

**PORT READING BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
PORT READING, NJ 07064  
May 4, 2015**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of May 4, 2015 was called to order by Commissioner Huber at 7:30 pm. All five Commissioners were present: Comm. Santorelli,, Comm. Galvach, Comm. Nardiello, Comm. Zullo and Comm. Huber. Board Accountant John Ur and Maria Bucsanszky were present. Board Attorney Tom Buck was present. Board Clerk Marianne DeSantis was present.

Reviewed minutes from the April 6th Meeting,

Comm. Nardiello stated that at the last meeting he had voted "no" regarding the decision on the roof only because Comm. Zullo voted "no" and he thought it was brought about by other things that were said. Comm. Nardiello clarified that he did not mean that he wanted Comm. Zullo to pay for the roof. Comm. Nardiello indicated that we as elected officials have to watch what we say and said that Comm. Zullo informed him when they spoke that he was unaware that he had missed the two meetings due to his mom being ill. Comm. Nardiello stated that he would change his vote to "yes" since we are required by law to pay.

Comm. Santorelli stated that you cannot change your vote, but can clarify and state the reason why.

Comm. Zullo stated that a lot was said and done at the last meeting while under pressure and that he was upset with the outcome of the decision regarding the roof, since he was not at fault. Comm. Zullo stated for the record that things were said in the heat of the moment and things have been straightened out.

MOTION to accept the April 6th meeting minutes made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 5-0.

**BILLS TO BE PAID** - \$63,482.35

Comm. Huber inquired if there has been a bill for Lawn Doctor since they have been there a few times.

Comm. Huber stated that he thought \$1,000 was excessive for three months of fuel for the ambulance.

Comm. Nardiello stated that no one is against the First Aid Squad, however, they cannot be riding around when it is not necessary. They can eat locally or bring their own lunch. Comm. Zullo stated the possibility that mutual aid calls have increased.

Operations Manager Nisky stated that this was the first time he heard of this issue and that he can get a report from the recently installed GPS. Operations Manager Nisky stated that there is no reason why the ambulance should be out unless there is a call or out for service. Operations Manager Nisky indicated that they can bring in their own food or have it delivered since we assume that they are here when a call comes in. Comm. Santorelli stated that there should not be trips made out of town and requested a copy of the GPS report at the next meeting.

Comm. Zullo did not vote on Bill 28264 for "Jessica Rizitis"

MOTION to pay April bills and Add on bills made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 5-0.

**TREASURER'S REPORT:**

Balance	\$ 628,740.41
Deposits	\$ 7,788.56
Interest	\$ 380.98
Payroll	\$( 7,837.14)
Disbursements for the Month	<u>\$( 63,482.35)</u>
Ending Balance	\$ 501,062.01

MOTION to accept Treasurer's Report was made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 5-0.

**BILLS TO BE PAID:** \$ 63,482.35

**CHIEF'S REPORT:**

Chief reported 22 calls for the month of April and 106 calls for the year.

Chief reported that they would be hosting the Woodbridge Township Officers meeting on May 19.

Chief reported that the District 15 and District 12 were impressed with the two drills Captain DeLeo had with the pumper at the Fire Academy.

Chief stated that he would like a special Chief's call for Thursday and Friday evening at the Saints carnival to hand out applications.

Chief reported that Firefighters Triantafillidis and Holloway are in Texas for the tank fire school.

Chief reported that Firefighter Belensky is back from leave of absence, however, Firefighter Sheridan is out with a broken arm.

Chief requested to take an engine to the Colonia Wetdown on June 6.

Chief reported that President Renaldi would be helping out with cooking on Memorial Day.

MOTION to accept Chief's Report made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 5-0.

### **FIRE OFFICIAL'S REPORT**

Fire Officials report was not available and tabled until the next meeting.

### **CAPTAINS REPORT:**

Captain DeLeo reported that he will be attending a seminar on May 11 at 3:00pm at the Middlesex County Fire Academy regarding crude oil and offered if the Chief or officers would like to attend.

Captain DeLeo requested an engine for School #9 Safety Day on May 13 at 9:30am.

Captain DeLeo reported that the Fire Officers Meeting Tabletop will be relating to an active shooter.

