

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
July 2, 2018**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of July 2, 2018 was called to order by Commissioner Santorelli at 7:30 pm. Five Commissioners were present: Comm. Santorelli, Comm. Galvach, Comm. Zullo, Comm. Nardiello, Comm. Huber. Operations Managers Nisky was present, Board Accountant Maria Bucsanszky was present. Board Attorney Andrew Chambarry was present. Board Clerk Marianne DeSantis was present.

Reviewed minutes from the June 4th monthly meeting.

Comm. Nardiello made the correction that he was present at the "Club 200" affair but unable to attend the Council meeting. Comm. Nardiello also apologized for not being able to attend the Memorial Day Services due to not wanting to take his mom out in the bad weather.

MOTION to accept the June 4th minutes made by Comm. Zullo, seconded by Comm. Huber. All in favor 5-0.

BILLS TO BE PAID: \$107,128.71

Comm. Zullo stated for the record that the "Airtech" Bill is to be eliminated since the township will pay for it.

Comm. Zullo did not vote on Bill 29556 for "Jessica Rizitis".

Comm. Nardiello inquired about Bill 29562 for "New Jersey Door Works" and stated that the bill seemed high. Comm. Zullo stated that it was an emergency situation and they were in fact cheaper than another company. Comm. Santorelli suggested looking into a maintenance contract in the future.

MOTION made by Comm. Zullo to pay the bills, seconded by Comm. Nardiello. All in favor 5-0.

MOTION to pay add on bill made by Comm. Nardiello for "The Hartford Group" for life insurance in the amount of \$281.40, seconded by Comm. Zullo. All in favor 5-0.

TREASURER'S REPORT:

Balance	\$1,072,003.26
Deposits	\$ 13,006.18
Interest	\$ 0.00
Payroll	\$(90,226.54)
Payroll Tax/Adjustments	\$ 12,505.67
Disbursements for the Month	<u>\$(107,128.71)</u>
Ending Balance	\$ 900,159.86

MOTION to accept Treasurers Report made by Comm. Nardiello, seconded by Comm. Galvach. All in favor. 5-0.

CHIEF'S REPORT:

Chief reported 31 calls for the month of June.

Chief reported that he has coordinated with the Captain for the Fireworks on July 3 and they are all set.

Chief reported that he spoke to the Captain regarding the road work that started today on Blair Road and there are no concerns with getting through the street.

Comm. Zullo inquired if the boat was ready, which it is not.

MOTION made by Comm. Zullo to accept the Chief's Report, seconded by Comm. Galvach. All in favor 5-0.

CAPTAIN'S REPORT:

Captain Fritzsich reported that the master intake valve on Engine 2-1 was tested and is out of service.

Captain Fritzsich reported that Engine 2-3-4 rear passenger tire had a leak and was repaired by Danny's Auto at no charge.

Captain Fritzsich reported that the new wiper blades were installed on Engine 2-3 by the career staff.

Captain Fritzsich reported that Engine 2-3-1 AC was repaired by Danny's Auto and was repurposed to NJ Turnpike responses and updated SOG's as needed.

Captain Fritzsich reported that on June 13 we received the boat that was donated by Buckeye, which has been cleaned and power washed. Jim's Sign's gave an estimate for signage.

Operations Manager Nisky confirmed that Slip 22 is our slot, however there is a pole leaning in Slip 23 so there is a boat in our slip temporarily.

Captain Fritsch reported that the boat has been dropped off at Lockwood Boat Works in South Amboy and they are coordinating with Comm. Santorelli on upgrades and repairs.

Captain Fritsch reported under Buildings and Maintenance that the basement air conditioning is up and running as well as the ice machine.

Captain Fritsch thanked Comm. Zullo for having the lawnmower repaired by the township.

Captain Fritsch reported that they replaced the lockout kit on Engine 2-1 and Airpower performed their quarterly service on cascade system.

Captain Fritsch and Comm. Nardiello confirmed that they spoke to Pat Kenny regarding the radios from the township.

Captain Fritsch reported that through Firefighter Pereira, Colonia Fire Department donated a van, which may need a tune-up.

Captain Fritsch reported that there was one call for volunteerism.

Captain Fritsch stated that if they had any questions regarding new hires to ask him during Executive Session.

MOTION made by Comm. Zullo to accept the Captain's Report, seconded by Comm. Huber. All in favor 5-0.

