

**PORT READING BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
PORT READING, NJ 07064  
June 2, 2014**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of June 2, 2014 was called to order by Commissioner Huber 7:30 pm. Five Commissioners were present: Comm. Huber, Comm. Santorelli, Comm. Nardiello, Comm. Galvach, and Comm. Zullo. Board Accountants John Ur and Maria Bucsanszky were present. Board Attorney Tom Buck was present. Board Clerk Marianne DeSantis was present.

Reviewed minutes from the May 5, 2014 monthly meeting.

MOTION to accept the May 5th minutes made by Comm. Santorelli, seconded by Comm. Nardiello. All in favor 5-0.

MOTION to pay add on bills, "Approved Fire Protection" in the amount of \$289.75, "Turnout Fire and Safety" in the amount of \$556.84, "Port Reading Exempts Association" in the amount of \$107.05 and "Middlesex Water Co." in the amount of \$407.18, for a total of \$1,360.82 made by Comm. Nardiello, seconded by Comm. Santorelli. All in favor 5-0.

**BILLS TO BE PAID:** \$46,870.54

MOTION to pay May bills was made by Comm. Santorelli, seconded by Comm. Nardiello. All in favor 5-0.

Comm Zullo did not vote on Bill 27861 for "Jessica Rizitis".

**TREASURER'S REPORT:**

Balance	\$ 341,780.00
Deposits	\$ 502,622.36
Interest	\$ 154.76
Payroll	\$( 77,275.60)
Payroll Tax/Adjustments	\$ 153,566.15
Disbursements for the Month	<u>\$( 46,870.54)</u>
Ending Balance	\$ 566,844.83

MOTION to accept Treasurer's Report was made by Comm. Santorelli, seconded by Comm Nardiello. All in favor 5-0.

Meeting was suspended in order for Attorney Tom Buck to swear in new member Justin Holloway.

Meeting was back in session at 7:47pm.

**ACTING CAPTAIN'S REPORT:**

Comm. Santorelli inquired about the "special assignment as per Comm. Zullo" on 5/22/14. Comm. Zullo stated that the HGTV show requested fire trucks on sight.

MOTION to accept the Acting Captain's Report was made by Comm. Santorelli, seconded by Comm. Galvach. All in favor 5-0.

**FIRE OFFICIAL'S REPORT:**

MOTION to accept the Fire Official's report was made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 5-0.

**CHIEF'S REPORT:**

Chief reported calls for the month of May for a total of 18 calls.

Chief thanked the ladies auxiliary and all who participated in the Memorial Day Services.

Chief reported that at the Township Fire Officer Meeting, a request was made for all counties to participate in a Task Force, which would fall into a form of a countywide mutual aid, with a training session on June 22.

MOTION to accept the Chief's Report made by Comm. Santorelli, seconded by Comm. Nardiello. All in favor 5-0.

Comm. Zullo thanked the Chief and all who participated in the Memorial Day Service.

**UNFINISHED BUSINESS:**

Comm. Zullo reported that he is waiting for the proposal from the town hall representative regarding the radio.

Comm. Zullo reported that he will talk to the Acting Captain about buying another American Flag.

Comm. Zullo thanked the Township Road Department for taking care of the bell.

Comm. Nardiello reported that he received a quote from "Absolute Fire Protection" of \$966.75 for the valve and asked if we could get some other quotes.

Comm. Nardiello reported that he got a quote for the onboard compressors for Engines 2-1 and 2-2 of \$478.50 each, plus shipping and labor, for a total of \$1,367.00. Comm. Galvach stated that he would get a quote from Campbell.

Comm. Zullo reported that they are still waiting for a date for the auction regarding the Squirt.

**NEW BUSINESS:**

Comm. Zullo reported that he and Comm. Santorelli have attended the Ladies Auxillary meetings the first Wednesday of the month and they have made progress. Comm. Zullo reported that they will be opening a bank account and spent five hours working in the kitchen.

Comm. Nardiello reported that there is a crack from the ceiling to the floor that should be looked at where the building was extended.

