

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
July 29, 2014**

The Board Accountant Bucsanszky read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Special Meeting of July 29, 2014 was called to order by Commissioner Huber at 7:30 pm. All Five Commissioners were present: Comm. Huber, Comm. Santorelli, Comm. Nardiello, Comm. Zullo and Comm. Galvach. Board Accountants John Ur and Maria Bucsanszky were present. Board Attorney Tom Buck was absent. Board Clerk Marianne DeSantis was absent

Salute to the Flag; moment of silence for departed members.

Purpose of the special meeting was to present and vote on two Resolutions regarding the budget and to discuss the Captain promotion.

Board Accountant Bucsanszky read the Resolution of an emergency authorization

MOTION to approve the Resolution of an emergency authorization, with respect to firefighters-overtime, whereas, the total amount of emergency appropriation created including the appropriation to be created by the resolution is \$50,000.00 and three percent of the total operations in the budget for the year 2014 is \$54,417.24, made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 5-0.

ROLL CALL VOTE:

Comm. Galvach	Yes
Comm. Huber	Yes
Comm. Nardiello	Yes
Comm. Santorelli	Yes
Comm. Zullo	Yes

Board Accountant Bucsanszky read the Resolution to cancel operating appropriation balances within the adopted CY 2014 Budget.

MOTION to approve the Resolution to cancel operating appropriation balances within the adopted CY 2014 Budget, made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 5-0.

ROLL CALL VOTE:

Comm. Galvach	Yes
Comm. Huber	Yes
Comm. Nardeillo	Yes
Comm. Santorelli	Yes
Comm. Zullo	Yes

MOTION to close the public session to go into personnel to discuss the Captain promotion, made by Comm. Santorelli, seconded by Comm. Nardiello. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
August 4, 2014**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of August 4th was called to order by Commissioner Huber at 7:30 pm. All Five Commissioners were present: Comm. Huber, Comm. Santorelli, Comm. Nardiello, Comm. Zullo and Comm. Galvach. Board Accountants John Ur and Maria Bucsanszky were present. Board Attorney Tom Buck was present. Board Clerk Marianne DeSantis was present.

Comm. Huber stated that on Tuesday, July 29, 2014 there was a Special Meeting of the Board of Fire Commissioners to discuss budget problems and personnel items. Comm. Huber apologized to the audience that the meeting did not go back into open session that evening. Comm. Huber stated that they would now be acting on those personnel items. Comm. Huber asked the personnel committee for their recommendations for Fire Captain.

Comm. Santorelli stated that the Personnel Committee has recommended Paul DeLeo as Fire Captain, who scored number one on the Captains List and in accordance with the civil service regulations and based on his background and interview, the committee felt that he was the best applicant out of the five applicants.

Comm. Huber thanked the Personnel Committee for doing a great job in interviewing the five candidates who were all very qualified.

ROLL CALL VOTE:

Roll call vote appointing Paul DeLeo as Fire Captain:

Comm. Huber	Yes
Comm. Santorelli	Yes
Comm. Nardiello	Voted for Patrick Renaldi
Comm. Zullo	Yes
Comm. Galvach	Yes

Comm. Nardiello stated that he voted for Patrick Renaldi, since he felt his background and titles were more comprehensive. Comm. Nardiello stated that all five applicants had excellent backgrounds and were qualified and congratulated Paul DeLeo.

Comm. Huber thanked the Ladies Auxiliary for the coffee and cake for this evening.

Reviewed minutes from the July 7, 2014 monthly meeting.

MOTION to accept the July 7th minutes made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 5-0.

TREASURER'S REPORT:

Balance	\$ 531,153.53
Deposits	\$ 207.23
Interest	\$ 236.85
Payroll	\$(60,578.97)
Payroll Tax/Adjustments	\$ 976.52
Disbursements for the Month	<u>\$(52,572.78)</u>
Ending Balance	\$ 417,469.34

MOTION to accept Treasurer's Report was made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 5-0.

