

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
July 7, 2014**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of July 7, 2014 was called to order by Commissioner Huber at 7:30 pm. Four Commissioners were present: Comm. Huber, Comm. Nardiello, Comm. Galvach and Comm. Zullo. Board Accountants John Ur and Maria Bucsanszky were present. Board Attorney Tom Buck was present. Comm. Santorelli was on vacation. Board Clerk Marianne DeSantis was absent.

Reviewed minutes from the June 2, 2014 monthly meeting.

Comm. Galvach inquired about the bill for "Turnout Fire and Safety", in the amount of \$556.84.

MOTION to accept the June 2nd minutes made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 4-0.

TREASURER'S REPORT:

Balance	\$ 566,844.83
Deposit	\$ 131,671.62
Interest	\$ 0.00
Payroll	\$(92,095.42)
Payroll Tax/Adjustments	\$ 3,084.56
Disbursements for the Month	<u>\$(78,352.06)</u>
Ending Balance	\$ 531,153.53

MOTION to accept Treasurer's Report was made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 4-0.

BILLS TO BE PAID: \$ 78,352.06

MOTION to pay the July bills was made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 4-0.

ACTING CAPTAIN'S REPORT:

Comm. Galvach inquired about the fire hydrant markers on 6/11/14 and if the water company was involved.

Comm. Galvach inquired about the swivel for the Squirt and there were discussions regarding replacing hoses due to leakage.

MOTION to accept the Acting Captain's Report made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 4-0.

FIRE OFFICIAL'S REPORT:

The Fire Officials Report was tabled until the August meeting.

CHIEF'S REPORT:

Chief reported calls for the month of June for a total of 21 calls.

Chief reported that all went well with the fireworks.

Chief stated that he would fix the problem with the pickup truck and indicated that he already had the parts. Chief requested permission to take the pickup truck home and leave the Chief's vehicle at the firehouse and asked that someone inform the Acting Captain.

UNFINISHED BUSINESS:

Comm. Zullo reported that he gave Attorney Tom Buck a contract to review from Vince Rush, who will post the Squirt for sale to buyers, starting at \$35,000.00. Comm. Zullo stated that Mr. Rush would receive 10% of the sale and it would not be a problem if the Board sold the Squirt on their own. Board Attorney Buck approved the contract.

MOTION for the Board to enter into a contract with Vince Rush to post the sale of the Squirt, was made by Comm, Zullo, seconded by Comm. Nardiello. All if favor 4-0.

Comm. Zullo reported that Dave Matyi would be submitted a \$25 voucher for working on the coupling on the ambulance.

Comm. Zullo reported that the AC system was low on freon.

Comm. Nardiello reported that he and Comm. Galvach researched prices for preventive maintenance on the equipment and concluded that they would be saving money by using Absolute Fire Protection at a rate of \$1365.00. Comm. Nardiello stated that Sal from Absolute Fire Protection agreed not to charge the \$135 road service fee, only perhaps in the event of an emergency. Comm. Nardiello informed Absolute Fire Protection that certain items may warrant a second quote.

Comm. Nardiello reported that the two K-12 saws have been repaired.

Comm. Zullo reported that the Ladies Auxiliary is 10-11 members strong and they are ready to open a bank account.

MOTION to deposit \$900.00 in the Ladies Auxiliary bank account, was made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 4-0.

NEW BUSINESS:

Comm. Nardiello stated that the air bottles have to be sent out for hydro testing.

Comm. Nardiello reported that he gave Acting Captain Renaldi the approval to work with Scotair in obtaining approximately 12-15 demo 2010 bottles that they are giving away.

Comm. Nardiello reported that the defibrilator battery has been ordered.

Comm. Nardiello reported that the emergency lights are not working on the pickup truck due to melting in the housing and recommended contacting Danny to have it looked at.

Comm. Galvach reported that the Personnel Committee and the Operations Manager have been interviewing for potential candidates for the Captain position.

TAXPAYER COMMENTS:

Firefighter Anthony Terebetsky inquired about the number of bottles being sent out, which Comm. Nardiello stated that only two bottles at a time would be sent out.

