

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
April 2, 2018**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of April 2, 2018 was called to order by Commissioner Nardiello at 7:30 pm. Five Commissioners were present: Comm. Santorelli, Comm. Galvach, Comm. Zullo and Comm. Nardiello and Comm. Huber. Operations Manager Nisky was present. Board Accountant Bucsanszky was present. Board Attorney Andrew Chambarry was present. Board Clerk Marianne DeSantis was present.

Comm. Nardiello stated that he was not present at the last minute due to the flu.

Reviewed minutes of the March 5th Meeting.

MOTION to accept the March 5, 2018 meeting minutes made by Comm. Huber and seconded by Comm. Zullo. All in favor 5-0.

BILLS TO BE PAID: \$326,006.47

Comm. Galvach inquired about the legal fees for Charles Tadduni, Esq., for an arbitration hearing, which we are responsible to pay half since he did hear the case.

MOTION to pay the March bills, made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 5-0.

TREASURER'S REPORT

Balance	\$ 1,279,059.21
Deposits	\$ 0.00
Interest	\$ 0.00
Payroll	\$(87,659.27)
Payroll Tax/Adjustments	\$ 5,102.94
Disbursements for the Month	\$(326,006.47)
Ending Balance	\$ 870,496.41

MOTION to accept Treasurer's Report made by Comm. Zullo, seconded by Comm. Galvach. All in favor 5-0.

CAPTAIN'S REPORT:

Captain Fritzsich reported that he is still waiting on the report from the OSHA Coordinator on the gear inspection, which was supposed to be done on March 31. There has been no communication, email or phone calls.

Captain DeLeo reported that regarding recertification, they are waiting on one (1) member to complete the fit test and another member for updated training.

Captain DeLeo reported that Engine 2-1-1 will be picked up tomorrow for preventive maintenance and that there will be no charge since Buckeye will take care of it.

Captain DeLeo inquired about a new light bar for Engine 2-2-1 and received a quote from "Strobes and More" for \$799.00.

Captain DeLeo will also look into pricing for new mobile radios for Engines 2-3-1 and 2-3-4.

Captain DeLeo thanked the local company for the art and photos in the bunk room, as well as Comm. Zullo for the lighting.

Captain DeLeo stated that the Personal Accountability Safety System (PASS) devices that were donated 10-15 years ago are starting to fail. Captain DeLeo is requesting ten (10) devices at \$495.00 per unit.

MOTION made by Comm. Nardeillo to purchase PASS devices for \$5,000 if under state bid and meets criteria, seconded by Comm. Zullo. All in favor 5-0.

MOTION made by Comm. Nardiello to accept Captain's report, seconded by Comm. Galvach. All in favor 5-0.

CHIEF'S REPORT:

The Chief's report was unavailable since the Chief was absent.

FIRE OFFICIALS REPORT:

The Fire Official's Report was unavailable due to computer issues.

UNFINISHED BUSINESS:

Comm. Nardiello thanked everyone for their services last year and for getting the First Aid Squad here 24/7 and squared away.

Comm. Nardiello thanked everyone involved with the work on the basement and said they did an excellent job.

Comm. Nardiello stated that having appointed the second Captain has enhanced coverage during the day and reiterated how important staffing is to him so that the staff or citizens do not get hurt.

Comm. Nardiello thanked the entire staff for everything they do, especially Operations Manager Joe Nisky and Board Accountant Maria Bucsanszky who always go above and beyond. Comm. Nardiello stated that it has been a pleasure working with the Chief and Captain.

MOTION made by Comm. Nardiello to purchase the light bar for the Durango for turnpike calls in the amount of \$799.99 plus shipping, seconded by Comm. Zullo. All in favor 5-0.

A committee for the new truck has been set up to include Comm. Nardiello, Comm. Galvach, Comm. Zullo, Captain DeLeo, Captain Fritsch, Chief Triantafillidis and Firefighter Terebetsky. The committee was advised to schedule something prior to the next meeting.