BILLS TO BE PAID: \$ 52,572.78

MOTION to pay July bills, made by Comm. Nardiello, seconded by Comm. Santorelli. All in favor 5-0.

MOTION to pay add on bills, made by Comm Nardiello, seconded by Comm. Santorelli. All in favor 5-0.

Comm. Zullo did not vote on Bill 27950, for "Jessica Rizitis" in the amount of \$125.00.

ACTING CAPTAIN'S REPORT:

Reviewed the Acting Captain Report.

MOTION to accept Acting Captain's report made by Comm. Galvach, seconded by Comm. Zullo. All in favor 5-0.

Comm. Huber stated that there would be a brief recess so that the Mayor could swear in Paul DeLeo as Fire Captain.

Mayor John McCormac swore in Paul DeLeo as the Fire Captain of Port Reading Fire District 2.

Comm. Huber called the meeting back in session at 7:55pm.

FIRE OFFICIAL'S REPORT:

Reviewed the Fire Official's Report.

MOTION to accept the Fire Official's Report made Comm. Santorelli, seconded by Comm. Nardiello. All in favor 5-0.

CHIEF'S REPORT:

Chief reported calls for the month of July for a total of 24 calls and a total of 181 calls for the year.

MOTION to accept the Chief's Report made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 5-0.

The Auditor's Report was presented by Hodulik & Morrison, CPA.

UNFINISHED BUSINESS:

Comm. Zullo reported that the roof has been repaired, due to a double collapse by the bunk beds.

Comm. Zullo reported that he asked the new Captain to take a look at the sprinkler system and they are keeping any eye on it.

Comm. Nardiello reported that he has been looking into the intake valve situation on Engine 2-1 with Sal from Absolute Fire Protection and hopes to have it resolved by the next meeting. Comm. Nardiello stated that there was an incident of July 3, 2013 where the truck hit into a gate and the intake valve was damaged, however the valve did not have a swivel, which could be a manufacturer issue. Comm. Nardiello read the incident report.

NEW BUSINESS:

Comm. Zullo congratulated Paul DeLeo as the new Captain and thanked Patrick Renaldi for stepping up and temporarily taking on the job. Comm. Zullo indicated that Captain DeLeo has the full support of the Board.

Comm. Nardiello congratulated Captain DeLeo and his family and is confident that he will do a good job.

Comm. Galvach congratulated Captain DeLeo and stated that the Board is here to help you and wishes him all the luck.

Comm. Santorelli wished Captain DeLeo good luck and stated that he has the Boards' confidence and he looks forward to working with him.

Comm. Huber congratulated Captain DeLeo and stated that he has the full support of the Board.

Comm. Huber acknowledged that the previous Captain was also in attendance.

TAXPAYER COMMENTS:

There were no taxpayer comments at this time.

MOTION to enter Executive Session to discuss a personnel matter with the Chief at 8:15 pm, made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 5-0.

MOTION out of Executive Session at 8:46pm, made by Comm. Nardiello, seconded by Comm. Santorelli. All in favor 5-0.

EXECUTIVE SESSION:

Matters discussed during Executive Session was a personnel issue raised by the Chief.

MOTION to rescind and amend the mutual aid directive that is posted on the wall in the office, made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 5-0.

Comm. Nardiello thanked Patrick Renaldi for his efforts this past year as Acting Captain, especially with the paperwork involving Sandy.

MOTION to adjourn meeting at 8:50 pm made by Comm. Zullo.