Comm. Nardiello reported that the hinged door is broken on 2-1 and needs to be repaired.

Comm. Nardiello reported that the middle bay exhaust hose was stretched and destroyed and industrial rubber has been ordered.

Comm. Santorelli suggested that Buildings and Grounds purchase a flag and flagpole.

Comm. Galvach congratulated the new Firefighter, Justin Holloway.

Comm. Galvach reported that he heard positive feedback from the Memorial Day Service and thanked the Ladies Auxiliary.

**TAXPAYER COMMENTS:**

Local 290 President Keith Repace congratulated the new firefighter Justin Holloway and thanked the Board for replacing their member.

MOTION to enter Executive Session at 8:08 pm to discuss a personnel issue, first responders and certifying the captains list made by Comm. Zullo, seconded by Comm. Santorelli. All in favor 5-0.

MOTION out of Executive Session at 9:14 pm.

**EXECUTIVE SESSION:**

Matters discussed during Executive Session were personnel issues and certifying the captains list.

**TAXPAYER COMMENTS:**

Volunteer Firefighter Harry Triantafillidis reported that the county is putting together a class for career and volunteers to learn how to fight boat fires and the paperwork is due on June 16. Comm. Santorelli told him to follow up with the Acting Captain.

Comm. Zullo reported that we usually provide a truck for the Saints Carnival, which is July 23 – 26, but they are uncertain if there will be fireworks.

MOTION to adjourn meeting at 9:16 pm made by Comm. Zullo, seconded by Comm. Santorelli. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis  
Board Clerk

1:08 PM

## BOARD OF FIRE COMMISSIONERS DISTRICT NO 2

## BILL LIST

05/28/14

May 6 through June 2, 2014

Accrual Basis

Date	Num	Name	Memo	Amount
<b>Columbia - Voucher</b>				
05/21/2014	27853	NELSON CARROLL	Memorial Day Services	-30.00
06/02/2014	27854	AT&T	Account # 011-293-3370-001 732-636-0894	-54.11
06/02/2014	27855	Casazza & Ur, Public Accountants, LLC	Monthly Fee - May 2014	-2,291.67
06/02/2014	27856	Comcast of New Jersey	Account #06101 604125-01-4 TV/Internet/Phone	-384.14
06/02/2014	27857	Elizabethtown Gas	Account # 2202559020 - Firehouse 03/24/14- 04/23/14	-408.65
06/02/2014	27858	FLORAL EXPRESSIONS, INC.	Customer #480 - Sympathy - Marie Santorelli	-57.95
06/02/2014	27859	Fords Fire District #7	Dispatch Service - June 2014	-5,520.25
06/02/2014	27860	INDEPENDENT OVERHEAD DOOR	Repair to Bay Doors - 4/29/14	-415.00
06/02/2014	27861	Jessica Rizitis	Website Maintenance - June 2014	-125.00
06/02/2014	27862	NAPA Auto Parts of Colonia	Supplies	-23.33
06/02/2014	27863	TURNOUT FIRE & SAFETY INC.	Uniform Shirts	-439.87
06/02/2014	27864	LIFE INSURANCE COMPANY OF N...	LIFE INSURANCE - 06/15/14 - 07/14/14 GL 009906	-972.95
06/02/2014	27865	Dave Matyi	Hall Attendant - 4/28/14 - 1PM to 5PM	-50.00
06/02/2014	27866	FF1 PROFESSIONAL SAFETY SER...	Cairns 1010 w/Bourkes Red & Black	-322.62
06/02/2014	27867	JOHNSTON COMMUNICATIONS VO...	Tone & Trace Cables for 2 Phones to Determine Cause of Failure	-500.00
06/02/2014	27868	MAX L. BROWN HARDWARE CO., I...	3 Boxes Latex Gloves & 2 Cases White Roll Towels	-110.70
06/02/2014	27869	PSE&G	ELECTRIC BILL	-2,101.47
06/02/2014	27870	Racestar	Fuel - April 2014	-218.50
06/02/2014	27871	Shevchenko Monumental Works	Inscription - Galvanek & Solecki	-300.00
06/02/2014	27872	TURNOUT FIRE & SAFETY INC.	Uniform Pants & Golf Shirt - Pereira	-118.60
06/02/2014	TEPS	New Jersey State Health Benefits Pro...	Health Benefits & Prescription Coverage - June 2014 ID#146900	-17,887.40
06/02/2014	TEPS	New Jersey State Health Benefits Pro...	Retiree Health Benefits & Prescription Coverage - June 2014 ID...	-1,146.90
06/02/2014	27873	Woodbridge Fire District #1	Reimbursement - Dental & Vision - June 2014 & May 2014 Adju...	-1,743.77
06/02/2014	27874	KALDOR	12 - Bulbs	-112.00
06/02/2014	27875	NJ DIVISION OF PENSIONS & BEN...	DCRP - Subplan#056230 - 5/11/14 - 5/17/2014	-5.69
06/02/2014	27876	Witmer Public Safety Group	Boots	-99.99
06/02/2014	27877	MIDDLESEX WATER COMPANY	Hydrant Service for May 2014	-11,399.92
06/02/2014	27879	Staples Business Advantage	Acct#1054611 Supplies	-30.06
Total Columbia - Voucher				<u>-46,870.54</u>
<b>TOTAL</b>				<u><b>-46,870.54</b></u>

