

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
March 5, 2018**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of March 5th was called to order by Commissioner at 7:00 pm. Four Commissioners were present: Comm. Huber, Comm. Zullo, Comm. Galvach, Comm. Santorelli. Board Accountant Maria Bucsanszky was present. Board Attorney Andrew Chambarry was present. Board Clerk Marianne DeSantis was present.

Comm. Nardiello was absent.

The Board Accountant read the Resolution certifying the February 17, 2018 Fire Election Results. Comm. Zullo was re-elected (234 votes). Kevin J. Garcia (12 votes). The Budget was approved 116-61.

Motion to pass the Resolution as read was made and seconded. All in favor 4-0.

There was a brief recess for the swearing-in ceremony and to take pictures.

Reviewed minutes from the February 5th monthly meeting.

MOTION to accept the February 5th minutes made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 4-0.

Nomination for President:

Comm. Huber nominated Comm. Santorelli, seconded by Comm. Zullo. All in favor 4-0.

Nomination for First Vice President:

Comm. Zullo nominated Comm. Galvach seconded by Comm. Huber. All in favor 4-0.

Nomination for Second Vice President:

Comm. Galvach nominated Comm. Zullo, seconded by Comm. Huber. All in favor 4-0.

Nomination for Secretary:

Comm. Huber nominated Comm. Nardiello, seconded by Comm. Zullo. All in favor 4-0.

Nomination for Treasurer:

Comm. Galvach nominated Comm. Huber, seconded by Comm. Zullo. All in favor 4-0.

Comm. Santorelli thanked the Board for his nomination of President and looks forward to working with everyone. Comm. Santorelli congratulated Comm. Zullo on the outstanding re-election.

Comm. Santorelli stated that all of the committee assignments will remain the same, with the exception of negotiation committee since there is no need for one since the contract has been settled.

Comm. Zullo presented Operations Manager Nisky with a plaque from the Port Reading Board of Fire Commissioners thanking him for his tireless work in helping the Board accomplish all that we did.

TREASURER'S REPORT:

Balance	\$ 879,801.66
Deposits	\$ 524,505.25
Interest	\$ 144.90
Payroll	\$(74,562.57)
Payroll Tax/Adjustments	\$ 14,248.04
Disbursements for the Month	<u>\$(65,078.07)</u>
Ending Balance	\$ 1,279,059.21

MOTION to accept Treasurers Report made by Comm. Zullo, seconded by Comm. Galvach. All in favor. 4-0.

BILLS TO BE PAID: \$65,078.07

Comm. Galvach inquired about landscaping services and that you cannot submit a bill until the service was made. This was not on the list but for future reference.

Comm. Zullo did not vote on Bill 29403 for "Jessica Rizitis".

Comm. Galvach did not vote on Bill 29385 for "Christine Galvach:."

MOTION to pay add on bills to "Daniel Nimetz" in the amount of \$500.00 for maintenance/cleanup downstairs, "Dave Mayti" in the amount of \$500.00 for maintenance/cleanup downstairs and "Woodbridge Township Police" in the amount of \$528.00 for Fire Election protective services, made by Comm. Zullo, seconded by Comm. Huber. All in favor 4-0.

CHIEF'S REPORT:

Chief congratulated Comm. Zullo on his re-election.

Chief reported 30 calls for February and 65 for the year.

Chief reported that the St. Patrick's Day Parade will be March 11 and the Captain will be requesting that guys come in for the engine.

CAPTAIN'S REPORT:

Captain DeLeo congratulated Comm. Zullo on the re-election and to the Board for passing the Budget.

Captain DeLeo thanked everyone who helped with the downstairs.

Captain DeLeo requested permission for the staff to wear Autism Awareness Shirts during the month of April, which was approved.

Captain DeLeo requested approval of disposal list for condemned gear as per OSHA coordination.

MOTION made by Comm. Zullo to approve the disposal list for condemned gear as per the OSHA Coordinator, seconded by Comm. Huber. All in favor 4-0.

Captain DeLeo reported that he and the Chief met with Buckeye and the Perth Amboy Fire Department to discuss putting together a water rescue boat plan. Captain stated that Buckeye offered to buy all of the rescue equipment.

Captain DeLeo reported that they will be requesting preventive maintenance work on the Engines and will start on Engine 2-1 now.

Captain DeLeo reported that Engine 2-3-1 had some work with the front end and the tires were replaced thanks to the help of Comm. Galvach. Captain stated he would like Engine 2-3-1 used in the future for turnpike calls by volunteers.

Captain DeLeo reported that hose testing will take place on March 20 by "Fail Safe" on the Prologis property, which is a great partner in town.

Captain DeLeo reported that the career staff had online training with Captain Fritzsch on solar panels and received certificates.

Captain DeLeo reported on High Angle Awareness Training at the new PSEG Generator Station. They attended a pre-plan walk through with PSEG, UASI and PAFD for upcoming High Angle /Technical Rescue Practical Drill on February 17 and there was a High Angle Technical Response Rescue Drill on February 22. Captain DeLeo reported that there was a tabletop meeting on February 28, but the March 3 drill was postponed due to the weather. Captain DeLeo requested extra staffing of one firefighter for when this drill is rescheduled, which was approved by Comm. Santorelli.

Captain DeLeo reported that the Woodbridge Township Fire Officers and Police Department are coordinating a preplan for active shooter class.

Captain Fritzsch congratulated Comm. Zullo on his re-election and congratulated the Board on passing the budget.

Captain Fritzsich reported that he has reached out twice via email and verbally to the OSHA Coordinator regarding gear inspection and was informed verbally that he would have an answer in February, but still no response. Captain stated that he will reach out again.