FIRE OFFICIAL/PREVENTION BUREAU REPORT

Comm. Zullo requested that the car capacity at the gas station on the corner of Turner and Port Reading Ave. be looked into since it looks more like a repair/used car lot and is an eye sore.

Reviewed the Fire Official's Report.

MOTION made by Comm. Zullo to approve the Fire Official's Report, seconded by Comm. Nardiello. All in favor 5-0.

UNFINISHED BUSINESS:

Comm. Nardiello reported that he spoke to Pat Kenny regarding the mobile units, who explained that there was a delay since there were a number of police vehicles that took precedence over ours and as soon as they are finished they will pick up our two vehicles and bring them to the township garage for installation.

Comm. Nardiello reported that he spoke to George Lisicki of Carteret, who is the former National Commander of the VFW and inquired about the criteria for having a name put on the honor roll. Mr. Lisicki stated that the criteria is that if you are living in the town of record, meaning if you move to a town or are born and raised in a town and serve in the military, your name will go on the honor roll for that town. For example if you are born in Carteret and move to Port Reading, then join the military, you will be on the Port Reading Honor Roll. Mr. Lisicki indicated that they do not have to be a veteran of foreign wars, just as long as they serve in the military. Comm. Nardiello will look into this issue more regarding the nationwide criteria.

Comm. Nardiello stated that he spoke to Donna at Santander Bank regarding the truck reserve and expressed that the interest rate is low. Comm. Nardiello will get the account numbers from Board Accountant Bucsanszky and Donna will look into it and possibly do something for us.

MOTION made by Comm. Huber to purchase bail out belts not to exceed \$7000.00, seconded by Comm. Nardiello. All in favor 5-0.

NEW BUSINESS:

Comm. Galvach reported on the Truck Committee meeting, that as per the representative there are some changes regarding engineering and will get back to the committee before it is resubmitted to engineering for pricing.

Comm. Huber inquired about the interest amount, which Board Accountant Bucsanszky stated that she had to cut off the report before the interest was paid so it will be double next month.

Comm. Huber inquired with the First Aid Squad as to why the fundraising checks have not yet been cashed. Chief Weber apologized for the delay but indicated that his wife had a baby and he was out sick for three weeks, however he got everything over to the treasurer and the checks were deposited last Friday. The Board congratulated the Chief.

Comm. Zullo reported that he is looking for someone to oversee the hall on September 8 for 50 people. Comm. Zullo inquired about a list for the First Aid Squad, which Chief Weber stated there is no list.

Comm. Zullo inquired about the status of the 501 c3 form for the volunteer fire department. The Chief will follow up with the President who is aware of it.

Comm. Santorelli stated that the boat that was donated by Buckeye is currently at Lockwood Boat Works in South Amboy and was hoping to have an estimate today on the repairs and upgrades but have not yet received it. Discussions took place as to which accounts we could transfer money to pay for certain repairs and upgrades since the boat is not useable as it is.

TAXPAYERS COMMENTS:

There were no tax payer comments.

MOTION made by Comm. Zullo to enter Executive Session at 7:57 pm, seconded by Comm. Huber. All in favor 5-0.

MOTION out of Executive Session at 8:16 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session were personnel and legal issues.

MOTION to adjourn meeting at 8:32 pm made by Comm. Zullo, seconded by Comm. Galvach. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

11:11 AM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

07/02/18

ADD-ON BILLS

Accrual Basis

July 3, 2018

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Columbia - Voucher				
07/03/2018	29573	THE HARTFORD GROUP ...	Life Ins Customer#011215320001-2/Pol#734229July ...	-281.40
Total Columbia - Voucher				-281.40
TOTAL				-281.40