Respectfully submitted,

Marianne DeSantis
Board Clerk

8:25 AM
08/04/14
Accrual Basis

BOARD OF FIRE COMMISSIONERS DISTRICT NO 2
ADD-ON BILLS
August 5, 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Columbia - Voucher				
08/05/2014	27950	Jessica Rizitis	Website Maintenance - August 2014	-125.00
Total Columbia - Voucher				-125.00
TOTAL				-125.00

9:32 AM

BOARD OF FIRE COMMISSIONERS DISTRICT NO 2

08/01/14

BILL LIST

Accrual Basis

July 8 through August 4, 2014

Date	Num	Name	Memo	Amount
Columbia - Voucher				
07/10/2014	27923	LADIES AUXILIARY	2014 - Kitchen Cleanup	-800.00
07/14/2014	27924	Webb's Home Improvements	Drainage Repair to Firehouse Roof	-1,800.00
08/04/2014	27925	AIRTEC SERVICE INC	A/C - Coil Repair & Add Freon - 6/5/14	-465.00
08/04/2014	27926	Allied 100 LLC	Battery Pack for AED	-200.00
08/04/2014	27927	AT&T	Account # 011-293-3370-001 732-636-0894	-56.61
08/04/2014	27928	Comcast of New Jersey	Account #06101 604125-01-4 TV/Internet/Phone	-387.54
08/04/2014	27929	Dave Matyi	Repair Hose - FA15	-25.00
08/04/2014	27930	NEW JERSEY FIRE EQUIPMENT CO	1 - SCOTT 4.5 Air Pak 50 Bench Test	-61.04
08/04/2014	27931	Peter Fizer	Reimbursement - Work Shoes	-59.99
08/04/2014	27932	Racestar	Fuel - June 2014	-130.00
08/04/2014	27933	TURNOUT FIRE & SAFETY INC.	1 - Uniform Golf Shirt - Pereira	-74.34
08/04/2014	27934	FORDS MILL SUPPLY	Supplies	-295.39
08/04/2014	27935	Staples Business Advantage	Acct#1054611 Supplies	-68.01
08/04/2014	27936	Fords Fire District #7	Dispatch Service - August 2014	-5,520.25
08/04/2014	27937	LIFE INSURANCE COMPANY OF N...	LIFE INSURANCE - 08/15/14 - 09/14/14 GL 009906	-972.95
08/04/2014	27938	Casazza & Ur, Public Accountants, L...	Monthly Fee - July 2014	-2,291.67
08/04/2014	27939	Woodbridge Fire District #1	Annual Storage Fee for Fire District's Records	-600.00
08/04/2014	27940	Woodbridge Fire District #1	Reimbursement - Dental & Vision - August 2014	-1,887.53
08/04/2014	TEPS	New Jersey State Health Benefits Pr...	Retiree Health Benefits & Prescription Coverage - August 2014...	-1,146.90
08/04/2014	TEPS	New Jersey State Health Benefits Pr...	Employees Health Benefits & Prescription Coverage - August ...	-20,067.57
08/04/2014	27941	ESI Equipment Inc	1 - 5 Gallon Pail 4 Cycle	-79.95
08/04/2014	27942	Home News Tribune	Account # 099468 - Special Meeting - July 29, 2014 Notice	-8.84
08/04/2014	27943	NEW JERSEY FIRE EQUIPMENT CO	1 - SCOTT 4.5 Air Pak Bench Test	-47.00
08/04/2014	27944	Witmer Public Safety Group	1 - Deluxe Leather Headband	-117.98
08/04/2014	27945	NEW JERSEY FIRE EQUIPMENT CO	2 - SCOTT 4.5 Airpak Bench Test	-332.14
08/04/2014	27946	PSE&G	ELECTRIC BILL	-1,671.47
08/04/2014	27947	Valic	2013 LOSAP Contribution - Fire Company	-2,000.00
08/04/2014	27948	MIDDLESEX WATER COMPANY	Hydrant Service for July 2014	-11,399.92
08/04/2014	27949	NJ DIVISION OF PENSIONS & BEN...	DCRP - Plan #316149 - Subplan#056230 - 7/6/14 - 7/12/2014	-5.69
Total Columbia - Voucher				-52,572.78
TOTAL				-52,572.78