Comm. Galvach inquired about the Comcast bill, which Comm. Zullo will look into tomorrow.

Comm. Zullo reported that there will be heat in the bay by Thursday.

Comm. Zullo thanked Dave Matyi and Dan Nimetz for painting the kitchen downstairs at no charge.

Comm. Zullo stated that some members donated snacks and stocked the fridge and asked Dave Matyi for the keys to the locks.

NEW BUSINESS:

Comm. Nardiello congratulated Dan Nimetz, Comm. Zullo and the Ladies Auxiliary on the Palm Sunday Breakfast.

Comm. Galvach reported that the delivery and set up of the chairs went well.

Comm. Galvach stated that Palm Sunday was very nice, however, it would be nice if there was a better showing at Church.

Comm. Galvach thanked Comm. Nardiello for all his did during his presidency term.

Comm. Huber reported that there was a safety meeting and that three of the six items were handled. Issues discussed were the old chief's car and bail out systems.

Comm. Zullo thanked Comm. Nardiello for all he accomplished during his reign as President.

Comm. Zullo thanked everyone that attended the Palm Sunday Breakfast and said it was nice to see the room packed.

TAXPAYER COMMENTS:

Robert Aversa, former Fire Chief inquired about the life insurance policies and if they were still effective. Comm. Santorelli responded that the policies are still effective (Under 70 years old = \$10,000 and over 70 years old = \$5,000). Mr. Aversa asked if there was any paperwork and how family members would be notified when the time comes. Comm. Santorelli advised him to contact Rich Krusch for more information.

Comm. Nardiello volunteered to talk to Comm. Mitch regarding our company assisting Avenel. Comm. Santorelli stated that there has been no formal request and that it was brought to the Board for informational purposes only.

MOTION made by Comm. Zullo to enter Executive Session at 8:04 pm, seconded by Comm. Galvach. All in favor 5-0.

MOTION out of Executive Session at 8:29 pm.

EXECUTIVE SESSION:

MOTION made by Comm. Nardiello to move forward with the Safer Grant, seconded by Comm. Galvach. All in favor 5-0.

MOTION made by Comm. Nardiello to adjourn meeting at 8:30 pm, seconded by Comm. Galvach. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

9:21 AM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

04/02/18

ADD-ON BILLS

Accrual Basis

April 3, 2018

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Columbia - Voucher				
04/03/2018	29467	THE HARTFORD GROUP ...	Life Ins Customer#011215320001-2/Pol#734229 Apri...	-281.40
Total Columbia - Voucher				-281.40
TOTAL				-281.40