# ADD-ON BILLS

## 1. TURNOUT FIRE & SAFETY

Uniforms - Holloway	\$556.84
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## 2.PORT READING EXEMPT FIREMENS ASSOCIATION

Refreshments for Memorial Day Service	\$107.05
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## 3.MIDDLESEX WATER CO

Water Bill - 2/25/14 to 5/21/14	<u>\$407.18</u>
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TOTAL	\$1,071.07
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BOARD OF FIRE COMMISSIONERS  
DISTRICT NO. 2  
P.O. BOX 207  
PORT READING, NEW JERSEY 07064

June 2, 2014

Treasurer's Report

BEGINNING BALANCE	\$ 341,780.00
Deposits	502,622.36
Interest	154.76
Payroll	( 77,275.60)
Payroll Tax/Adjustments/Transfers	(153,566.15)
Disbursements for the Month	( <u>46,870.54</u> )
ENDING BALANCE	\$ 566,844.83

**Acting Captain, P. Renaldi Report  
Board of Fire Commissioners District 2  
May 2014**

Date	REPAIRS-ISSUES-DETAILS
05/01/14	Style 10 leaking on 2-1
05/01/14	Hall being used
05/02/14	Faxed received from Approved fire placed in John Urs's file, for payment on repaired gas meters.
05/03/14	Found 10"-12" scratch on pickup, drivers side bed, advised by Chief Norelli
05/04/14	FF V. Pereira called out sick for 5/5/14 shift
05/05/14	Registration for trailer received
05/06/14	Replaced bulbs in Right brow quartz light on 2-2 120v 500 watts.
05/06/14	UPS Package received.
05/06/14	FF Pereira to John Ur's office to pick up letter.
05/07/14	Pickup to motor vehicle for inspection "completed"
05/07/14	Dropped off Medical Evaluation form off a JFK for J. Kotuski
05/07/14	Ladies Aux here using hall for meeting.
05/07/14	Advised by Commissioner Santorelli, FF Pereira back on Comp.
05/08/14	Approved fire protection called with a past due bill, for gas meter on-duty personnel faxed over to accountant's office.
05/09/14	2-1 fueled up at station 1 for 29.7 gallons
05/09/14	Envelope received for Commissioner Santorelli from Bill Schmidt.
05/10/14	Pickup used by FF Trainfillidis for volunteer fund drive.
05/11/14	Shed door & Back wall starting to rot, repairs needed ASAP.
05/12/14	Style 10 still leaking from drivers side intake
05/12/14	Squad using meeting room
05/12/14	Received mail from S. Weber open by him addressed to Port Reading FD placed in accountants mail folder.
05/13/14	Allen Richter from Conrail stopped by about railcar safety class information left for Acting Captain Renaldi in mailbox.
05/14/14	Received delivery from UPS
05/14/14	Emergency generator weekly test
05/14/14	Reported SCBA door hinge broken
05/15/14	Ordered (6) 120volt 500 watt quartz bulbs for apparatus
05/15/14	Confirmed with Conrail safety training with Allen Richter Free Training all volunteers welcome and Tours 1, 2, & 3 confirmed, tour 3, no overtime issued will schedule when training comes back in September.
05/15/14	County Radio dropped off at academy, to check issue found during recent mutual aid call, radio returned same day, and external mic now issue to Port Reading.
05/17/14	Weekly generator test
05/17/14	Vehicle left in parking lot plate # NJ A89DZS Commissioner Huber called and advised.
