the Fire Officials Report.

MOTION to accept the Fire Official's Report made by Comm. Nardiello, seconded by Comm. Santorelli. All in favor 5-0.

### **CHIEF'S REPORT:**

Chief reported calls for the month of April for a total of 30 calls and a total of 117 calls for the year.

Chief requested the use of the pick- up truck for the "Boot Drive" on Saturday, May 10.

**UNFINISHED BUSINESS:**

Comm. Zullo reported that he met with Mike from the Township and the phone system is not good and that the one panel is fried from condensation and rain.

Comm. Zullo reported progress regarding the roof and the insurance.

Comm. Nardiello reported that the onboard compressors need to be addressed.

Comm. Santorelli stated that new members have joined the Ladies Auxillary and the next meeting will be Wednesday, May 7, 2014.

Comm. Galvach reported that he spoke to the Plant Manager at Buckeye regarding their request for some equipment, but has not received a returned call.

Comm. Huber reported that the bell is back and is requesting that it be installed for Memorial Day.

**NEW BUSINESS:**

MOTION to certify the Captain's List, made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 5-0.

Comm. Zullo will look into the 2 ½ inch hose that is needed.

Comm. Nardiello reported that he would look into the repair of the intake relief valve.

Comm. Zullo will take care of the names on the monument for Memorial Day.

**TAXPAYER COMMENTS:**

Local 290 Second Vice President Michael Mastandundo, congratulated Mr. Nisky on his new position and stated that the Union is there to cooperate and answer any questions. Mr. Mastandundo thanked the Board for certifying the Captain's list and moving forward with the hiring process.

MOTION to adjourn meeting at 9:12 pm made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis  
Board Clerk



BOARD OF FIRE COMMISSIONERS  
DISTRICT NO. 2  
P.O. BOX 207  
PORT READING, NEW JERSEY 07064

May 5, 2014

Treasurer's Report

BEGINNING BALANCE	\$ 459,276.76
Deposits	8,367.00
Interest	318.10
Payroll	( 66,023.53)
Payroll Tax/Adjustments/Transfers	1,972.33
Disbursements for the Month	( <u>62,130.66</u> )
ENDING BALANCE	\$ 341,780.00

**Port Reading Board of Fire Commissioners**  
**Fire Prevention Bureau Report**  
**Month of :March 2014**  
**Submitted:April 2014**

1. Site plans for Month: 0
2. Certifications of Inspections: The Learning Junction, Dannys Automotive, Port Reading Krauszers, Club Nails.
3. Inspections issued for the month:
4. Fire Permits Issued: 4a.
5. Fire Investigation/follow-up for month: 5a. Man Hours
6. Fire Code Violation fines :
7. Complaints Reports: 0
8. Telephone Conversations w/                      8a. Government/State:

Comment:

Respectfully,



Brian F. Small

Fire Official

Acting Fire Captain, P. Renaldi

April 2014

### Cover Report Repairs & Highlighted Issues

#### Engine 2-1

- Micro Max 4-way gas meter OOS being Serviced
- On board air compressor not working, (Using Houseline).
- Chain Saw from 2-2 moved to this apparatus
- 04/04/14 K-12 saw return from repairs placed back in service.
- Style 10 intake (Driver Side) leaking, looks like large piece of gasket damaged. (Request to purchase new unit and repair this unit.)

#### Engine 2-2

- On board air compressor not working, (Using Houseline).
- New Chain saw placed in service
- Installed New Blitz Fire Deck Gun Mounted on Apparatus.

#### Squirt 2-3-3

- Back in Service (Temporary) being used as engine only.

#### Hose Testing completed on April 9, 2014, all damaged hose listed below:

- 2-3-3 Short 100' of 5" hose and 50' of 2 ½" hose, 200' of 1 ¾" and 100' of 2 ½"
- 300' of 5" hose from stock
- ALL stock hose has been placed on apparatus, No hose in stock at all.