Firefighter Terebetsky reported that the fuse in the pickup truck has been an ongoing problem.

MOTION to enter Executive Session at 8:07 pm to discuss personnel matters, made by Comm. Galvach, seconded by Comm. Nardiello. All in favor 4-0.

MOTION out of Executive Session at 8:32 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session were personnel matters.

CHIEF'S REPORT:

Chief reported calls for the month of June for a total of 21 calls.

Chief reported that all went well with the fireworks.

Chief stated that he would fix the problem with the pickup truck and indicated that he already had the parts. Chief requested permission to take the pickup truck home and leave the Chief's vehicle at the firehouse and asked that someone inform the Acting Captain.

MOTION to adjourn meeting at 8:36 pm made by Comm. Zullo, seconded by Comm. Galvach. All in favor 4-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

July 7, 2014

Treasurer's Report

BEGINNING BALANCE	\$ 566,844.83
Deposits	131,671.62
Interest	0.00
Payroll	(92,095.42)
Payroll Tax/Adjustments/Transfers	3,084.56
Disbursements for the Month	(78,352.06)
ENDING BALANCE	\$ 531,153.53

**Acting Captain, P. Renaldi Report
Board of Fire Commissioners District 2
June 2014**

Date	REPAIRS-ISSUES-DETAILS
6/3/2014	Replaced Bulbs in emergency lighting units 3, 6, & 8
6/3/2014	Replaced bulbs in pump panel, need to re-order # 1156 & #1141 Bulbs.
6/3/2014	Tour of District with New Firefighter
6/4/2014	Ordered supplies for firehouse, Paper towels, Bulbs 1156 & 1141, metal sawzall blades and spray cleaner. From Fords Mill per Commissioner Huber request.
6/4/2014	Advised District & dispatch that we are off mutual aid, until further notice.
6/4/2014	Reviewed all certification of new firefighter j. Holloway found that State certifications have not been issued for Firefighter 2 and IMS level 1, assisted Firefighter Holloway in completing required paperwork to transmit to Division of Fire Safety.
6/4/2014	Reviewed all Board of Fire Commissioner Directives with New Employee J. Holloway and advised him to read and sign as acknowledgment that they were read. And understood.
6/4/2014	Fueled 2-1 up at Station # 1 13 Gallons
6/4/2014	Reviewed cleaning /Maintenance schedule of building with new firefighter J. Holloway.
6/4/2014	A.C. unit not working in hallway, advised Commissioner Zullo of issue.
6/5/2014	Supplies picked up for firehouse, from fords mill, as per Commissioner Huber's Request.
6/5/2014	Air-Tec Called, per Commissioner Zullo request, Air-Tec arrived and serviced unit determined that Freon R-22 was low causing unit to freeze up.
6/5/2014	Confire here performing 6 month wet chemical inspection of Hood Suppression System.
6/5/2014	Faxed received for Commissioner Nardiello, advised it was received.
6/5/2014	Medical evaluation completed for J. Holloway for fit test, per PEOSHA Standard
6/5/2014	Pump training started with New Firefighter, in classroom and hands on in parking lot of firehouse.
6/5/2014	Requested to call Air-Tec to service A.C. unit, technicians arrived and determined that Freon R-22 was low causing unit on roof to freeze up.
6/5/2014	Confire here performing 6 month wet chemical inspection of hood suppression system.
6/5/2014	Medical evaluation completed by J. Holloway to be sent over to JFK Medical Center for fit test requirements per PEOSHA
6/6/2014	Training with new firefighter area familiarization, NJ Turnpike area, PSE&G, Williams Park.
6/6/2014	Meeting room being used Police Class.
6/6/2014	Delivery from Industrial Rubber, exhaust hose
6/6/2014	Meeting room being used Police Class.
6/7/2014	Meeting Room being used.
6/7/2014	Weekly generator check, 477.4 hours
6/8/2014	Ordered Fire Reports, from Stone Mountain Printing, no more in stock.
6/9/2014	Dolmar K-12 saw pull chord broken O.O.S. advised Commissioner Nardiello repair requested.
6/9/2014	Refueled 2-3-4 at Race Star gas station \$ 64.00
6/9/2014	2-4-3 performed safety check of site of building collapse per Acting captain Renaldi
6/10/2014	Fire Reports delivered from Stone Mountain Printing
6/10/2014	Fire Company using hall monthly meeting.
6/10/2014	2-2 fueled at Station # 1 43.6 gallons
6/11/2014	Delivery of 200 Fire Hydrant markers, New Style.