05/18/14	2-2 and 2-3-1 at School # 28 for Autism Walk
05/19/14	Cad printer malfunction
05/20/14	Found exhaust hose from 2-3-3 not activating exhaust system
05/20/14	Advised by Commissioner Santorelli the hiring of New Firefighter J. Holloway and to start ordering uniforms and preparing him with gear & equipment.
05/21/14	Tour 4 attended Training at Conrail yard
05/22/14	Special assignment per Commissioner Zullo for Tour 1
05/22/14	Tour 1 attended Conrail Training with volunteers.
05/23/14	Tour 2 attended Conrail Training with volunteers.





Acting Fire Captain, P. Renaldi  
May 2014

## Cover Report Repairs & Highlighted Issues

### Engine 2-1

- Micro Max 4-way gas meter OOS being Serviced
- On board air compressor not working, (Using Houseline).
- Hinge on Driver side rear SCBA door, broken needs replacement
- Style 10 intake (Driver Side) leaking, looks like large piece of gasket damaged. (Request to purchase new unit and repair this unit.) At present time replaced with unit from 2-3-3 until repairs are made.

### Engine 2-2

- On board air compressor not working, (Using Houseline).
- Switched in bay with 2-1 position due to damage to exhaust hose need to purchase and make repairs.
- Exhaust hose damaged, need replacement

### Squirt 2-3-3

- Back in Service (Temporary) being used as engine only.
- Removed style 10 intake off 2-3-3 and placed on 2-1 temporary

\*\*\* Received Letter from County Fire Marshal's Office for Free Seaboard Training 200 firefighters max, Grant Received from Federal Government for both Career and Volunteer staff.

Request Boards permission to sent manpower to this training, if possible due to vacations time of firefighters may not be possible, but would request that we sent a few people to the training only community has water front area were ships can and will dock, and the possibility of a ship fire could occur.

Information goes as follows:

There are three classes, Marine Firefighter 1, July 16/17, 2014 & July 26/27, 2014 Marine Firefighter II July 23/24, 2014 & August 9/10, 2014 and the final Marine Practical August 16, 17 or 18, 2014 must pick one day for each class to receive certificate. Cut off date June 16, 2104

\*\*\* At present time gear issued to New Firefighter is acceptable for service for the time being but must be fitted for new gear as required by PEOSHA, which I will set up appointment after boards' approval.

**Port Reading Board of Fire Commissioners**  
**Fire Prevention Bureau Report**  
**Month of :May 2014**  
**Submitted:June 2014**

1. Site plans for Month: 1
  2. Certifications of Inspections:D&M Brothers Inc.,Action Pools,Options,Delta Gas Station, C&M Overhead Door.
  3. Inspections issued for the month:
  4. Fire Permits Issued: 4a.
  5. Fire Investigation/follow-up for month: 5a. Man Hours
  6. Fire Code Violation fines :
  7. Complaints Reports: 0
  8. Telephone Conversations w/                      8a. Government/State:
- Comment:  
Site plans for Colonial Pipeline

Respectfully,

  
Brian F. Small  
Fire Official