

**PORT READING BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
PORT READING, NJ 07064  
July 10, 2017**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of July 10, 2017 was called to order by Commissioner Huber at 7:30 pm. Four Commissioners were present: Comm. Huber, Comm. Zullo, Comm. Santorelli and Comm. Galvach. Comm. Nardiello was absent. Board Accountant Maria Bucsanszky was absent. Operations Manager Nisky was absent. Board Attorney Tom Buck was present. Board Clerk Marianne DeSantis was present.

Reviewed minutes from the June 5, 2017 Meeting.

Comm. Galvach inquired about the quote of \$1536 for the website and the bill is \$2807. Captain DeLeo is the Administrator and explained that there was an added cost this year to set up the domain, but the bill will be \$1536 next year.

MOTION to accept the June 5 meeting minutes made by Comm. Zullo and seconded by Comm. Santorelli. All in favor 4-0.

**TREASURER'S REPORT:**

Balance	\$ 920,696.94
Deposits	\$ 43,611.93
Interest	\$ 135.06
Payroll	S( 97,312.43)
Payroll Tax/Adjustments	\$ 1,971.93)
Disbursements for the Month	S( 80,147.91)
Ending Balance	\$ 785,011.66

**BILLS TO BE PAID:** \$80,147.91

Comm. Zullo will not be voting on Bill #29144 for "Jessica Rizilis".

MOTION to pay the June bills made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 4-0.

**CAPTAIN'S REPORT:**

Captain DeLeo reported everyone has been set up with an email account and passwords can be changed if needed.

Captain DeLeo reported that Engine 2-2 came back on June 30 for regular preventive maintenance and there were \$800 in repairs. Captain DeLeo will talk to Comm. Galvach about any future repairs.

Captain DeLeo reported on the status of the SCBA cylinders and received a quote for \$837.00 from NJ Fire Equipment vs \$575.00 from Dalmation.

MOTION made by Comm. Huber to purchase four SCBA cylinders from Dalmation, seconded by Comm. Santorelli. All in favor 4-0.

Captain DeLeo reported that everyone is invited to the Annual Fire Officers picnic on August 12 at Fords Park from 12-5pm

Captain DeLeo reported that the fireworks at Sewaren Park went well, except for a big problem regarding the fire hydrant that they normally tie into was removed and they had to have another contingency plan which they did not like. Captain DeLeo stated that he, the Fire Official, Fire Marshall, and Supervisor of Parks were unaware of the hydrant being removed and he was informed by the County that the Board of Commissioners had requested to have the fire hydrant removed four years ago. The Board of Commissioners did not make this request nor could they make such a request since this is a county park. Captain DeLeo requested that a letter be sent to the County requesting that the hydrant be replaced since it is key for the fireworks. Attorney Buck will draft a letter to the County as per Comm. Huber.

Captain DeLeo reported that the stoves were on Ebay for two months with minimal hits and requested authorization to scrap them. Comm. Galvach inquired if they needed to advertise to get rid of them, which Board Accountant Buck said there was no need to advertise. Comm. Galvach suggested following up with the restaurant place first and if there is no response in ten days to scrap them.

Captain DeLeo reported that there was a communication, tactical and line operation drill in June.

MOTION made by Comm. Zullo to accept Captain's report, seconded by Comm. Santorelli. All in favor 4-0.

### **FIRE OFFICIALS REPORT:**

The Fire Official reported that there will be a community event on July 30 at the Singh Sabha on Port Reading Ave, similar to the event last year that Fire Official Small said ran smoothly. Fire Official Small stated that Firefighter Triantifillidis will be standing at the event and the Temple agrees to hire one career firefighter for overtime and requested the Board approval.

MOTION made by Comm. Zullo to approve overtime for the July 30 community event, seconded by Comm. Santorelli. All in favor 4-0.

Fire Official Small requested that the fire hydrant in Sewaren Park be put back in the same area.

MOTION made by Comm. Zullo to accept Fire Official's report, seconded by Comm. Santorelli.

### **CHIEF'S REPORT:**

Chief reported calls for the month of June for a total of 28 calls and 136 calls for the year.

Chief expressed same concerns over the removal of the fire hydrant at Sewaren Park for the Fireworks.

Chief reported that the Fire Academy will be holding a Conrail Class on August 22 for those who are interested.

Chief reported that Dan Gorsky passed all Firefighter 1 and received certifications.

MOTION to accept Chief's report made by Comm. Zullo, seconded by Comm. Santorelli. All in favor 4-0.

### **UNFINISHED BUSINESS:**

There was no unfinished business.

### **NEW BUSINESS:**

Comm. Zullo reported on the sprinkler situation, which includes heads leaking and suggested a second meter to act as an irrigation meter to save money since we will not get taxed. Comm. Zullo requested permission from the Board to get a meter hooked up with a plumber.

MOTION made by Comm. Zullo to enter Executive Session at 8:03 pm., seconded by Comm. Galvach. All in favor 4-0.

MOTION out of Executive Session at 8:30pm.

### **EXECUTIVE SESSION:**

Matters discussed during Executive Session was a LOSAP matter.