**Acting Captain, P. Renaldi Report
Board of Fire Commissioners District 2
June 2014**

6/11/2014	Tour of district with New Firefighter Holloway
6/12/2014	Continued pump training with J. Holloway going over friction loss, hose lines, nozzles and master stream devices and Aux appliances.
6/12/2014	Commissioner Nardiello called Derek saw repair individual for K-12 saw with broken chord, he advised he will pick up tomorrow.
6/12/2014	N.J. Fire Equipment called to pick up air pack for repair of regulator.
6/12/2014	Safe-T- Here fitting New Firefighter for PPE, Commissioner Nardiello advised and approved.
6/12/2014	Spoke with Commissioner Galvach on Apparatus repair company in South Plainfield " Fire & Safety " that we should get a quote from them since they are closer, he acknowledged my request and advised that we get a quote on the two air compressors that need repair and quote of apparatus service. "Quote Attached"
6/13/2014	AED battery in engine 2-1 units needs replacement not working, bad battery. Replaced it with unit from 2-3-3
6/13/2014	UPS delivery
6/13/2014	Absolute delivered intake adapter for style 10, Tour 3 installed adapter determined that adapter in wrong one, not swivel style to fit on pump intake must take all fittings off in order to mount intake advised Sal from Absolute of this issue.
6/13/2014	Hinges for SCBA compartment door delivered from Absolute, Acting Capt. Renaldi Installed new hinge in driver side compartment door.
6/13/2014	Meeting room being used Police Class
6/14/2014	Weekly generator check, 478.0 hours
6/15/2014	Advised by Tour 1 that Station # 7 requested one engine to scene of working fire as part of 2 nd alarm response into Carteret, On-duty tour did advised dispatcher that we are off mutual aid until further notice, Dispatcher did acknowledge after being advised he did see on board District 2 off Mutual Aid.
6/16/2014	Removed adapter off 2-3-3 to return to Absolute as per Sal's request for swivel style adapter.
6/16/2014	Delivery from fords Mills Supply of truck, 6ft braided hose, 1141 & 1156 and pail of truck wash.
6/16/2014	Called approved fire protection inquired about Micro Max gas Meter S/N # 15291 service tech Jay advised that repair paperwork was never received, advised him that paperwork was faxed back in April 2014, with Commissioner Huber approval to make repairs, forward a copy of signed paperwork, he acknowledged the forwarded copy he stated possibly misplaced original, but meter will be sent this week.
6/16/2014	Continued pump training with new firefighter J. Holloway, reviewed hand line placement and flows with fog and smooth bore nozzles, also reviewed turnpike service areas and hydrant connection and reviewed County Park hydrants locations and flowed water out of deck gun.
6/16/14	Ext. mic from 2-C-1 portable being used by FF Holloway not working using ext mic off 2-3-4 Portable.
6/17/14	Approved fire protection returned micro-max gas meter, placed back in service on 2-1
6/17/14	FF Holloway sent to absolute fire protection to exchange adapter to swivel type that was ordered.
6/17/14	Dolmar K-12 saw returned from service, sent Partner K-12 saw out for service pull start cord broken approved by Commissioner Nardiello.
6/18/14	FF Holloway had an accident with engine 2-2 at County Park, Police information Report completed, and Department Incident report completed and Attached. Minor damage to fender trim on passenger side and marker lens broken, will need to order new amber lens.