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

June 5 through July 2, 2018

06/28/18

Date	Num	Name	Memo	Amount
Columbia - Voucher				
06/05/2018	29540	Best Tek Support LLC	Yearly Agreement 2018-2019	-1,762.99
06/05/2018	29541	Staples Business Advantage	Acct# NYC 1054611 Supplies	-182.83
06/05/2018	29542	Central Joint Insurance Fund	Fire District #2 - Liability & Workers Comp Insurance -1st Install...	-21,711.20
07/02/2018	29543	Airpower International Inc	Yearly Service Contract 06/2018-05/2019 & & Valve Kits & Hand...	-1,732.29
07/02/2018	29544	AIRTEC SERVICE INC	Air Conditioner Start Up	-375.00
07/02/2018	29545	AT&T	Account # 011-293-3370-001 732-636-0894	-58.54
07/02/2018	29546	Central Joint Insurance Fund	Fire District #2 - Liability & Workers Comp Insurance -2nd Install...	-21,711.20
07/02/2018	29547	Comcast of New Jersey	Account #8499 05 340 0759643-Phone/Internet/TV	-469.85
07/02/2018	29548	DANNY'S AUTOMOTIVE CONNE...	2003 Dodge Durango - Replaced A/C Compressor	-814.06
07/02/2018	29549	EHRlich	Commercial Pest General Maintenance Service - Cust# 238998...	-66.00
07/02/2018	29550	Elizabethtown Gas	Account # 2202559020 - Firehouse 04/24/2018-05/24/18	-86.21
07/02/2018	29551	Fizer Plumbing & Heating, LLC	Cleared Leader Drain	-189.00
07/02/2018	29552	Fords Fire District #7	Dispatch Service -June 2018	-5,520.25
07/02/2018	29553	FORDS INDUSTRIAL SUPPLY	Supplies	-58.98
07/02/2018	29554	GILL & CHAMAS LLC	Legal Service-June 2018 Meeting	-750.00
07/02/2018	29555	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-114.97
07/02/2018	29556	Jessica Rizitis	Website Maintenance - July 2018	-196.00
07/02/2018	29557	LIFE INSURANCE COMPANY OF ...	LIFE INSURANCE - 07/17/2018-08/16/2018 GL 009906	-861.30
07/02/2018	29558	Maria Bucsanszky, E.A	Monthly Fee-July 2018	-2,500.00
07/02/2018	29559	MIDDLESEX WATER CO	ACCOUNT #2060200000 - Water Bill 02/21/18-05/22/18	-504.62
07/02/2018	29560	MIDDLESEX WATER COMPANY	Acct # 3046515564-Hydrant Service for July 2018	-13,369.57
07/02/2018	29561	NAPA Auto Parts of Colonia	Supplies - Adapter	-11.09
07/02/2018	29562	New Jersey Door Works, LLC	Repaired Door #1- Replaced Phot Eye	-655.00
07/02/2018	29563	NEW JERSEY FIRE EQUIPMENT ...	1-Repair/Recharge SCOTT Cylinder	-20.63
07/02/2018	29564	Shevchenko Monumental Works	Inscriptions - Sal Covino	-170.00
07/02/2018	29565	Staples Business Advantage	Acct# NYC 1054611 Supplies	-47.84
07/02/2018	29566	Staten Arts Photography	Photo & Frame Coverage of Commissioner Swearing In Ceremo...	-75.00
07/02/2018	29567	Witmer Public Safety Group	A/C# WOOWP1 - 1-Public Safety Lockout Tool Kit	-53.98
07/02/2018	29568	Woodbridge Fire District #1	Reimbursement -Health Benefits-Dental/Vision JULY 2018	-1,930.50
07/02/2018	29569	AIRTEC SERVICE INC	Installed Mitsubishi 2 Ton Ductless System Single Head	-5,900.00
07/02/2018	29570	NAPA Auto Parts of Colonia	Supplies -Absorbent	-67.92
07/02/2018	29571	Witmer Public Safety Group	A/C# WOOWP1 - Ringers Extrication Glove, Short Cuff	-86.97
07/02/2018	29572	NAPA Auto Parts of Colonia	Supplies	-25.98
07/02/2018	TEPS	New Jersey State Health Benefits ...	Retiree Health Benefits - 07/01/2018 - 07/31/2018 ID#146900	-1,363.26
07/02/2018	TEPS	New Jersey State Health Benefits ...	Health & Prescription Benefits - 07/01/2018 - 07/31/2018 ID#14...	-23,685.68
Total Columbia - Voucher				-107,128.71
TOTAL				-107,128.71

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

July 2, 2018

Treasurer's Report

BEGINNING BALANCE	\$ 1,072,003.26
Deposits	13,006.18
Interest	0.00
Payroll	(90,226.54)
Payroll Tax/Adjustments/Transfers	12,505.67
Disbursements for the Month	(<u>107,128.71</u>)
ENDING BALANCE	\$ 900,159.86

Port Reading Board of Fire Commissioners
Fire Prevention Bureau Report
Months of : May-June 2018

1. Site plans for Month: 0

2. Certifications of Inspections: C&M Door, Homestead Auto Wreckers, Mizco Inc., Sort and Export, D&M Enterprise, Ho-Ro Trucking, Nasco Corp., Allied Old English.