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

March 6 through April 2, 2018

03/28/18

Date	Num	Name	Memo	Amount
Columbia - Voucher				
03/06/2018	29429	DANIEL NIMETZ	Maintenance Clean-Up Downstairs	-500.00
03/06/2018	29430	Dave Matyi	Maintenance Clean-Up Downstairs	-500.00
03/06/2018	29431	Woodbridge Township Police Extra...	Protective Services - Fire Election February 17, 2018	-528.00
03/12/2018	29432	Beinick Retail, LLC	50 Chairs	-997.50
03/19/2018	29433	TOWNSHIP OF WOODBRIDGE.	Dana Transport Inc. Donation for Fire District 2	-29,975.00
03/29/2018	TEPS	DIVISION OF PENSIONS AND BE...	PERS - 2018 ANNUAL EMPLOYER APPROPRIATION	-1,925.00
03/29/2018	TEPS	DIVISION OF PENSIONS AND BE...	PFRS - 2018 ANNUAL EMPLOYER APPROPRIATION	-189,987.00
04/02/2018	29434	AGT Battery Supply	12-3.6V NiMH Batteries	-198.27
04/02/2018	29435	Approved Fire Protection Co	Fire Extinguisher Recharged	-198.40
04/02/2018	29436	AT&T	Account # 011-293-3370-001 732-636-0894	-59.08
04/02/2018	29437	BRIAN SMALL	Reimbursement - TV for Firehouse	-379.00
04/02/2018	29438	CHARLES A. TADDUNI, ESQ.	Legal Fees-Arbitration	-700.00
04/02/2018	29439	Comcast of New Jersey	Account #8499 05 340 0759643-Phone/Internet/TV	-478.00
04/02/2018	29440	EHRlich	Commercial Pest General Maintenance Service - Cust# 238998-...	-63.00
04/02/2018	29441	Elizabethtown Gas	Account # 2202559020 - Firehouse 01/23/2018 - 02/22/2018	-616.44
04/02/2018	29442	Fail Safe Testng, Inc	Annual Fire Hose & Ladder Testing	-2,776.45
04/02/2018	29443	FIREFIGHTER ONE LLC	Uniforms	-2,571.78
04/02/2018	29444	Fizer Plumbing & Heating, LLC	Installed Condensate Pump for Ice Machine Drain	-179.00
04/02/2018	29445	FLORAL EXPRESSIONS, INC.	Order #039809 Sympathy C. Paglicla	-82.95
04/02/2018	29446	Fords Fire District #7	Dispatch Service - March 2018	-5,520.25
04/02/2018	29447	GILL & CHAMAS LLC	Legal Service-January, February & March Meetings	-2,250.00
04/02/2018	29448	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-131.19
04/02/2018	29449	Jessica Rizitis	Website Maintenance - April 2018	-196.00
04/02/2018	29450	JOINT BOARD OF FIRE COMMIS...	2018Annual Service Assessment & 4 of 7 Prior Years Assessme...	-18,500.00
04/02/2018	29451	Knot Just Bagels	Refreshments for Palm Sunday 2018	-585.40
04/02/2018	29452	Kraese Repairs LLC	Snowblower Drive Repair	-112.00
04/02/2018	29453	LC Auto Repairs Inc.	Repairs 2003 Dodge Durango (2-3-1)	-102.50
04/02/2018	29454	LIFE INSURANCE COMPANY OF ...	LIFE INSURANCE - 04/17/2018-05/16/2018 GL 009906	-861.30
04/02/2018	29455	Maria Bucsanszky, E.A	Monthly Fee-April 2018	-2,500.00
04/02/2018	29456	MIDDLESEX WATER CO	ACCOUNT #2060200000 - Water Bill 11/20/17-02/21/18	-493.65
04/02/2018	29457	NAPA Auto Parts of Colonia	Supplies	-105.58
04/02/2018	29458	PORT READING LADIES AUXILIA...	Fire Drill of 10/26/17	-28.81
04/02/2018	29459	PSE&G	ELECTRIC BILL-Summary Account #1301219207	-1,024.33
04/02/2018	29460	Silent Companion Corp	Account #F-2012 - Annual Fire Alarm Inspection	-175.00
04/02/2018	29461	TOWNSHIP OF WOODBRIDGE.	2018 Shared Radio Service Agreement	-20,000.00
04/02/2018	29462	Witmer Public Safety Group	A/C# WOOTWP1 - 1- Fiberglass Helmet	-369.99
04/02/2018	29463	Woodbridge Fire District #1	Reimbursement -Health Benefits-Dental/Vision April 2018	-1,930.50
04/02/2018	29464	Approved Fire Protection Co	Gas Meter Calibration	-261.55
04/02/2018	29465	MIDDLESEX WATER COMPANY	Acct # 3046515564-Hydrant Service for March 2018	-12,694.61
04/02/2018	TEPS	New Jersey State Health Benefits ...	Health & Prescription Benefits - 04/01/2018 - 04/30/2018 ID#14...	-23,685.68
04/02/2018	TEPS	New Jersey State Health Benefits ...	Retiree Health Benefits - 04/01/2018 - 04/30/2018 ID#146900	-1,363.26
04/02/2018	29466	USCG AUX FLOTILLA 44	Boater Safety Class for 8 Career Firefighters - May 12, 2018	-400.00
Total Columbia - Voucher				-326,006.47
TOTAL				-326,006.47