Captain DeLeo thanked the Board for approving the foam eductors.

Captain DeLeo thanked Firefighter Periera and the Colonia Fire Department for the aluminum partition and thanked the Chief for cutting it down to size.

Captain DeLeo reported that he plans on continuing to have drills with other Districts.

Captain DeLeo stated that he would review the preventive maintenance estimates from Absolute on Engine 2-1 and 2-2 with Comm. Galvach.

Captain DeLeo requested another drill with the foam pumper at the fire academy, which would require four hours of overtime for the career staff.

Captain DeLeo thanked the Board for allowing him to be the Coordinator and for District 2 to be the nerve center of the very first Police and Fire Fitness Challenge Firefighter Team, which took place on April 18 and raised money for Domestic Violence Response Team. Captain reported that the fire side took three of the four events and District 2 had 6 members compete.

Captain DeLeo reported that the tentative date with Fords Fire Company is June 19 for the flammable liquid drill.

MOTION to approve the Captain's Report made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 5-0.

**TAXPAYER COMMENTS:**

Indermohan Singh and Harpeet Kaur introduced the Board to a cremation service that the Temple on Port Reading Avenue hopes to perform outside of the structure on July 26 for a religious practice of burning scriptures. Mr. Singh explained that no gas or electrical wiring would be used and stressed that they would take every safety and security measure. The Commissioners and Captain asked several questions and Comm. Santorelli stated that he would refer this to the Fire Official tomorrow and that he would speak to them as well.

**UNFINISHED BUSINESS:**

Comm. Zullo reported that he is working on three estimates for the air conditioning.

Comm. Zullo reported that the sprinkler system is fixed and working fine, that the grass looks good and the bays have been cleaned and one of the lockers cleaned out.

Comm. Galvach reported that extensive amount of repairs were done on the apparatus. Tires were put on 2-1 that were pending from the winter and purchased at the government price and that some preventive maintenance still needs to get done.

**NEW BUSINESS:**

Comm. Zullo inquired about the possibility of a Cruising Night Fundraiser in the parking lot across the street.

Comm. Nardiello reported that he will work with Firefighter Renaldi on the turnout gear that will be obsolete in a year or two.

Comm. Nardiello suggested putting the radios on Craig's List instead of disposing them.

Comm. Huber reported that Firefighter Triantafillidis will be painting by the bus stop and the bell prior to the Memorial Day Service.

Comm. Zullo stated that he would talk to the Priest regarding a Mass or service at the Firehouse.

MOTION to enter Executive Session at 8:15 pm to discuss a personnel issue, made by Comm. Zullo, seconded by Comm. Galvach. All in favor 5-0.

MOTION out of Executive Session at 9:15 pm.

**EXECUTIVE SESSION:**

Matters discussed during Executive Session was a personnel issue, a legal matter regarding the ongoing Joint Board possible litigation, First Aid LOSAP and an update on the building renovations.

MOTION to adjourn meeting at 9:18pm made by Comm. Zullo, seconded by Comm. Galvach. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis  
Board Clerk

BOARD OF FIRE COMMISSIONERS  
DISTRICT NO. 2  
P.O. BOX 207  
PORT READING, NEW JERSEY 07064

May 4, 2015

Treasurer's Report

BEGINNING BALANCE	\$ 628,740.41
Deposits	7,788.56
Interest	380.98
Payroll	( 64,528.45)
Payroll Tax/Adjustments/Transfers	( 7,837.14)
Disbursements for the Month	( <u>63,482.35</u> )
ENDING BALANCE	\$ 501,062.01