3. Inspections issued for the month:

4. Fire Permits Issued: 4a. 5

5. Fire Investigation/follow-up for month: 5a. Man Hours

6. Fire Code Violation fines :

7. Complaints Reports:

8. Telephone Conversations w/ 8a. Government/State:

Comment:

Respectfully,

Brian F. Small
Fire Official

Port Reading Fire Department



Captains Report- May 31st, 2018- June 28th, 2018

Engine 2-1

****Request diagnosis by service technicians for pump vacuum problem.****

6-5-2018 1500 ODP Tested front suction and master intake valve. Found faulty electronic valve. Tagged valve out of service. Staff notified.

Engine 2-2

Engine 2-3

6-18-2018 1533 ODP Installed new wiper blades

Support Pick-up 2-3-4

6-13-2018 C-8 notified by ODP of leak in rear passenger tire. Tire repaired at Danny's Auto. Danny strongly recommends tires be replaced, they are in poor condition.

Emailed Commissioner Galvach about the tires condition. Commissioner Galvach asked for tire size/info to be texted to him. C-8 texted info requested.

Chief's vehicle 2-3-1

6-6-18 ODP with VFF#125 brought to LC Auto Repair to evaluate A/C problem.

6-7-2018 ODP with VFF#125 picked up at LC Auto Repair, as requested by Commissioner Galvach. No repairs performed. Notification (email) made to Commissioner Galvach.

6-11-2018 Repurposed to NJ Turnpike responses. Updated SOG's as needed and sent email notifications to all. Equipment added:

- Three (3) SCBA
- Pry bar
- BC Extinguisher
- ABC Extinguisher
- Large Pipe Wrench
- Traffic Safety Vests

6-12-2018 Brought to Danny's Automotive to have Air Conditioning evaluated.

6-18-2018 BIS A/C repaired. Will be Supplemental Volunteer Response vehicle to the NJTP.

Fire Prevention vehicle 2-3-6

Fire Prevention vehicle 2-3-7

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailer

LDH Box Trailers

Marine 8

6-14-2018 ODP and VFF #125 cleaned and power washed.

1030 Buckeye dropped off spare key for boat.

6-15-2018 1020 Shawn from Jim's Signs here looking at lettering options/estimate for boat.

6-16-2018 Spoke to Commissioner Santorelli about coordinating upgrades to rescue boat before putting it in service (i.e. installation of communications and navigation equipment, canopy and protective painting.)

6-19-2018 0813 Received township dock and bathroom key from Brian Molnar.

6-25-2018 0800 Dropped off at Lockwoods in South Amboy for estimate on work to be done.

0930 Purchased 1 new 7-way to 4/5-way adapter for boat trailer.

Buildings and Grounds

5-31-2018 C6 Instructed Water Delivery Driver for 454 Port Reading Avenue not to use Firehouse lot for deliveries.

1321 Received Supply delivery from Fords Mill Supply.

6-1-2018 0800 Order placed with Staples for ink cartridge for copier in watch room.

0930 Received a phone call from district #5 Fire Official requesting a fire report copy of a fire in April he assisted with.

1004 Received a phone call from the New Jersey Department of Community affairs, requesting a fire report copy from April. Referred the caller to the Boards accountant for OPRA request.

1005 Received visit from Commissioner Zullo requesting ODP to pull weeds from the rock area, near doorway.

1105 Company called for employment verification on former VFC member. Texted contact info to VFCC in which he acknowledged, back in a text.

2103 Commissioner Nardiello called and requested that the ODP change the outside sign for a couple celebrating their wedding anniversary. ODP explained they are not allowed to do so without approval of Commissioner Zullo, as per the directive for *Fire Station Sign*. A call was placed to Commissioner Zullo and he said no.

6-2-2018 ODP washed vehicles and cleaned bay floor. VFF #125 assisted.

1135 1 box received from USPS, addressed to C-6, from FF1. Placed in Captain's office.

1408 C-8 received a phone from Commissioner Zullo stating under no circumstances is the outside sign to be changed without his approval. C-8 informed the Commissioner that there is an existing Directive addressing the sign, that he is responsible for any request.