Letter from County Board of Chosen Freeholders/Fire Marshal's Office for our Department services rendered at the Keasbey Fire. (Letter Attached)

**Acting Captain, P. Renaldi Report  
Board of Fire Commissioners District 2  
April 2014**

Date	REPAIRS-ISSUES-DETAILS
03/29/14	Matt here working on router issue.
04/01/14	Uniforms ordered, Commissioner Santorelli advised.
04/02/14	Weekly generator operation 470.9 hrs.
04/02/14	Molding on side of bay door of engine 2-1 bay broken, looks possible from exhaust system hitting it.
04/02/14	Comcast here working on internet lines, coming here from Woodbridge PD, Commissioner Zullo advised.
04/02/14	Found water in center light fixture in hallway.
04/03/14	Roofer and Insurance company here on roof, commissioner Zullo advised.
04/04/14	Commissioner Zullo here with township phone repairman.
04/04/14	K-12 saw from 2-1 returned from repairs and placed back in service.
04/05/14	Door roller on 2-1 bays broken Commissioner Zullo advised and requested I call Edison Door for service call.
04/06/14	Tour 3 reported found heat on "High" is basement.
04/06/14	Tour 3 reported volunteers reported 2-3-4 died on turnpike entrance and had to jump-start. Light Bar was left on with engine off. Request to have light bar replaced with an LED style to reduce load on vehicle.
04/07/14	UPS delivery.
04/07/14	Requested by Commissioner Zullo, to advise tour 4 on their whereabouts on Sunday shift and requested information for commissioners Meeting.
04/07/14	Edison Door here replacing rollers in door.
04/08/14	UPS Delivery.
04/09/14	Fail safe here to test Department hose. 2-3-3 short 100' of 5" hose and 50' of 2 ½" and 200' of 1 ¾" and 100' of 2 ½" and 300' of 5" from stock.
04/09/14	Found bale from 2 ½" nozzle broken after hose testing called owner of fail safe stated he would make good on new bale form nozzle
04/09/14	Attending meeting at Colonial Pipeline about drill, received new Blitz Fire Deck Gun as a donation to the Fire District.
04/09/14	AirTec here checking AC units for season.
04/09/14	Uniform pants received from UPS delivery.
04/09/14	Old 5" hose was approved to remove from firehouse, approved by Commissioner Santorelli and Huber.
04/10/14	Ordered two cases of paper towels and two boxes of latex gloves from Brown's hardware
04/10/14	Brown's hardware called about invoice, forward call to Maria
04/11/14	Max brown delivery of paper towels.
04/12/14	Generator weekly test 472.5 hrs.
04/13/14	Issued XL pair of gloves to Dan Eagan
04/13/14	FF V. Pereira called stated he has doctors appointment will be in after appointment, Commissioner Zullo advised while he was on phone.
04/14/14	FF V. Pereira reported back to work light duty.
04/15/14	Joe Nisky here meeting with Commissioner Zullo & Huber
04/16/14	Joe Nisky here meeting with Commissioner Nardiello
04/17/14	Mounted Blitz Fire on engine 2-2.
04/17/14	Township phone repairman here checking phone service, determined bad board in system and will need new system installed. Johnston Communications will provide



**Acting Captain, P. Renaldi Report  
Board of Fire Commissioners District 2  
April 2014**

	quote for new system.
04/18/14	Police using hall for class.
04/19/14	Weekly generator test 473.3
04/20/14	Replaced bulb in vector pod light bar of 2-1 Bulb # H-1
04/21/14	Checked K-12 saw from 2-2, cord extended but usable, Placed back on 2-2 in service should be checked out by repair company.
04/22/14	Tour 3 report found heat left on in basement , with no one down stairs.
04/23/14	Received call from Tour 4 reporting door bay clicker for 2-1 not working.
04/24/14	Filled (8) SCBA bottles for NJDOC
04/24/14	Filled (3) SCBA bottles for Woodbridge FD
04/25/14	Edison Overhead Door called again for controller issue with bay door for 2-1
04/25/14	Edison Overhead Door Here 10:30 am working on bay door controls, Tech stated need new control button or possibly board will be back tomorrow 04/26/14 to finish up. Left 12:15pm
04/25/14	21:07 Mutual Aid Requested for District 4, DJ Norelli stated he has approval from a Commissioner and advised me to call (2) career men in on recall, request due to no manpower available. Recall placed FF Terebetsky and FF Deleo accepted, engine to scene with FF Fizer, Acting Capt Renaldi, FF Eagan, FF Trainantafillidis, Engine 2-1 involved in pumping relay from FDNY Marine 9 Fire Boat, manpower manning deck guns on "A" side of building large body of fire.
04/26/14	02:46 hrs manpower call made for volunteers and no answer, Dj Norelli requested full recall page for Career Man, approved by Commissioner Santorelli, no answer
04/26/14	09:58 Hrs manpower call made (1) volunteer and recall placed approved by Commissioner Santorelli, no answer.
04/26/14	Engine 2-1 released from District 4 Keasbey at 16:21 hrs had all manpower flush out discharges and intakes and drains do to pumping relay involving salt water., determined leak coming from driver side intake, gasket has large "chunk" missing repair needed in style 10 intake ASAP.
04/26/14	Generator test 0473.9 hrs.
04/27/14	Hall being used fire company attendant D. Matyi
04/28/14	Replaced bulb in overhead driver's side light, and mid under shelf light on passenger side panel both bulbs # 1156
04/28/14	13:45 hrs Lawn Doctor here applying treatment to lawn.
04/28/14	2-3-4 for fuel 23.1 gallons, and filled 5 gallon gas can and 2 gallon gas can for oil/gas mix.
04/28/14	Union trial board hearing in meeting room.
04/29/14	Edison overhead door here at 09:00 hrs continue repair of controls., 2 <sup>nd</sup> tech has determined that control board burnt and replace, extended control wire to bay door to allow signal to reach controller, door working properly. Left at 10:30 hrs.
04/29/14	10:45 hrs. ESI here performing service on tools per paid contract agreement.
04/29/14	Picked up (6) quarts of 15w/40 oil for engine, and package of view mirror glue, 2-1 low on engine oil from pumping 19 hrs. at District 4 . Also repaired lock for rear window on 2-3-4 pick-up.
04/29/14	Ordered (12) Hela H-1 light bulbs for light bars on engines 2-1 and 2-2 no more in stock.
04/30/14	Found cracked hinge on driver side SCBA spare bottle compartment, will need to order new hinge to make repair.
04/30/14	Hall being used, no attendant Commissioner Zullo advised by Tour 3 he will handle it.
04/30/14	Advised by First Aid that basement has water coming in West Avenue side door and utility room, advised Commissioner Zullo by phone.

Ronald G. Rios  
Freeholder Director

Carol Barrett Bellante  
Deputy Director

Kenneth Arnwood  
Charles Kenny  
H. James Polos  
Charles E. Tomaro  
Blanquita B. Valenti

Freeholders



**COUNTY OF MIDDLESEX  
DEPARTMENT OF PUBLIC SAFETY AND HEALTH**

**Division of the Fire Marshal**

H. James Polos  
Chairperson, Public Safety and Health  
Committee

John A. Pulomena  
County Administrator

Joseph W. Krisza  
Department Head

John F. Ferguson  
Director

Michael Gallagher  
Fire Marshal

April 29, 2014

Dear Chief,

On Friday April 25, 2014 a working fire was reported in a large recycling plant located in an old warehouse in the Keasbey section of Woodbridge Township NJ. The fire quickly grew to over 5 alarms. The Middlesex County Fire Mutual Aid plan was put to the test. Your department has yet again proven that they are willing and able to participate when called upon.

On behalf of the Middlesex County Board of Chosen Freeholders and the Middlesex County Fire Marshal's Office I would like to take this opportunity to thank you and your department for their sacrifice and dedication.