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

April 2, 2018

Treasurer's Report

BEGINNING BALANCE	\$ 1,279,059.21
Deposits	0.00
Interest	0.00
Payroll	(87,659.27)
Payroll Tax/Adjustments/Transfers	5,102.94
Disbursements for the Month	(<u>326,006.47</u>)
ENDING BALANCE	\$ 870,496.41

Port Reading Fire Department



Captains Report- March 1st, 2018 – March 29th, 2018

Engine 2-1

Remaining Issues: Mirror heat/motion harness needs repair.

3-2-18 0900 ODP replaced bulb in driver's side Quartz light.

3-12-18 During engine checks, ODP found burning smell from booster reel. Motor found to be stuck on from faulty switch. ODP disconnected pending repair.

3-26-18 0730 Sent unit to Absolute Fire Protection for annual PM and Pump test.

*****Recommend the Board of Fire Commissioners establish a new apparatus committee in 2018 to begin the process of planning for the purchase of an engine to replace the service use of Engine 2-1. As of 2021 this engine will lose its ISO rating and may affect district property owner's insurance rates. *******

Engine 2-2

3-11-18 Engine 2-2 Parade detail and involved in minor MVA. Notifications and reports made.

****Request PM and Pump Test

Engine 2-3

Support Pick-up 2-3-4

3-6-18 ODP installed plow for pending snow event.

3-9-18 ODP removed plow.

3-12-18 ODP installed plow for pending snow event

3-13-18 ODP removed plow.

3-20-18 ODP installed plow for pending snow event.

*3-6-18 Sent email to Commissioner Nardiello - Mobile radio unit requested- still needed

Chief's vehicle 2-3-1

*3-6-18 Sent email to Commissioner Nardiello as per March Commissioner meeting about getting a light bar and mobile radio for this unit.

3-20-18 Oil Pressure light on. Contacted Commissioner Galvach. Authorized repair. MP Built unavailable. Brought to LC Auto repair. Oil pressure sending switch replaced.

Fire Prevention vehicle 2-3-6

Fire Prevention vehicle 2-3-7

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailer

LDH Box Trailers

3-20-18 Failsafe hose testing

Buildings and Grounds

3-1-18 ODP Disposed of old debris behind shed.

3-2-18 1400 Delivery received of washer and dryer for fires station received.

3-3-18 ODP washed 2-1, 2-2, 2-3 and 2-3-4.

ODP cleaned bay floor.

Still no heat in bay.

Received 1 small box from USPS for EMS Chief. Placed on top of Squad's mail box.

3-4-18 1130 EMT Sequined installing washer and dryer in apparatus bays.

3-5-18 ODP requested to purchase and install a slide bolt lock on basement bathroom door. ODP completed request.

Informed by the EMS Chief that the new washer and dryer are in service.

ODP Received fax proposal from Airtech. Forwarded to Commissioners Zullo and Huber Via Email.

Notification made to EMS Chief that both, the shower area and bathroom in basement have locks on doors for when in use.

1900 Fire Commissioner meeting in hall.

3-6-18 C-6 advised Commissioner Zullo of extreme cold conditions in Apparatus bay area and pending freezing and blizzard conditions with concern to Fire equipment protection.

1255 UPS delivery received two paper towel dispensers for basement as requested by Commissioner Zullo.

3-7-18 Payment dropped of at MP Built for work done on 2-3-1

1015 FedEx delivery received for First Aid Squad.

1200 UPS delivery received for C6

1215 OS Dunnigan here providing estimate for furnace replacement in bays.

1300 ODP performed snow removal and maintenance for Fire District properties.

1830 ODP performed snow removal and maintenance for Fire District properties.

3-8-18 ODP made all proper notifications to County officials for Confined Space work in the Fire District.

ODP performed snow removal and maintenance for Fire District properties.