**Acting Captain, P. Renaldi Report
Board of Fire Commissioners District 2
June 2014**

6/19/14	NJ Fire Equipment here picking up SCBA with regulator problem for repair.
6/19/14	Training continued with FF Holloway
6/19/14	Partner K-12 saw returned from repair, placed back in service.
6/19/14	Airpower here serving air cascade system.
6/19/14	Letter for Chief Norelli from Board of Fire Commissioner, Chief Norelli picked letter up.
6/20/14	Training continued with FF Holloway
6/20/14	Bracket on basket of lawn broke off, must send basket out for repair, or need welder to weld bracket back on basket.
6/21/14	Tour advised that while checking apparatus, found SCBA down to 2800 psi, hear leaking sound found problem with regulator, must sent out for repair. Will advise Commissioner Nardiello or Galvach.
6/22/14	Attended County Relay drill, starting at Perth Amboy HQ, Engine 2-1 one on-duty personnel and one volunteer attended, and Three volunteers stayed in station # 2 as per agreement between Commissioner Santorelli and Acting Captain Renaldi
6/22/14	Engine 2-1 has 1- length of 5" hose leaking removed from service, advised by A/C Renaldi to replace it was a length from 2-3-3 for now.
6/23/14	Tour reporting problem starting new vent saw, possible mixture problem will need to send out for service. Moved 2-1 vent saw over to engine 2-2 until repairs are completed on new saw.
6/23/14	Bottles 1041 & 1057 need to be Hydro Tested will expire 6/30/14
6/24/14	Training continued with FF Holloway
6/24/14	Received phone call from FF Pereira stating he is clear to return to work, I stated I would need to speak with Commissioner Santorelli and I would get back to him. Spoke to Commissioner Santorelli who stated that he would need one more to be completed. Advised FF Pereira of the issue.
6/25/14	Received a telephone call from Commissioner Santorelli stating all test were completed and I can advised FF Pereira to return to work on Sunday June 29 th shift.
6/25/14	Advised FF Pereira at 10:54 hrs that he cleared to return to work on June 29 th shift.
6/25/14	Continued training with FF Holloway
6/26/14	Fords mill supply delivered (3) American Flags
6/27/14	Meeting room being used by police class
6/27/14	Training continued with FF Holloway
6/27/14	UPS delivery from Turnout fire & Safety Inc.
6/28/14	Doctor's medical report for FF Pereira faxed over to John Ur's office for Maria

Acting Fire Captain, P. Renaldi

June 2014

Cover Report Repairs & Highlighted Issues

Engine 2-1

- On board air compressor not working, (Using Houseline).

Engine 2-2

- On board air compressor not working, (Using Houseline).
- SCBA regulator not working, replaced with unit from 2-3-3 (Temporary), send out for repair Commissioner Nardiello advised.
- 2nd SCBA unit O.O.S sending out for service regulator issue, packs showing signs of age.
- Need to purchase Amber lens for rear marker

Squirt 2-3-3

- Back in Service (Temporary) being used as engine only.
- Presently Absolute Fire Protection delivered fitting, but wrong one non-swivel already advised Sal from Absolute Fire Protection he stated to return it they will be getting swivel one ASAP.
- 100' of 5" Hose removed placed on 2-1 where hose was removed do to leaking.

1. *** Proposal from Fire & Safety out of South Plainfield attached for installation of on-board Air Compressors, and quote for service of apparatus, advised by Commissioner Galvach to do so.
2. Have been receiving numerous phone calls about community service for High School students, Found out through School Board it is now a requirement that they get 10 hours of community service for graduation. Is the Board ok with allowing High School Teenagers, wash apparatus, clean around firehouse, and inside building under the supervision of on-duty personnel?
3. Need to send SCBA Bottles 1041 & 1057 out for Hydro Testing, expire 6/30/14

FIRE & SAFETY SERVICES

200 RYAN STREET
SOUTH PLAINFIELD,
NJ 07080
PHONE: 800-400-8017
WWW.F-SS.COM

EMERGENCY APPARATUS

- SALES
- SERVICE
- PARTS

Port Reading Fire Department
916 West Ave.
Port Reading, NJ 07064
Attn: Captain Pat Renaldi

June 13, 2014

PM pricing & Kussmaul compressor replacement

Dear Captain Pat Renaldi,

Fire and Safety Services Ltd. Is pleased to provide your dept. with the following preventive maintenance proposal per our outline.