6-4-2018 0900 Received delivery from Staples

1100 Commissioner Zullo here with AirTech going over basement air conditioner installation. 1500 Airtech complete for the day to return tomorrow.

1250 ODP discovered outside sump pump line clogged. Notified Commissioner Zullo. Commissioner Zullo contacted Fizer plumbing for service.

1410 Fizer Plumbing here cleaning out clogged sump pump line outside.

1501 Fizer Plumbing complete drain cleared.

6-5-2018 1400 Notified by Fire District Operations Manager that the Township EMS utility will be replacing the ice machine in the bay and having it installed in the coming days.

6-7-2018 0715 C-8 spoke with CFF 242 and 245 regarding the OSHA/Right to know position.

0755 C-8 notified Commissioner Zullo that there is trouble with internal phone extensions 2194 and 2294. Unable to receive or call out (Comcast phones). Commissioner Zullo said it is something on the townships end and he will make a call to the Director.

0955 Received a call from Johnson Communications regarding phone issues at Station #2. They will be coming out to check sometime today.

1203 Johnson Communications here checking phone lines. Tech was able to troubleshoot and fix. Tested internal phone extensions 2194 and 2294 with station 7, now working.

1330 Fed Ex delivery for squad. Squad ODP handled.

1533 Commissioner Zullo stopped in the fire to inquire about the phone issue and spoke with CCF 247 regarding plumbing work outside the firehouse (Port Reading Ave. side).

6-8-2018 1245 Commissioner Zullo stopped by.

1415 Absolute here for squad.

6-9-2018 ODP washed vehicles and cleaned bay floor.

1702 Commissioner Nardiello stopped in the firehouse to see if a fax he is waiting on, came in. No fax.

1709 Commissioner Nardiello called asking if Pat Kenny called, he has been waiting for his call. C-8 explained as far as he knows, Mr. Kenny has not.

6-10-2018 1625 ODP filled 2 SCBA bottles for District #1.

6-11-2018 0800 Erhlich Pest control here treating for ants and general service

0849 AirTech here finishing installation of basement air conditioner.

0911 Xenon Electric here for electrical hook up of basement air conditioner

1020 Received phone call from Aragon Mechanical that Ice machine should arrive for installation near 1200.

1200-1500 Aragon Mechanical installed new Ice machine.

1500 ODP found completed installation of basement Air conditioner and made notifications.

1930-2015 Fire Company meeting in hall

6-13-2018 ODP performed lawn maintenance.

1015 Received call from Commissioner Zullo advising ODP that AirTech will be here on 6-14 for service.

1230 Received delivery of boat with trailer from Buckeye. Parked by small shed in firehouse main lot.

1700 Received a call from someone looking to rent the Hall. Gathered info from caller and texted to Commissioner Zullo, whom acknowledged.

6-14-2018 0920 Called Commissioner Zullo to verify that Airtech was coming today for service. Hallway unit not operating.

1440 Commissioner Nardiello here using watch room computer.

1600 Commissioner Santorelli stopped by to look at the boat from Buckeye.

1733 Email sent to Commissioners Zullo and Huber regarding hallway air conditioning unit not working. AirTech did not come out as scheduled today.

1755 Received phone call from Commissioner Zullo regarding hallway air conditioning. He will check with AirTech.

1757 Commissioner Zullo called back and said there was a mistake made, which is now corrected. AirTech will be here tomorrow, 6-15.

6-15-2018 1142 AirTech here to check hallway a/c unit. A/C now working.

6-16-2018 0711 Received call from Commissioner Zullo to notify ODP that he is authorizing Commissioner Nardiello to request something on sign.

0712 Received phone call from Commissioner Nardiello requesting a message to be put on sign in recognition of his mother's birthday.

0830 Airtech here to fix hallway air condition that was already fixed. They researched and confirmed that they received a call from Commissioner Zullo last night, 6-15-18, at 2100 for service.

0900 ODP Washed all apparatus and bay floors

6-17-2018 ODP found infestation of termites in hallway on floor near West Avenue. Contacted Ehrlich pest control for service. Commissioners of Buildings and Grounds notified.

0830 Received phone call from Commissioner Nardiello that he will be down the shore for a few days and that the sign will remain up for his mother's birthday until they come back to take a picture in front of it.