1231 Delivery received from Fords Mill.

1430 Garden/Utility hose near bay #6 froze and burst due to lack of heat.

*Ordered supplies from Home Depot for basement picked up by Fire Company Treasurer.

1900 Ladies Auxiliary meeting in hall.

3-9-18 ODP placed snow blower in shed

ODP installed two paper towel dispensers in basement.

3-10-18 ODP Washed all vehicles and bay floors.

3-12-18 ODP made all proper notifications to County officials for Confined Space work in the Fire District.

0900 Ehrlich Pest control performing service.

1100 Confires here providing service for First Aid Squad.

1115 FedEx delivery received for EMS

C6 Placed board approved firefighter memorial flag pallet in rock garden.

3-13-18 ODP made all proper notifications to County officials for Confined Space work in the Fire District.

0745 ODP Received artwork donated by Beenanti Art & Photography to Career Staff displayed in Career Dormitory.

1100 Received donated wire shelves from Bed Bath and Beyond.

1300 Changed sign as per Commissioner Zullo

1900 Fire Company Using Hall and Kitchen

3-14-18 Received delivery of new chairs for firehouse. ODP unpacked and inspected with Commissioner Zullo.

1830 EMS CEU Class in hall

3-15-18 Commissioner Zullo and VFC Treasurer meeting in hall throughout the day.

Carpet Maven here to meet with Commissioner Zullo. Showed Carpet Maven where a floor tile in hall is coming up. Salesman said he will have it repaired.

ODP changed outside sign as per Commissioner Zullo for upcoming play at Woodbridge High School.

3-16-18 Emailed requested Exempt Use Certificate to Tara of Dunnigan Plumbing.

Kraese Repairs picked up snow blower for service.

1 box delivered UPS from Home Depot.

Confires here for Squad.

Enforced parking Directive on unauthorized parking.

Email sent out by C-8 to Commissioners in charge of Buildings and Grounds, VFC Chief, EMS Chief, Volunteer Squad President and C-6 regarding parking.

Emailed Commissioners Zullo and Huber regarding operating problem with Bay door #3.

3-17-18 Electrician here installing an outlet for the ice machine.

ODP washed 2-1, 2-2, 2-3 and 2-3-4.

ODP cleaned bay floor.

3-19-18 Old chairs removed from building. Donated to Woodbridge Little League as per Commissioner Zullo.

3-20-18 Donated wire shelves moved to large shed temporarily

1900 Facility Safety Meeting held in meeting hall as per our JIF. Issues discussed

- Trip hazard in Ladies room still exists
- Staffing levels for fire response critically low
- PASS devices failing
- Bail out kits for fire staff
- Lack of heat in apparatus bays (Wet Gear will not dry)
- 2-3-1 has no back up alarm

3-21-18 ODP Continuously plowed lots, shoveled snow from sidewalks and salted throughout the day and night.

3-22-18 ODP clearing snow.

Commissioner Zullo called requesting upstairs kitchen refrigerator be cleaned out of left behind food, to make room for the Ladies Auxiliary's Palm Sunday Breakfast supplies.

Commissioner Zullo and Ladies Auxiliary VP checking supplies for Palm Sunday.

3-23-18 ODP set up tables and chairs for Palm Sunday breakfast as requested by Commissioner Zullo.

3-24-18 ODP Washed all vehicles and bay floors

ODP made all notifications to county officials for Confined Space work.

VFF#125 Took donated wire shelves to WLL as per Commissioner Zullo.

PRFCLA setting up for Palm Sunday breakfast event.

3-25-18 0900 Annual Palm Sunday breakfast in hall.

3-26-18 1600 ODP placed new solar lights for Firefighter memorial flag display as per Commissioner Zullo

1600 Changed sign as per Commissioner Zullo

3/27/18 0743 ODP made all proper notifications for Confined space work.

ODP changed outside sign as requested by Commissioner Zullo, for PRFAS flower sale.

3/28/18 Delivery from Fords Mill Supply.