Chassis service per enclosed outline	\$ 1225.00.
Pump service per enclosed outline	\$ 425.00.
Generator service as part of the chassis service	\$ 325.00.
Kussmaul on board compressor replacement	\$ 790.00 ea

These prices are for each apparatus including the Kussmaul compressor. We will only do an aerial service or squirt service on apparatus we have training on, Pierce, Aerial Scope, and Smeal.

Repairs are additional. Our labor rate is \$ 97.00 per hour shop and \$ 114.00 road

Our service department consists of eighteen full time and two part time technicians, and a support staff of five. We have nine service vans on the road everyday with a spare unit to send a shop technician out if necessary. The remaining staff works out of our South Plainfield shop. Our technicians hold various levels of ASE (Automotive Service Excellence) and EVT (Emergency Vehicle Technician) certifications. Fire and Safety employs eight EVT level III Master fire apparatus technicians. Our technicians have also received training from manufacturers such as Pierce, Waterous, Hale, Darley, Baker and Mack not to mention vehicle component manufacturer's seminars.

Please do not hesitate to call with any questions or if you wish to schedule this work.

Very Truly Yours,



Pete Esemplare
Fire and Safety Services Ltd.

Main Office and Service/Parts Fax (908) 412-0513

Sales Department Fax (908) 412-0538



Memorandum

To: Chief Norelli
From: Acting Captain, P. Renaldi
CC: Board of Fire Commissioners & Career Division
Date: 6/30/2014
Re: Fire Works Display

As per the request of the Commissioners to find out what is happening with the Fire Works display I had a telephone conversation with Middlesex County Deputy Fire Marshal William Johnson who will be handling the display on July 3rd. he has stated that he will only be requiring one engine to stand by at the display area with fire personnel, which should be on site for 5:30 pm to stage in place.

A conversation with Commissioner Santorelli and myself were I addressed the needs of the County with Commissioner Santorelli and addressed the needs for the fire district.

We had determined that one engine will be in the County Park, with both on-duty personnel and a minimum of (4) volunteer firefighters, for additional protection to the district one engine will be in Station # 2 with (2) Career Firefighters which will be called in to man the station and (2) volunteer firefighters to respond to all calls in the district, turnpike and also to assist the engine at the park if needed.

Please confirm that (8) members will be available for this assignment as soon as possible so we can make adjustments if required.

Thanks for your assistance in this matter.

Port Reading Fire Department
Incident Report

6/18/14
Date of incident

1345
Time of incident

6/18/14
Date of incident report

Place of incident: ACCESS ROAD TO ALVIN WILLIAMS PARK
Person(s) involved: FF JUSTIN HOLLOWAY

Describe entire incident:

I, JUSTIN HOLLOWAY, WENT OUT IN ENGINE 2-2
WITH FF JAN RASIMOWICZ FOR DRIVER TRAINING.
I WAS OPERATING 2-2 HEADING INTO ALVIN WILLIAMS
PARK FROM CLIFF RD AT APPROXIMATELY 13:45 ON
6/18/14. THE WEATHER CONDITIONS WERE HOT AND SUNNY,
AND THE ROADS WERE DRY. I WAS TRAVELING ABOUT
10 MPH AND PRACTICING KEEPING THE APPARATUS
WITHIN A TIGHT LANE WHEN THE REAR PASSENGER
SIDE OF THE APPARATUS WAS TOO CLOSE TO THE
GUARD RAIL ON THE RIGHT OF THE LANE. THE
APPARATUS MADE CONTACT WITH THE BOLTS THROUGH
THE WOODEN GUARD RAIL AND METAL GUSSET PLATE.
THERE WAS DAMAGE TO THE WHEEL WELL, SIDE
TRIM AND THE REAR CLEARANCE LIGHT AND REAR
MARKER LIGHT.

Signature: _____

Print: HOLLOWAY, JUSTIN FF
Last, First, Title

Received By Captain/Commissioner: _____

Acting Capt. Patricia Renaldi