**TAXPAYER COMMENTS:**

Captain DeLeo reported that there were two bills for the lawnmower, \$385.00 a new catch basket and \$1800 for the mower since the pull cord was giving them problems. Captain DeLeo stated that the technician confirmed that it was a good mower that ran well.

Captain DeLeo thanked the Board for the light stick on the back of the pickup truck that he installed and Firefighter Egan wired pro bono.

MOTION made by Comm. Zullo to adjourn meeting at 9:05pm, seconded by Comm. Santorell. All in favor 4-0.

Respectfully submitted,

Marianne DeSantis  
Board Clerk

BOARD OF FIRE COMMISSIONERS  
DISTRICT NO. 2  
P.O. BOX 207  
PORT READING, NEW JERSEY 07064

July 10, 2017

Treasurer's Report

BEGINNING BALANCE	\$	920,696.94
Deposits		43,611.93
Interest		135.06
Payroll	(	97,312.43)
Payroll Tax/Adjustments/Transfers	(	1,971.93)
Disbursements for the Month	(	<u>80,147.91</u> )
ENDING BALANCE	\$	785,011.66

# Port Reading Fire Department



## *Captain's Report- June 2<sup>nd</sup>, 2017- June 29<sup>th</sup>, 2017*

### Engine 2-1

6-20-17 0730 Provided assistance for Matthew Jago School #28 with field day event.

Remaining Issues:

- Quartz light unable to be repaired needs to be replaced.
- Mirror heat/motion harness needs repair.
- Pump packing was able to be adjusted again but still needs to be replaced.

### Engine 2-2

6-19-17 Added high rise packs to center D/S rollup compartment.

1400 2 CFF's recalled for pre-arranged cover assignment 6-20-17 0530-1630

6-20-17 Staffing of 5 provided Cover assignment for the City of Perth Amboy 0530-1630

6-23-17 0900 Brought to Absolute for regular PM and pump test.

9-18-16 2.5-inch discharge valve OOS. \*

11-1-16 \*Ground light wiring problem (existing)

5-3-17 ODP replaced pump panel bulb #1156

5-5-17 ODP replaced ground light bracket under left side front bumper.

### Engine 2-3

6-23-17 Secured foam hard suction hoses and connections in center D/S Compartment.

### Support Pick-up 2-3-4

6-11-17 ODP Mounted Directional/Warning light stick.

6-12-17 VFF #116 Completed wiring and Install of light stick.

6-28-17 ODP installed wood cargo stopper in bed.

### Chief's vehicle 2-3-1

### Fire Prevention vehicle 2-3-6

### Fire Prevention vehicle 2-3-7

6-3-17 Moved into the center apparatus bay, Later removed to FO Residence.

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailer

6-3-17 ODP moved to parking lot pending ultimate move to Colonial Pipeline

LDH Box Trailers

Buildings and Grounds

6-2-17 ODP filled SCBA Cylinders for NJ Dept. Of Corrections.

6-3-17 0930, 0938 ODP made all proper notifications on confined space entry work for the Fire District

1145 ODP washed all apparatus, vehicles and bay floor

1300 Building backup generator checked. Fluids are okay. 574.0 hours to date.

6-4-17 ODP with VFC standing by for race event at School 9.

6-5-17 0930 ODP pumped out county storm drain IFO of Station #2. Ongoing flooding issue.

1900-2100 Fire Commissioner meeting in hall.

6-6-17 1900 Port Reading Day meeting in hall

6-7-17 0737 ODP made all proper notifications on confined space entry work for the Fire District

1030-1200 ODP cut all lawns and cleaned grounds of debris.

1140 DLZ mechanical diagnosing problem with Ice Machine

1212 New Departmental Secure System set up complete by Bestek. Sent message to BOFC, Fire Chief and Fire Prevention to set up email with Captain at their earliest convenience

1245 PSEG here reading power meter.

1900 Port Reading Fire Company Ladies Auxiliary meeting in hall

6-9-17 ODP replaced air line for Engine 2-3

0900 Royal Irrigation here repairing sprinkler system.

1230 UPS delivery received. Directional Arrow stick for 2-3-4

6-10-17 ODP washed all apparatus

Building generator checked. Fluids are okay. 574.6 hours to date.



ODP repaired pull chord on lawn mower.

6-12-17 1900 Volunteer Fire Company meeting in hall

6-13-17 1045 Kraese repairs working on mower deck.

1330 ODP reset sprinkler timer to be conducive to Station schedule

6-14-17 0800 Lawn Maintenance performed by ODP

Woodbridge Township IT department here switching CAD system over to fiber optic lines run earlier this year.

1300 Building generator running weekly self-test

6-15-17 0710 ODP made all proper notifications on confined space entry work for the Fire District

0930 Maria dropped of check #29132 for PO Box Fee Port Reading Post Master. Needs to be signed by commissioners. All signatures not realized as of 6-29-17.

1200 New Safe Haven Policy issued to Career Staff.

1515 ODP made all proper notifications on confined space entry work for the Fire District

6-17-17 0730 ODP made all proper notifications on confined space entry work for the Fire District

1000 All apparatus and vehicles washed.

Building generator checked fluids okay 575.2 hrs to date.