**Acting Captain, P. Renaldi Report
Board of Fire Commissioners District 2
July 2014**

Date	REPAIRS-ISSUES-DETAILS
7/1/2014	Filled (2) SCBA Cylinders for Carteret FD
7/1/2014	Tour 1, Reported found water leaking from pump on 2-3-3 behind Discharge #4 valve.
7/1/2014	Installed (5) new hydrant markers.
7/1/2014	Basement being used for CPR class.
7/5/2014	Fireworks Detail at Alvin Williams Park, 2-1 assigned to fire suppression stand-by.
7/5/2014	Generator check 480.0 hours
7/5/2014	2-3-4 fuse melted causing all emergency lighting to short out.
7/6/2014	Port Reading resident came into fire house looking for information about Carbon Monoxide detectors, explained requirements about detectors and placement, residents left pleased.
7/7/2014	Tour 3 reported that township sanitation truck performed waste compaction in firehouse lot , leaving large amount of pungent liquid in parking lot, on-duty tour washed down lot.
7/7/2014	Fill (7) SCBA cylinders, for Carteret Fire Dept.
7/9/2014	Exhaust hose Port Reading Avenue side by EMS bay, Commissioner Advised by On-duty tour.
7/9/2014	Installed (5) new Hydrant markers.
7/9/2014	Generator test conducted.
7/9/2014	Replaced bulb In brake light upper # 922
7/9/2014	Ladies Aux using meeting room for meeting.
7/10/2014	Advised by Commissioner Galvach from John Ur's Office that FF Holloway will cover overtime shifts, discussed shift hours with J. Nisky, change in original program, FF Holloway will work 24 hour shifts starting July 23 rd . to assist with overtime issues. Until further notice.
7/10/2014	Drafting training with FF Holloway
7/10/2014	Supplies ordered from Fords Mill Supply, all supplies delivered.
7/10/2014	Battery installed in 2-1 defibrillator, placed back in service 2-3-3
7/10/2014	NJ Fire Equipment Co. here picking up air pak for repair # 19210387
7/10/2014	Pulled (5) SCBA Cylinders off 2-2 for hydro-testing bottles # 1053, 1054, 1055, 1056, & 1057 advised NJ Fire Equipment for pickup.
7/10/2014	Middlesex Water Co. shut down water to firehouse at 8:00 hrs, serviced returned 20:30 hrs.
7/11/2014	Webber's Home Improvement looking at leak in kitchenette area in career room
7/14/2014	Called Kaldor lighting for quote for pickup light bar, per Commissioner Huber.
7/18/2014	Webber Home Improvement completed replacement of drains in roof.
7/18/2014	Ordered LED light bar for 2-3-4 per Commissioner Huber request.
7/19/2014	Generator checked 482.4 hrs.
7/21/2014	Air horn not working on 2-1 from cab or pump panel
7/21/2014	All AED pads on 2-2 are expired.
7/21/2014	Delivery from Fords Mills Supply (10) #922 bulbs.
7/21/2014	NJFE returned air pak #387 from repair. (5) Bottles picked up
7/22/2014	Air horn repaired
7/22/2014	ESI dropped off 5 gallon of tool fuel
7/25/2014	Bulb replaced in cab of 2-1 # 1156
7/26/2014	ESP program not working
7/29/2014	FF Matyi returned his Gear.

Port Reading Board of Fire Commissioners
Fire Prevention Bureau Report
Month of: June 2014
Submitted: August 2014

1. Site plans for Month: 0

2. Certifications of Inspections: Nasco Import Industries, Conrail Yard, I.T.C Reality, Island Transportation, PSEG Sub-Station, Essex Coating, Blackheart Crossfit and Bowtie Pool.

3. Inspections issued for the month:

4. Fire Permits Issued: 4a.

5. Fire Investigation/follow-up for month: 2 5a. Man Hours 4

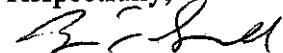
6. Fire Code Violation fines :

7. Complaints Reports: 0

8. Telephone Conversations w/ 8a. Government/State:

Comment:

Respectfully,



Brian F. Small

Fire Official