1830 ODP filled two SCBA cylinders for Woodbridge Fire District #1.

6-18-2018 0900 ODP Notified MCFM of confined space work in district.

0940 ODP filled two SCBA cylinders for Woodbridge Fire District #1

1533 Received delivery of wiper blades for Engine 2-3

1547 Bay door number #1 failed to close. Seems to be malfunctioning safety sensor. Notified Commissioner Zullo who will be contacting New Jersey Doorworks.

6-19-2018 0929 Received call from Commissioner Zullo regarding Bay door #1. He said he placed another call to New Jersey Doorworks about service.

0930 ODP applied weed killer on weeds growing in rock area, Port Reading Ave. side.

0939 New Jersey Doorworks called and said they are scheduled to be here sometime today.

0945 Commissioner Zullo, VFC Treasurer and VFC member #125 here for a meeting with a local business owner.

1257 Ehrlich Pest Control here for service. Had Tech check on infestation of termites in hallway on floor near West Avenue, that was reported on 17th of June.

1533 New Jersey Doorworks here, to repair issue with Bay door #1.

6-20-2018 ODP performed lawn maintenance.

0948 Received Staples order, 1 box (office supplies) that was placed earlier in the week.

0951 C-8 received a call from an individual inquiring about renting the Hall. Texted name and phone number to Commissioner Zullo.

1730 New apparatus committee meeting in Hall.

6-21-2018 0830 Received 6 employment application packets from Boards accountant.

1050 Delivery from Fords Mill supply, invoice #82520.

6-22-2018 1420 Confires picked up 1 oxygen bottle for EMS.

1500 New Jersey Doorworks working on Bay door #1.

1500 Resident of the District came into the firehouse inquiring about volunteer fire company membership. ODP obtained info and passed along to the Chief, as protocol.

6-23-2018 1500 Hall in use-party.

1730 Engine 2-1 atop NJTP bridge for FDNY funeral procession.

6-24-2018 0910 A St Anthony's parishioner stopped in looking for the PRFA Treasurer. Directed to the on-duty squad ODP.

2010 Filled 4 SCBA bottles for District #1.

1930 Commissioner Zullo and Ladies Auxiliary Vice President here setting up tables and chairs, for this coming Monday.

6-25-2018 1100 Commissioner Zullo, Ladies Auxiliary Vice President and granddaughter here, decorating the Hall for tonight.

1407 UPS Delivery for squad. Squad ODP handled.

1411 Commissioner Nardiello stopped in to inquire about radios for 2-3-1 and 2-3-4.

1539 Phone called received for the Fire Official's Office. Info taken, email sent to the Fire Official and Inspector.

1830 4 applications for employment picked up.

1930-2100 Democrat meeting in Hall.

6-26-2018 1000 By order of Commissioner Zullo, 2 tables recently placed in basement are to be placed in shed. ODP complied.

1045 Commissioner Galvach here to drop off an envelope for CFF 245.

1830 1 application for employment picked up

6-27-2018 0929 Phone called received from same individual that called looking for the Fire Official or Inspector on Monday. Info taken, email sent again to the Fire Official and Inspector.

ODP performed lawn maintenance.

1042 Individual stopped in the firehouse inquiring about joining the volunteer fire company. As per protocol, gave the individual the VFC Chief's phone number.

1130 WPD RTV parked in bay. EMS Chief received permission from Commissioner Zullo.

1515 Permission was given by Commissioner Zullo, for his daughter's Daycare party attendees to park in the lot across the street.

1826/1827/1828 3 applications for employment dropped off.

6-28-2018 0922 As per Director Nisky all employment documentation emailed and brought to Board Accountant's office.

Fuel

6-1-2018 2-3-4 13.609 gallons

6-2-2018 2-3-1 6.003 gallons

6-6-2018 2-3-1 10.004 gallons

5-gallon gas can for station filled

6-11-2018 Engine 2-1 17.642 gallons

6-18-2018 Engine 2-2 22.281 gallons

Engine 2-1 20.009

Training

6-5-2018 Went over drafting procedures and problems with ODP, Discussed Bail out systems and usage with ODP

6-6-2018 WPRV valves and WATP procedures reviewed with ODP and VFF#125. (email was sent to VFC to offer involvement- he was the only one to show up.)

6-11-2018 Updated Fire Department/Company SOG and notified Volunteer Fire Company.