## BOARD OF FIRE COMMISSIONERS DISTRICT NO 2

## BILL LIST

04/29/15

April 7 through May 4, 2015

Accrual Basis

Date	Num	Name	Memo	Amount
<b>Columbia - Voucher</b>				
04/08/2015	28235	BRINDLEE MOUNTAIN FIRE APPA...	Commission Fee - Sale of 1990 KME Squirt	-1,000.00
05/04/2015	28243	TURNOUT FIRE & SAFETY INC.	Uniform Purchase - 8 Employees	-1,042.99
05/04/2015	28244	AT&T	Account # 011-293-3370-001 732-636-0894	-55.73
05/04/2015	28245	EHRlich	Commercial Pest General Maintenance Service - Cust# 238998	-61.00
05/04/2015	28246	Fail Safe Testing, Inc	Annual Fire Hose Testing	-2,776.25
05/04/2015	28247	FORDS MILL SUPPLY	Supplies	-231.43
05/04/2015	28248	MAX L. BROWN HARDWARE CO., ...	Supplies	-71.93
05/04/2015	28249	NEW JERSEY FIRE EQUIPMENT CO	5 - Airpaks Recharged	-180.00
05/04/2015	28250	POLICE & FIREMEN'S RETIREME...	Location #3-78500 Employer Share of Retroactive Salary Incre...	-5,681.42
05/04/2015	28251	BAUMGARTNERS'	SUPPLIES	-28.32
05/04/2015	28252	Comcast of New Jersey	Account #8499 05 340 0759643 TV/Internet/Phone	-405.81
05/04/2015	28253	Confires Fire Protection Service LLC	Hydro Test CO2 Extinguisher	-59.50
05/04/2015	28254	Home News Tribune	Account #ASB-099468 - Professional Services Notice	-66.68
05/04/2015	28255	Racestar	Fuel - March 2015	-65.00
05/04/2015	28256	Staples Business Advantage	Supplies	-452.16
05/04/2015	28257	ABSOLUTE FIRE PROTECTION C...	2008 E-ONE PUMPER #2-2 Service	-1,985.19
05/04/2015	28258	EHRlich	Commercial Pest General Maintenance Service - Cust# 238998	-61.00
05/04/2015	28259	F & S Tire Corp inc	2 - Tires	-856.72
05/04/2015	28260	NEW JERSEY FIRE EQUIPMENT CO	Scott 4.5 AirPak Repair	-329.69
05/04/2015	TEPS	New Jersey State Health Benefits Pr...	Retiree Health Benefits & Prescription Coverage - May 2015 I...	-1,218.09
05/04/2015	28261	Staples Business Advantage	Acct#1054611 Supplies	-211.71
05/04/2015	28262	Casazza & Ur, Public Accountants, L...	Monthly Fee - May 2015	-2,333.33
05/04/2015	28263	Fords Fire District #7	Dispatch Service - May 2015	-5,520.25
05/04/2015	28264	Jessica Rizitis	Website Maintenance - May 2015	-150.00
05/04/2015	TEPS	New Jersey State Health Benefits Pr...	Health Benefits & Prescription Coverage - May 2015 ID#146900	-22,149.12
05/04/2015	28265	Woodbridge Fire District #1	Dental & Vision Coverage - May 2015	-1,887.53
05/04/2015	28266	TURNOUT FIRE & SAFETY INC.	Uniform Purchase - 8 Employees	-633.43
05/04/2015	28267	LIFE INSURANCE COMPANY OF N...	LIFE INSURANCE - 05/15/15 - 06/14/15 GL 009906	-957.00
05/04/2015	28268	PSE&G	ELECTRIC BILL	-1,193.78
05/04/2015	28269	MIDDLESEX WATER COMPANY	Hydrant Service for April 2015	-11,817.29
Total Columbia - Voucher				-63,482.35
<b>TOTAL</b>				<b>-63,482.35</b>

1:19 PM

BOARD OF FIRE COMMISSIONERS DISTRICT NO 2

ADD-ON BILLS

May 5, 2015

05/01/15

Accrual Basis

Date	Num	Name	Memo	Amount
<b>Columbia - Voucher</b>				
05/05/2015	28270	NEW JERSEY FIRE EQUIPMENT CO	2 - Streamlight AC Charge Cord	-32.44
05/05/2015	28271	TOWNSHIP OF WOODBRIDGE.	Fuel for First Aid Squad January 1, 2015 to Ma...	-948.92
05/05/2015	28272	Witmer Public Safety Group	1 - Protective Gloves	-81.10
05/05/2015	28273	NEW JERSEY FIRE EQUIPMENT CO	2 - 95 GPM 1.5" NH inline eductor & 51" Pick u...	-970.00
05/05/2015	28274	RICHARD FRITZSCH	Reimbursement - Shoes	-54.95
05/05/2015	28275	Witmer Public Safety Group	1 - Protective Gloves	-66.39
05/05/2015	28276	Stone Mountain Printing	500 - Vouchers	-25.95
Total Columbia - Voucher				<u>-2,179.75</u>
<b>TOTAL</b>				<u><b>-2,179.75</b></u>