1930 VFC members here painting kitchen downstairs.

ODP made all proper notifications for Confined space work.

3/29/18 Delivery from Fed Ex, 1 small box for squad.

Delivery from UPS, 1 small box for C-6

Airpower International here for quarterly air test with cascade. Also fixed worn out valves.

Commissioner Zullo, Ladies Auxiliary VP, VFC Treasurer and VFF #125, working in basement.

Called Elizabethtown gas for gas leak in basement readings of up to 18% atmospheric saturation realized.

Elizabethtown Gas responded and found leak and secured gas to entire building.

Commissioner Zullo notified.

2140 Fizer Plumbing working in basement on gas line.

Training

3-9-18 C-8 emailed the Fire Chief regarding VFF #115 violating the Department Respiratory Protection Written Plan.

3-10-18 Received phone call from Fire Commissioner Santorelli regarding Email sent to Fire Chief.

3-14-18 C6 attended Active Shooter meeting with Captain Murphy of the Woodbridge Police Dept.

3-15-18 Chief meeting with VFF #115 in his office.

Advised by VFC Chief, effective immediately VFF #115 has resigned. Except for his pager and mask, all other district gear and equipment returned. Chief and former VFF #115 stated he will return remaining items soon as he can.

3-18-18 ODP received remaining equipment from Former VFF#115.

3-21-18 Make up training (required annual) with VFC Asst. Chief #41.

3-23-18 C6 attended meeting with Township Officials for Sustainable New Jersey as part of the Community Wildfire Protection Plan.

3-22-18 No VFC members showed up for drill.

3-29-18 No VFC members showed up for drill (make up drill offered).

Fuel

3-1-18 Engine 2-2 added 24.463 gallons

Engine 2-1 added 14.69 gallons

3-6-18 Engine 2-1 added 21.241 gallons

Support unit 2-3-4 added 16.840 gallons

3-21-18 Support unit 2-3-1 added 9.21 gallons

Support unit 2-3-4 added 8.58 gallons

Engine 2-1 added 21.9 gallons

Engine 2-2 added 21.89 gallons

3-23-18 Engine 2-3 added 11.02 gallons

Equipment

3-6-18 NJ Fire Equipment returned one cylinder for Buckeye and hydrostatic testing. Also, picked up demo In-Sight SCBA mask.

3-9-18 ODP exercised North Star pumps.

3-10-18 ODP covered roof prop with tarp.

3-12-18 1130 Approved Fire Protection repaired BT-Max 4-way gas meter from Engine 2-1

Snow blower drive not disengaging. Taken OOS pending repair.

3-19-18 Found Battery "A" for T1 Commander Thermal Imager malfunctioning. Discarded and ordered new.

3-20-18 0830 Failsafe here performing hose and ladder testing.

3-23-18 ODP Exercised both North Star pumps.

Confires returned 2 Oxygen cylinders for EMS


***Request purchase of Personal Alert Safety System Devices for all Career firefighters to replace increasingly failing second hand PAL devices donated by Fire District #5. Recommend 10 of the following immediately.

INDUSTRIES, INC. **FireFighter** LONE WORKER SAFETY

ARSON INVESTIGATION GRACE LONE WORKER GRACE FIREFIGHTER PASS ALARM ACCESSORIES SAFETY LIGHTING

CONTACT US RSS SYNDICATION

Home » Grace Firefighter » 55 SuperPASS 5 - NFPA Compliant Pass Alarm



55: SUPERPASS® 5 - NFPA COMPLIANT PASS ALARM

\$495.00

SKU:
SP5

Quantity:

ADD TO CART

PRODUCT DESCRIPTION

- New, Rugged, NFPA Stand-Alone "PASS" Personal Alert Safety System
- Auto-On Activation
- Motion Sensing
- Heat Stress Alarm
- Loud Attention Getting Audio Tones
- Multiple color LEDs across LED interface

Officially,

Captains

Paul DeLeo & Rich Fritsch