6-12-2018 During Flow test of Engine 2-3. Reviewed foam pump operations and testing with ODP.

6-14-2018 ODP reviewing Marine 8 new check sheet and starting procedures.

6-15-2018 ODP reviewing Marine 8 new check sheet and starting procedures

6-16-2018 ODP reviewing Marine 8 new check sheet and starting procedures

6-17-2018 ODP reviewing Marine 8 new check sheet and starting procedures

1400 ODP reviewed Woodbridge Township Marina slip #22 for future Marine 8 location.

6-18-2018 ODP reviewed Woodbridge Township Marina slip #22 for future Marine 8 location

Slip #22 occupied. Notified Operations Manager who confirmed that it had to be given to a customer and that we will most likely be using slip #23.

6-20-2018 1300 ODP reviewed Woodbridge Township Marina slip #23 for future Marine 8 location.

Equipment

5-31-2018 Advised by Commissioner Zullo to bring lawn mower to Woodbridge Dept. of Public Works for repair.

1230 248 brought lawn mower to DPW and dropped off. Service technicians were not apprised that it was coming.

6-1-2018 1005 C-8 Asked Commissioner Zullo, while he was here, for an update on the lawnmower repair. He said he will check.

1100 Commissioner Zullo called and said the lawnmower should be ready later today. He will call the ODP when the repair is completed.

1328 Commissioner Zullo called and said that the ODP can pick up the lawnmower, it has been repaired.

1400 Lawnmower was picked up by the ODP and finished Wednesday's lawn maintenance today.

6-2-2018 1714 Commissioner Nardiello stopped in the firehouse inquiring if the radios from the township he has been waiting for three weeks, have arrived. C-8 advised the Commissioner they have not.

6-4-2018 0900 C6 ordered replacement easy wedge and accessories for lock out tool kit.

1400 248 temporarily repaired easy wedge for lock out kit.

1430 Found building transfer switch in fault from last self-test. Reset will monitor next self-test results.

1500 VFC#125 picked up new Accountability Tags from West Hudson Industries for Fire Department Members.

6-6-2018 0936 Received delivery from NAPA auto parts of 8 Bags of speedy dry and Trailer lighting adapter for 2-3-1.

6-7-2018 1125 Received replacement easy wedge and accessories for lock out tool kit, that was ordered on 6-4-2018. Placed new kit on 2-1 and old one in shed for spare/parts.

1730 Commissioner Nardiello stopped in the firehouse and asked C-8 to dictate from him, regarding radio units that were donated from Woodbridge Township. Dictation written as requested in the Official log book.

6-8-2018 North Star pumps exercised.

6-11-2018 Placed Older Big Easy on Engine 2-2.

6-13-2018 1423 Received a call from Commissioner Nardiello. Commissioner stated when the township calls to set up for installation of the radios in support vehicles 2-3-4 and 2-3-1, to request they bring the radios here to install, due to manpower.

6-14-2018 1108 C-8 received call from Commissioner Nardiello inquiring if Pat Kenny, from Woodbridge Township, called about the radios and to reiterate they need to work on installation of radios here at the firehouse due to manpower. Commissioner Nardiello wanted to speak to CFF 247, C-8 mentioned he is off duty today and will return tomorrow.

1145 Air Power here for quarterly on cascade system.

6-16-2018 ODP found transfer switch in fault/error mode. Started manually and ran for ten minutes. Ran test through transfer switch control panel successfully.

1241 Commissioner Zullo authorized VFF#123 to borrow portable A/C unit temporarily.

6-19-2018 1100 Received USPS delivery of one box from The Fire Store, containing new replacement gloves for ones that were contaminated from incident #2018-156 for CFF'S 245 & 247.

1634 Commissioner Nardiello stopped in the firehouse to inquire if the radios for 2-3-1 and 2-3-4, were delivered. C-8 informed the Commissioner that they have not.

6-20-2018 0930 Timer adjusted for sprinkler operation.

1330 ODP picked up wheels and replaced worn out ones on edger.

6-26-2018 0927 Commissioner Nardiello called inquiring if the radios from the township came. C-8 informed the Commissioner they have not.

6-27-2018 0912 Commissioner Nardiello called inquiring if the radios from the township came. C-8 informed the Commissioner they have not.

Officially,

Captains

Paul DeLeo & Rich Fritzsch