Sincerely,

Michael Gallagher

Middlesex County Fire Marshal

C: H. James Polos, Freeholder

Chief Thomas Barry III-Keasbey Fire Department

2:06 PM

## BOARD OF FIRE COMMISSIONERS DISTRICT NO 2

## BILL LIST

April 8 through May 5, 2014

04/30/14

Accrual Basis

Date	Num	Name	Memo	Amount
<b>Columbia - Voucher</b>				
04/08/2014	27814	AT&T	Account # 011-293-3370-001 732-636-0894	-56.51
04/08/2014	27815	Cooper Electric Supply Co	Performed Checkup & Test Run - Generator	-380.00
04/08/2014	27816	Elizabethtown Gas	Account # 2202559020 - Firehouse 02/21/14- 03/24/14	-1,012.71
04/08/2014	27817	UNITED STATES LIFE INSURANCE ...	Policy #G232321 LIFE INSURANCE 4/7/14 - 7/6/14	-328.20
04/11/2014	27820	Webb's Home Improvements	Emergency Roof Repair	-600.00
04/17/2014	27821	PORT READING FIRE CO #1	Annual Stipend Funds	-1,328.85
05/05/2014	27822	MAX L. BROWN HARDWARE CO., I...	Balance due - Supplies	-113.00
05/05/2014	27823	Jessica Rizitis	Website Maintenance - April 2014	-125.00
05/05/2014	27824	Jessica Rizitis	Website Maintenance - May 2014	-125.00
05/05/2014	27825	Casazza & Ur, Public Accountants, LLC	Monthly Fee - April 2014	-2,291.67
05/05/2014	27826	Fords Fire District #7	Dispatch Service - April 2014	-5,520.25
05/05/2014	27827	Fords Fire District #7	Dispatch Service - May 2014	-5,520.25
05/05/2014	27828	LIFE INSURANCE COMPANY OF N...	LIFE INSURANCE - 05/15/14 - 06/14/14 GL 009906	-972.95
05/05/2014	27829	Comcast of New Jersey	Account #06101 604125-01-4 TV/Internet/Phone	-384.04
05/05/2014	27830	MAX L. BROWN HARDWARE CO., I...	Supplies	-80.40
05/05/2014	27831	ABSOLUTE FIRE PROTECTION CO....	2001 E-One Pumper 2-1 Miscellaneous Repairs	-1,160.00
05/05/2014	27832	PSE&G	ELECTRIC BILL	-195.77
05/05/2014	27833	TURNOUT FIRE & SAFETY INC.	8 - Nomex NFPA Trousers	-876.57
05/05/2014	27834	Derek Kraese	Repair Saw - Replaced Starter & Ignition Coil; Spark Plug	-270.00
05/05/2014	27835	Racestar	Fuel - March 2014	-107.00
05/05/2014	27836	The Star Ledger	Acct# 1128795 - 2014-2015 Schedule of Meeting Dates	-44.08
05/05/2014	27837	TURNOUT FIRE & SAFETY INC.	1 - Badge	-91.00
05/05/2014	27838	EHRlich	Commercial Pest General Maintenance Service - Cust# 238...	-61.57
05/05/2014	27839	Steve White	Photos & 8 Picture Frames	-350.00
05/05/2014	27840	Woodbridge Fire District #1	Reimbursement - Dental & Vision Coverage - May 2014	-1,594.31
05/05/2014	27841	AIRTEC SERVICE INC	Spring Start Up/Inspection - AC	-375.00
05/05/2014	TEPS	New Jersey State Health Benefits Pro...	Retiree Health Benefits & Prescription Coverage - May 201...	-1,146.90
05/05/2014	27842	Staples Business Advantage	Acct#1054611 Supplies	-7.78
05/05/2014	27843	Witmer Public Safety Group	Boots	-104.70
05/05/2014	TEPS	New Jersey State Health Benefits Pro...	Health Benefits & Prescription Coverage - May 2014 ID#14...	-17,887.40
05/05/2014	27844	Staples Business Advantage	Acct#1054611 Supplies	-56.81
05/05/2014	27845	Witmer Public Safety Group	Boots	-99.99
05/05/2014	27846	Fail Safe Testing, Inc	Annual Fire Hose Testing	-2,253.75
05/05/2014	27847	INDEPENDENT OVERHEAD DOOR	Repairs & Service to Bay Doors - 4/7/14	-380.00
05/05/2014	27848	International Tire & Parts	2003 Dodge Durango Oil & Filter/Heater Blower/2 Tires	-680.18
05/05/2014	27849	NJ DIVISION OF PENSIONS & BEN...	DCRP - Subplan#056230 - 4/06/14 - 4/12/2014	-5.69
05/05/2014	27850	Witmer Public Safety Group	Waterproof Shoe & Boot	-103.49
05/05/2014	27851	Woodbridge Fire District #1	Fuel Reimbursement - December 21, 2013 to April 16, 2014	-4,044.67
05/05/2014	27852	MIDDLESEX WATER COMPANY	Hydrant Service for April 2014	-11,395.17
Total Columbia - Voucher				-62,130.66
<b>TOTAL</b>				<b>-62,130.66</b>