# Port Reading Fire Department

## *Captain's Report- April 2<sup>nd</sup> -April 30<sup>th</sup>*

### Engine 2-1

4-22-15 Brought to F&S Tire in Rahway for tire replacement as per Comm. Galvach

4-23-15 1215 ODP Assisted local PBA youth hockey league with court wash down.

### Engine 2-2

4-7-15 Brought to Absolute fire protection for problem with Steering Assist Cylinder and Grinding noise while turning right.

4-16-15 Picked up engine from Absolute fire protection. Found deteriorated motor mounts causing grinding noise upon turning. Service technicians replaced mounts. Steering assist cylinder repaired as well. Commissioner Galvach advised.

### Engine 2-3

4-14-15 ODP Removed 100' of 5" and added two 1.75" handlines to hosebed.

4-15-15 ODP Took to Heavenly Body Works to fix cover on "A" post. No charge. FF. Matyi made contact for this.

4-16-15 ODP washed Engine due to previous night's use.

4-17-15 0900 FF Pereira picked up Aluminum hose divider from Colonia Station #12 for new attack line hose lay.

4-21-15 ODP Installed hose dividers on the rear hose bed and repacked all hose.

4-22-15 Brought to Danny's Automotive to try and diagnose brake light problem. Unsuccessful.

4-27-15 1100 refilled foam tank at Buckeye Pipeline

4-30-15 1200 ODP Installed two Flashlights with chargers and one Portable radio and charger.

Engine charger display on driver's side step not working.

### Support Pick-up 2-3-4

4-8-15 Brought to Danny's Automotive as per Commissioner Galvach for front end problem reported during highway

travel.

4-9-15 Picked up from Danny's Automotive- Tie Rod repair and Alignment performed

**Chief's vehicle 2-3-1**

4-7-15 2105 Chief Kotuski dropped off at Firehouse additional manpower

4-8-15 0705 ODP Replaced deteriorated wipers

4-9-15 1500 Dropped off at Danny's Automotive for repaired to Transmission leak

**Buildings and Grounds**

4-2-15 Police Training Class in Hall 1745-2145

4-4-15 All Apparatus Washed

Flower Sale in Lee Street Parking lot

4-5-15 ODP removed exhaust extraction hose from West Ave Center bay and put in storage

4-7-15 ODP filled 2 SCBA cylinders for WFD #1

4-8-15 0900 PSEG reading meter

1000 UPS Delivery from Turnout Fire and Safety

1930 Port Reading Fire Company Ladies Auxiliary meeting in hall

4-9-15 1200 Delivery from Staples (Bathroom Odor Control) and Fords Mill Supply

4-10-15 1340 UPS Delivery Turn out Uniforms and Staples (Printer/Copier Paper)

4-11-15 0800 Police Promotional Company using hall

1200 Building Generator checked fluids okay. 504.5 hours to date.

4-12-15 0830-1230 Police Promotional Company using hall

4-13-15 1400 Ehrlich Pest control here performing service.

4-14-15 1300 NJ Fire Equipment picked up SCBA cylinders and returned repaired SCBA. Delivered two (2) Task Force Tips 95 GPM Foam eductors.

1900 Port Reading Relief and Exempt firefighter here and meeting in hall.

4-18-15 0800-1300 Police Promotional Company using hall

Building generator checked. Fluids okay. 505.1 hours to date.

4-19-15 0800-1130 Police Promotional Company using hall

4-20-15 0900 Confires took two (2) Dry Chemical fire extinguishers for service.

1030 Craig's Plumbing here meeting with Commissioner Zullo on basement mechanical options

4-21-15 0830 Commissioner Huber brought checks for MK Truck repair and Brindlee Mountain Fire apparatus

0900 Lawn Doctor here treating property lawns.

1100 Captain went to HD for supplies and hardware to mount dividers for Engine 2-3 and hand delivered Brindlee mountain check to accountant's office.

