

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
September 4, 2012**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of September 4, 2012 was called to order by Commissioner Nardiello at 7:30 pm. Five Commissioners were present: Comm. Nardiello, Comm. Galvach, Comm. Huber, Comm. Zullo and Comm. Santorelli. Board Accountants John Ur and Maria Bucsanszky were present. Board Attorney Tom Buck was present. Board Clerk Marianne DeSantis was present.

Reviewed minutes from the August 6, 2012 monthly meeting.

Comm. Galvach stated that the pick up truck that was out of service is not a front line vehicle and requested to review the log book to see where it is primarily used.

Comm. Nardiello added that a directive would be signed by all of the firefighters specifying that any changes that had to be made could be made by the author of the original change regarding altering incident reports.

Comm. Nardiello reported that the mandate that the First Aid Squad would be required to be in the building 24 hours has been pushed back from September 1 to October 1.

MOTION to accept August 6 minutes made by Comm. Santorelli, seconded by Comm. Huber. All in favor 5-0.

MOTION to enter Executive Session at 7:40 pm with the Board Attorney Tom Buck, Deputy Director Joe Nisky and Brian Small. All in favor 5-0.

MOTION out of Executive Session at 8:30 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session were the First Aid Squad and contract issues.

Mr. Chuck Rubenstein from Carry All Inc. gave a brief presentation on a solar energy system and left proposals and materials for attorney review.

BILLS TO BE PAID: \$42,368.35

MOTION to pay August bills was made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 5-0.

MOTION to finish paying the Confire bill, minus \$400.00 for kitchen inventory that was lost was made by Comm. Zullo, seconded by Comm. Huber. All in favor 5-0.

TREASURER'S REPORT:

Balance	\$ 284,622.08
Deposits	\$ 427,686.75
Interest	\$ 0.00
Payroll	\$(69,951.21)
Payroll Tax/Adjustments	\$ 42,368.35)
Disbursements for the Month	<u>\$(42,368.35)</u>
Ending Balance	\$ 532,795.80

MOTION to accept Treasurer's Report was made by Comm. Santorelli, seconded by Comm. Galvach. All in favor 4-0.

CAPTAIN'S REPORT:

Comm. Santorelli reported that he had requested three months ago that the Captain include manpower and calls on the report, which was not done last month or this month. Comm. Santorelli stated that he will call the Captain and make sure this practice is done in the future.

MOTION to accept the Chief's Report made by Comm. Santorelli, seconded by Comm. Huber. All in favor 5-0.

CHIEF'S REPORT:

Chief reported calls for the month of August for a total of 20 calls, 1 drill and 1 meeting for a total of 22 calls.

Chief reported that he would be contacting the Fords Chief for additional turnpike coverage due to the upcoming Fireman's Convention in Wildwood.

Chief stated that he received a letter requesting that they participate in a community fair at St. Anthony's Church on October 13 from 10 am – 2 pm with apparatus and firefighters in attendance.

Chief requested that a formal policy be put in place regarding providing transportation to a volunteer who may be impaired in any fashion while on a call.

Comm. Galvach reported that Port Reading Community Day is Saturday, September 29 and we should participate once we receive the details.

Chief reported that Firefighter Christopher Sinisky has been sworn in and will be starting fire school on September 10 and will finish in approximately 5 weeks.

Chief reported that Firefighter Delebro passed Firefighter 1 and waiting for paperwork to be completed.

Chief stated that there are currently one dozen volunteer firefighters.

MOTION to accept the Chief's report made by Comm. Zullo, seconded by Comm. Huber. All in favor 5-0.

UNFINISHED BUSINESS:

Comm. Galvach reported that it was asked and confirmed that we are paying \$67,000 for District 7 and it will not be a free service down the road.

Comm. Zullo reported that he will look into fixing the broken sprinkler head on West Ave. and the hotline for downstairs

Comm. Huber requested that the Chief have the plumber install the vanity, check the men's room urinal and contact Aerco regarding the vent in the sleeping quarters.

Comm. Zullo reported that he discussed the proposals for the hall rental with the Board Attorney, will fine tune it and will have copies at the next meeting for distribution. Comm. Santorelli stated for the record that he did not think the hall should be rented out to non-members.

Comm. Zullo requested that we look into another vendor next Memorial Day to inscribe the names on the monument due to recent problems with Shevenko and the high cost.

Comm. Nardiello reported that the exhaust system work in the bay area has been completed free of charge.

MOTION to deem the gear unusable and of no value and we can dispose of it made by Comm. Santorelli, seconded by Comm. Huber. All in favor 5-0.

Chief recommended sending the gear to a less fortunate country, which has been done in the past.

Comm. Santorelli stated that he had the directive for the incident reports to be signed.

Comm. Nardiello reported that the AED pads were replaced on all of the apparatus, except for the squirt.

NEW BUSINESS:

Comm. Zullo reported that one of the blades on the fan in the bay room broke off and should be looked at and replaced.

Comm. Zullo requested that the stipend for the Fireman's Convention in Wildwood be increased \$100 due to inflation.

MOTION to increase the stipend \$100 for the Commissioners to attend the Convention in Wildwood and that receipts must be submitted made by Comm. Zullo, seconded by Comm. Santorelli.

Roll Call Vote:

Comm. Nardiello – No
Comm. Galvach – No
Comm. Huber – Yes
Comm. Zullo -- Yes
Comm. Santorelli – Yes

All in favor 3-2.

Comm. Nardiello reported that according to Assembly Bill 3908, a website will need to be developed for the Fire District by February 2013 and that he will discuss the particulars with the Board Attorney and Accountants.

Comm. Nardiello requested that Comm. Galvach be in touch with the Chief to schedule the ISO testing.

Comm. Nardiello inquired about getting the hose tested that was used in the Avenel apartment fire in July and forwarding the bill to the apartment owner for any hose damage. Comm. Galvach stated that he did not think we should pay to have the hose tested, but would follow up with the Chief and Captain with the possibility of having the hose tested ourselves.

MOTION to enter Executive Session at 9:10 pm to discuss the audit and ongoing negotiations made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 5-0.

MOTION out of Executive Session at 9:35 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session was the auditor's report.

FIRE OFFICIAL REPORT:

Reviewed the Fire Official's report.

MOTION to accept the Fire Official's report made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 5-0.

MOTION to adjourn meeting at 9:37pm made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk