

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
October 1, 2012**

The Board Accountant read the “Open Meeting Act” requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of October 1, 2012 was called to order by Commissioner Nardiello at 7:30 pm. All five Commissioners were present: Comm. Nardiello, Comm. Galvach, Comm. Huber, Comm Zullo and Comm. Santorelli. Board Accountants John Ur and Maria Bucsanszky were present. Board Attorney Tom Buck was present. Board Clerk Marianne DeSantis was absent.

Reviewed minutes from the September 4, 2012 monthly meeting.

Comm. Galvach made an addendum under “Unfinished Business” stating that that the police dispatch down the road will not be a free service if we elect to go that route.

Comm. Nardiello stated for the record that any changes to an incident report must be made by the author of that report. Comm. Santorelli reported that the directive regarding incident reports was distributed to the career staff.

Comm. Nardiello made the correction that the presentation by Mr. Chuck Rubenstein regarding solar energy was not given during the executive session, but during the public portion of the meeting.

MOTION to accept the September 4th minutes made by Comm. Huber, seconded by Comm. Santorelli. All in favor 5-0.

Comm. Nardiello requested that the Commissioners raise their hands and wait to be recognized during the meeting instead of speaking out in order to avoid confusion while recording minutes.

MOTION to accept the Resolution recognizing the audit by Hodulik and Morrison made by Comm. Zullo, seconded by Comm. Santorelli. All in favor 5-0.

Roll Call Vote:

Comm. Nardiello – Yes
Comm. Huber – Yes
Comm. Santorelli – Yes
Comm. Galvach – Yes
Comm. Zullo – Yes

BILLS TO BE PAID: \$51,241.54

Comm. Zullo confirmed that Confires agreed to deduct \$400.00 from the kitchen repair bill due to damages and Firefighters Renaldi, Deleo and Fritzsich were each reimbursed \$100.00 for lost/contaminated food.

Comm. Galvach inquired about the Spinello Plumbing bills, which Comm. Huber stated was to snake valve the drain by the door downstairs, installation of the vanity and to have the two leaky urinals in the men's room fixed.

Comm. Zullo received a call that the computer system was down in the radio room and consulted with Matt Rizitis, a specialist technician for IBM regarding the issue. Comm. Huber also reported that there was a problem with the First Aid phone system downstairs and we were advised that the problem could be with set up in boiler room. Comm. Zullo stated that an electrician was called in and he fixed the problem in the boiler room, however that did not solve the problem with the phones. Comm. Huber reported that Captain Kolendriski purchased a splitter and phone wire from Radio Shack to get the phone working temporarily and will submit the bill for reimbursement.

MOTION to pay September bills and add on bills to "Surge Electical" for \$88.81 and "Matt Rizitis" for \$106.94, totaling \$195.75, made by Comm. Santorelli, seconded by Comm. Huber. All in favor 4-0.

Comm. Zullo did not vote on add on bill for "Matt Rizitis" and Bill 27158.

TREASURER'S REPORT:

Balance	\$ 494,398.37
Deposits	\$ 78,482.00
Interest	\$ 104.25
Payroll	\$(65,846.42)
Payroll Tax/Adjustments	\$ (104.28)
Disbursements for the Month	<u>\$ (51,241.54)</u>
Ending Balance	\$ 494,398.37

MOTION to accept Treasurer's Report was made by Comm. Santorelli, seconded by Comm. Galvach. All in favor 5-0.

CHIEF'S REPORT:

Chief reported calls for the month of September a total of 13 calls, one drill, one meeting and one special event for a total of 16 calls.

Chief stated that he met with Fire Official Brian Small to discuss the activities for October 11 in connection with Fire Prevention month.

Chief reported that St. Anthony requested that we provide apparatus for the October 13 from 10:00am – 2:00pm Community Day at the Church.

Chief reported that the live burn at fire academy will take place on October 25.

Chief stated that he will absent for two or three weeks starting October 15 and requested that in his absence, Assistant Chief Norelli be contacted if needed.

Chief reported that there is a special drill at Hess on Wednesday, October 3 if anyone is available to attend.

Comm. Zullo inquired about manpower, which Chief reported was 12, including one member in the academy, but that this number may be changing in the future.

MOTION to accept the Chief's Report made by Comm. Zullo, seconded by Comm. Santorelli. All in favor 5-0.

CAPTAIN'S REPORT:

Comm. Nardiello stated that he is going to request that if the Captain has an amendment to the report after it has been given to John Ur's office, to include it in the following months report, unless it is urgent.

Comm. Huber and Comm. Galvach inquired as to why the Captain included comments and opinions on 9/14 and 9/18 in the report. Comm. Nardiello stated that he speak to the Captain regarding this practice.

MOTION to accept the Captain's report made by Comm. Santorelli, seconded by Comm. Huber. All in favor 4-0. Comm. Galvach was opposed to Items 9/14/2012 and 9/18/2012 until there is a valid answer

FIRE OFFICIAL'S REPORT:

Reviewed the Fire Official's report.

MOTION to accept the Fire Official's report made by Comm. Santorelli, seconded by Comm. Galvach. All in favor 5-0.

UNFINISHED BUSINESS

Comm. Galvach reported that the tire was taken care of on 2-1 last Monday.

Comm. Galvach inquired about the status of the hall rental agreement. Comm. Zullo reported that he met with the attorney and he will provide details in writing at the next meeting.

Comm. Zullo reported that the building was inspected and there were six violations. Comm. Zullo requested a copy of the annual testing report for the generator. Comm. Zullo reported that he took care of the alarm and hood suppression system and that Comm. Huber handled the plug problem downstairs and the removal of items blocking the exit downstairs. Comm. Huber ordered the special water-resistant door for downstairs that needed to be addressed or we would not receive a certificate of occupancy. Comm. Zullo stated that we received an extension to resolve all issues.

Comm. Galvach inquired about the missing air handler that was stored in the boiler room. Comm. Huber stated that he will follow up with the vendor.

Comm. Nardiello reported that Captain Kolendriski is double checking that all of the AED pads have been put in place on the apparatus and that the child AED pads are on the squirt, as well as checking the dates on batteries. Comm. Nardiello stated for the record that the Captain has access to a company that does this at a reasonable rate.

Comm. Nardiello reported that he met with the President and Captain of the First Aid Squad to discuss sleeping quarters and amending the directive to permit EMT's that are on duty in the building after 2200 hours.

MOTION to amend the directive that the only people allowed in the building after 2200 hours are the career staff and EMT on duty was made by Comm. Zullo, seconded by Comm. Huber. All in favor 5-0.

Comm. Nardiello reported that he is working on setting up a meeting with Deputy Director Jerry Sinisky in respect to the Board adding a referendum to take over the First Aid Squad and the operations in order to avoid the taxpayer paying fees for transportation. Comm. Nardiello stated for the record that he extended the invitation to the Board and the President and Captain of the First Aid Squad to attend the meeting once it is scheduled.

NEW BUSINESS:

Comm. Galvach reported that he was approached by someone from town hall and was informed that the town is coming for the final inspection of the roof in order to obtain the Certificate of Occupancy. Comm. Zullo confirmed that he would be there for the inspection.

Board Attorney Buck gave a review of the Letter of Intent from the solar panel company that gave a brief presentation at the meeting last month. Comm. Nardiello requested that the Accountant research the work that was done on the roof over the past 6-7 years and recommended that Comm. Zullo gets two more companies to look at the roof. All Commissioners expressed concern over the condition of the existing roof.

Comm. Zullo confirmed that the sprinkler system has been replaced and is working on the fans in the bey area.

Comm. Nardiello reported that he will not tolerate it when a career or volunteer staff member does not follow a Commissioner's directive after another Commissioner or vendor questions the directive and stated that insubordination will pursue in the future.

Board Accountant Bucsanszky gave a review on the State Health Benefits Program.

TAXPAYER COMMENTS:

Chief Kotuski reported that he recalls the roof leaking 15 years after the building was built in 1970 and expressed his concerns regarding a solar panel roof and the financial responsibilities years after the installation.

Comm. Santorelli stressed the importance of researching the other township buildings that have used solar panels and have had issues with the panels.

Mr. Weber expressed his concern over manpower at the firehouse. Comm. Zullo stated that he will be speaking to the Chief regarding recruiting new volunteers.

MOTION to enter Executive Session at 9:08 pm by Comm. Nardiello. All in favor 5-0.

MOTION out of Executive Session at 9:50pm.

EXECUTIVE SESSION:

Matters discussed at Executive Session were contract negotiations, a disciplinary matter and First Aid business and how it relates to everything involved.

TAXPAYERS COMMENTS:

Keith Repace, Local 290 President inquired if anything was voted on in Executive Session and Comm. Nardiello responded that nothing was voted on in Executive Session.

MOTION to adjourn meeting at 9:53 pm made by Comm. Santorelli, seconded by Comm. Huber. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