4-22-15 ODP Cut, Weed wacked and Edged all firehouse lawns.

ODP filled 2 SCBA cylinders for Woodbridge Fire District #1

0530 ODP Found garden hose on West ave side ambulance bay left on and burst. Secured valve

4-23-15 1110 Delivery from Ford's Mill Supply

1200 Received corrected invoice from F&S tire for work on Engine 2-1. FF Terebetsky delivered to Accountant's office.

1310 Fizer Plumbing here fixing lawn sprinkler line in utility room.

4-24-15 1300 UPS Delivery

1430 St. Anthony's Church brought appreciation bags made by the children in their daycare for the firefighters and EMS of Port Reading.

4-25-15 0830-1230 Police Promotional Company using hall.

1330 UPS delivery from The Fire Store

4-26-15 0845 ODP Provided ambulatory assistance to Comm. Nardiello for an immediate family member.

0800 Police Promotional Company using hall

Members of the First Aid Squad pulled FA-14 without ensuring electrical shoreline disconnect causing damage to wire and connection.

4-27-15 1900-2030 Democratic Club using hall.

4-28-15 FF Renaldi dropped off medical questionnaire at JFK Occupational health center for review and F&S Tire invalid invoice back at F&S Tire.

1900 Youth Hockey League using hall.

4-29-15 ODP Cut, Weed whacked and edged all lawns for fire house. Township garbage pails were placed back on sprinkler head and killed grass in the area. Contacted Comm Zullo who, in turn, contacted WT Sanitation to return pails to new area. Now pails are located on the right of way in parking lot.

1300 FF Holloway went to HD for electrical supplies and repaired electrical shore line damaged in previous report.

1330 NJ Fire Equipment returned four (4) SCBA cylinders (Buckeye's)

1430 Delivery of helmet components received from the Fire store. Placed in equipment closet and removed some old and inoperative radio equipment approved for disposal.

4-30-15 1030 FF Rasimowicz went to HD for hardware and drill to mount flash lights and portable radio in Engine 2-3

### **Training and OSHA Compliance**

4-7-15 Received confirmation from Williams Hazard Extreme Fire Training for Registration and payment for Capt. H Triantafillidis on upcoming class.

4-8-15 Training and preplanning with ODP on new warehouses on Pro-Logis Way.

4-9-15 Training and preplanning with Tour 3 on new warehouses on Pro-Logis Way.

4-10-15 0900-1100 Training and preplanning with Tour 4 on at Buckeye Pipeline and FDC Connection changes and Storage Tank roof conversions.

1100-1230 Training and preplanning with Tour 4 on new warehouses on Pro-Logis Way.

4-15-15 1830-2230 Captain DeLeo took Engine 2-3 to MCFA for pre-arranged flammable liquids drill with Avenel Fire District #5

4-16-15 Training and preplanning with Tour 2 on new warehouses on Pro-Logis Way.

4-23-15 1900-2200 Fire Company Drill at the Middlesex County Fire Academy with Colonia Fire District #12, Flammable liquids.

4-25-15 1150 FF Belenski here for annual refresher training. FF/Instructor Holloway provided all necessary evaluations. All necessary paperwork submitted.

4-26-15 ODP 1115-1400 Went to School #28 Matthew Jago School for community involvement in the Parents of

Autistic Children Walk (P.O.A.C.)

4-28-15 The following report was submitted by FF Renaldi as it pertains to the Port Reading Fire Department's current Turnout Gear status:

OSHA Safety/Gear Inspection Report  
Completed February 7, 2015

1. Triantafillidis- Bunker pants left bellow pocket, has fray of material need to keep eye on it and repair may be required.
2. Delibro- Bunker pants & coat, need washing.
3. Belenski- New/Used Bunker pants issued # 0602001715 44x32 and Coat # 122650007 *46x30*
4. All Career Gear will be switched with spare sets and send out for washing & maintenance.

4-30-15 Captain received a call from Fords Fire department to request a flammable liquids drill with Engine 2-3 at the MCFA. The tentative date is June 19<sup>th</sup> 2015.

1326 Confirmed upcoming active shooter role for the fire service table top with Operations Manager Nisky. The table top will be held at Station #2 on May19, 2015 @1900 (The Woodbridge Township Fire Officer's Meeting)

1330 Received Hotel and Registration confirmations from Colonial Pipeline Management for upcoming Williams training for FF Holloway and Capt. Triantafillidis.

**Fuel**

4-6-15 Engine 2-3 added 8 gallons

Engine 2-1 added 18.2 gallons

Support Unit 2-3-4 added \$41.50 worth of Unleaded

4-17-15 Engine 2-2 added 28 gallons

Engine 2-3 added 17.2 gallons

4-18-15 Engine 2-1 24 added gallons

4-22-15 Support Unit 2-3-4 and gas cans added \$50.00 worth of Unleaded

4-27-15 Engine 2-1 added 11.6 gallons

### Equipment

4-7-15 As per Capt. Triantafillidis FF Sininski has resign as a volunteer member and has returned all Fire District Issued property.

4-12-15 SCBA cylinder #424443 found leaking. Taken OOS.

4-18-15 Absorbent on hand 3.5 bags

4-28-15 FF Renaldi placed new Medium sized gloves in FF Terebetsky's gear locker.

## Port Reading Fire District Equipment Disposal List

Item(s)	Disposal Date
Two (2) KME Quint doors from pump panel (from shed)	10-31-14 as per Comm Zullo
Donated barbeque grill	10-31-14 as per Comm Zullo
Assorted 5 inch hose coupling parts from condemned hose	10-31-14 as per Comm Zullo
One damaged aluminum dolly	10-31-14 as per Comm Zullo
Four steel posts from a table storage cart	10-31-14 as per Comm Zullo
Two (2) old .75 inch booster hoses	10-31-14 as per Comm Zullo
Two (2) condemned 2.5 gallon water extinguishers	10-31-14 as per Comm Zullo
Metal parts from Two (2) Vector type Light bars	12-2-14 Approved by BOFC at Budget Meeting 11-19-14
Booster Hose Reel Assembly and hose (taken off of the former 2-2 1978 TASC)	12-2-14 Approved by BOFC at Budget Meeting 11-19-14

Hale Model 30FB-B42 s/n 98280 PRFD #335 Inoperable portable pump	12-2-14 Approved by BOFC at Budget Meeting 11-19-14
11 Condemned 1.75 inch/ 50 foot lengths of attack hose	12-2-14 Approved by BOFC at Budget Meeting 11-19-14
2 Condemned 2.5 inch/ 50 foot lengths of attack/supply hose	12-2-14 Approved by BOFC at Budget Meeting 11-19-14
Old Monument Bell mount assembly.	12-2-14 Approved by BOFC at Budget Meeting 11-19-14
Four (4) 2.5 inch 50 foot lengths of attack/supply hose	12-2-14 Approved by BOFC at Budget Meeting 11-19-14
Thirteen (13) 60" round wood tables in varying states of condition	1-15-15 Approved by BOFC Regular Meeting 1-5-15
(2) Hale Fyre-float floating type 95 gpm water pumps	Approved by BOFC Regular Meeting 1-5-15
All old VHF Portable radios and chargers With old minitor pagers and plectrons	Approved by BOFC Regular Meeting 1-5-15
Dell Desktop Computer from watchroom (Replaced with new All in one 1-22-15)	Approved by BOFC Regular Meeting 2-3-15
All Remaining Decommissioned/Inoperable Communication Devices and Accessories	Approved by BOFC Regular Meeting 4-6-15
All Condemned and Failed Firefighting Hose	Approved by BOFC Regular Meeting 4-6-15

**Volunteer Recruitment**

4-2-15 FF Fritsch spoke to applicant #002 about picking up his incomplete application and forwarded to FF Terebetsky. Applicant would return @ 1330.

1330 Applicant #002 returned came and picked up application in order to complete. Returned it at 1415. Awaiting verification from his submitted affiliated agencies and completion of High School.

Faithfully Submitted,

Captain Paul DeLeo