6-18-17 0930 ODP Filled 2 SCBA cylinders for WFD District #1,

6-19-17 0711 ODP made all proper notifications on confined space entry work for the Fire District

0900 FedEx delivery received for PRFAS. Placed outside office.

1300 Kraese Repairs here installed new grass catcher basket on mower.

6-20-17 0656 ODP made all proper notifications on confined space entry work for the Fire District

1200 Delivery from Staples Watchroom printer supplies

6-21-17 0715 ODP Cut and Maintained all lawns for firehouse.

1002 FedEx delivery for PRFAS placed in Squad office



1330 Building generator running weekly self-test.

6-23-17 0715 ODP made all proper notifications on confined space entry work for the Fire District

1535 Fizer Plumbing here repairing sanitary waste on Men's room sink as per Comm Zullo.

6-24-17 ODP checked building generator. Fluids okay. 575.8 hours to date.

6-26-17 0930-0952 Middlesex Water Company changed firehouse water meter.

1134 Kraese repairs here installing new blades on mower.

6-27-17 0657 ODP made all proper notifications on confined space entry work for the Fire District

1900 Annual Port Reading Democratic Club meeting in hall.

6-28-17 0830-1300 ODP performed all lawn maintenance including weed control.

1300 Building Generator conducting weekly self check.

6-29-17 ODP made all proper notifications on confined space entry work for the Fire District

At this time all official Department Emails have been set up with the exception of one Commissioner.

### **Training**

6-5-17 ODP with VFC trained with hose deployment and attack procedures on Dawn Dr.

6-8-17 Fentanyl exposure Training in hall with ODP and Per Diem IFA squad

6-12-17 CFF #2-4-2 to MCFA for train the trainer "Bloodborne Pathogens"

6-13-17 100 ODP Training of Foam application and pumping with Engine 2-3.

6-20-17 2130 Departmental Guidelines issued to VFF's #123 and #126

6-22-17 1900-2100 Monthly Drill with Fire Company, C6 and CFF#2-4-4/Fire Service Level II Instructors conducted Communications and Task assignment practical exercise at Key Court.

6-23-17 1200 ODP reviewed foam operation and inlet connections on Engine 2-3

### **Fuel**

6-7-17 Engine 2-1 added 25 gallons of fuel

6-18-17 Engine 2-2 added 27.9 gallons of fuel

6-25-17 Support Unit 2-3-4 added 22.193 gallons of fuel

6-26-17 Engine 2-1 added 28.5 gallons of fuel

6-27-17 Engine 2-3 added 3.1 gallons of fuel

### Equipment

6-4-17 New gear issued to CFF #2411

6-9-17 AED replacement pads received from EMS manager and put into service

6-19-17 1000-1200 4 SCBA Cylinders condemned due to aging out. Over 15 years.

6-27-17 Air Power Intl. here performing quarterly air quality test on Cascade.

***7 SCBA (Buckeye Owned) cylinders due for Hydrostatic testing.  
Contacted NJ Fire Equipment for service.***

***!!\*\*Attention needed for SCBA Cylinder maintenance:***

***4 SCBA Cylinders – over 15 years maximum life – condemned immediately***

***18 SCBA Cylinders – will be over 15 years as of May of 2018***

***17 SCBA Cylinders – will be over 15 years as of March of 2019***

***Recommend purchase plan of replacement cylinders in period purchases from Dalmatian Fire Equipment at a cost of \$575.00 per cylinder with new Scott valve. Two Quotes received are depicted in the last page of this report.***

### Volunteer Recruitment

6-28-17 Former Volunteer Probationary FF #127 Received Full Firefighter I certification from NJDFS. Released to full duty.

Officially,

Captain Paul DeLeo



# New Jersey Fire Equipment Co.

119-131 Route 22 East  
Green Brook, NJ 08812

## Quote

Date	Quote #
5/19/17	4302

Name / Address
Woodbridge Fire District #2 PO Box 207 618 West Avenue Fort Reading, NJ 07064

Contact	Capt. Paul DeLeo
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Customer Phone	Customer Fax
732-955-0594	732-955-3975

Phone #	Fax #
732-955-2101	732-955-7124

Terms	Rep	FOB
Net 30	MG	Delivered

Description	Qty	Cost	Delivery	Total
SCOTT #10008871 - 4500 PSI 30 MINUTE CARBON WRAP CYLINDER LESS VALVE NEW JERSEY STATE CONTRACT #A80881 T07090 NJFE WILL REMOVE AND INSTALL YOUR VALVES ON THE NEW CYLINDER AND REFILL AT NO CHARGE PRICE INCLUDES SHIPPING		537.90	3-4 WEEKS AHD	537.90



HOME > CYLINDERS > NEW SCI CARBON FIBER CYLINDER - 2215 & 4500 PSI CYLINDERS



## NEW SCI CARBON FIBER CYLINDER PSI CYLINDERS

**\$575.00**

Shipping Calculated at checkout

\* Pressure

High Pressure

\* Air Duration

30 Minutes

\* Valve Type

Scott