Captain Fritzsich reported that the lock in the bathroom downstairs has been completed.

MOTION to accept Captain's report made by Comm. Zullo, seconded by Comm. Galvach. All in favor 4-0.

UNFINISHED BUSINESS:

Comm. Huber and Comm. Galvach thanked Comm. Zullo, Dan Nimietz and Dave Matyi for the excellent job downstairs.

Comm. Galvach inquired about the status of the Chief's vehicle. Board Attorney Chambarry stated that it couldn't qualify as an operating expense and it would need to be a capital expense. Board Accountant Bucsanszky stated that we cannot accept the donation and there would need to be a special election to get the voter approval. Board Accountant Bucsanszky recommended putting it in the 2019 Budget and purchase the vehicle in January 2019. The money has been deposited and is sitting in the account. The topic has been tabled until it can be discussed with the individual who is making the donation.

Comm. Galvach inquired about the status of the proposed contract for the bakery. Board Accountant Chambarry stated he will request a redraft of the exhibit indicating the designated spaces and will submit to the Board for approval.

Comm. Zullo reported that the two heaters in the bay won't turn on. Comm. Zullo received two quotes, but will need three quotes as per the Board Attorney.

Comm. Zullo requested purchasing two new urinals upstairs.

Comm. Zullo thanked Dan Nimietz, Dave Matyi, the career staff and First Aid Squad for all of their help downstairs since it was quite the challenge.

MOTION made by Comm. Zullo to hire Dave Matyi to do the floors downstairs and in the weight room, not to exceed \$200, seconded by Comm. Huber. All in favor 4-0.

Comm. Zullo reported that Captain Fritzsich took care of the ejector pump setting in the bathroom downstairs.

Comm. Zullo suggested looking into a computer for the Fire Company downstairs and will get a bid.

MOTION made by Comm. Zullo to purchase 50 chairs for the hall, not to exceed \$1000.00, seconded by Comm. Galvach. All in favor 4-0.

Comm. Zullo stated that he is happy that he won the election, but was upset that someone came in and wasted time and over \$2500 and suggested looking into posting a bond in the future.

TAXPAYER COMMENTS:

Steve Weber, Port Reading First Aid, thanked Comm. Zullo for all of his work downstairs and congratulated the Board on passing the Budget. Mr. Weber also personally thanked Captain DeLeo and Firefighters Halloway and Pereira for stepping up.

MOTION made by Comm. Zullo to enter Executive Session at 8:15 pm, seconded by Comm. Galvach. All in favor 4-0.

MOTION out of Executive Session at 8:37 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session were two personnel issues, one is ongoing and the other should be taken care of within the week.

MOTION to adjourn meeting at 8:38 pm made by Comm. Zullo, seconded by Comm. Galvach. All in favor 4-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

March 5, 2018

Treasurer's Report

BEGINNING BALANCE	\$	879,801.66
Deposits		524,505.25
Interest		144.90
Payroll	(74,562.57)
Payroll Tax/Adjustments/Transfers		14,248.04
Disbursements for the Month	(<u>65,078.07</u>)
ENDING BALANCE	\$	1,279,059.21

4:04 PM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

03/05/18

ADD-ON BILLS

Accrual Basis

March 6, 2018

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Columbia - Voucher				
03/06/2018	29429	DANIEL NIMETZ	Maintenance Clean-Up Downstairs	-500.00
03/06/2018	29430	Dave Matyl	Maintenance Clean-Up Downstairs	-500.00
03/06/2018	29431	Woodbridge Township Poli...	Protective Services - Fire Election February 17, 2018	-528.00
Total Columbia - Voucher				-1,528.00
TOTAL				-1,528.00

MARCH 5, 2018 – RE-ORGANIZATION MEETING

Fire Commissioners

President - Santorelli
1st V.P. - Galvach
2nd V. P. - Zullo
Treasurer - Huber
Secretary - Nardiello

Committees

Radios & Alarms - _____
Personnel & Negotiations - _____
Building & Grounds - _____
Truck Maintenance - _____
Gear & Equipment - _____
Health & Safety - _____
Fire Prevention Bureau - _____
Hall Rental - _____
Liaison to First Aid Squad - _____

Appointments

Website Coordinator – Jessica Rizitis
Fire Official - Brian Small
Banks – Columbia, Santander
Accountant – Maria Bucsanszky, EA
Attorney – Gill & Chamas, LLC – General Counsel
Auditor – Hodulik & Morrison, CPA
Newspapers – Home News & Star Ledger
LOSAP Coordinator – Maria Bucsanszky
Clerk – Marianne Desantis

WOODBIDGE TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT 2
PORT READING, NJ

RESOLUTION
Election Certification

WHEREAS, the Board of Fire Commissioners, Woodbridge Township District 2, Port Reading held the annual election in accordance with NJSA 40A:17-72 on February 17, 2018, and

WHEREAS, this election was held in the time and manner as prescribed by statute and there were no protests or challenges,

THEREFORE BE IT RESOLVED that the results of the election were as follows:

For Fire Commissioner (3 Year Term):

Kevin J. Garcia	12 votes
Joseph Zullo Sr	234 votes

The budget question providing for appropriations of \$2,124,171.00 and an amount to be raised by taxation of \$2,024,952.00

Yes	116 votes
No	61 votes

Moved...
Seconded...
Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Kenneth Galvach				
Lewis Huber				
Louis V. Nardiello				
Robert Santorelli				
Joseph Zullo				

March 5, 2018

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

February 6 through March 5, 2018

03/02/18

Date	Num	Name	Memo	Amount
Columbia - Voucher				
02/08/2018	29383	PORT READING FIRE CO #1	2018 Stipend Funds	-500.00
02/17/2018	29385	Christine Galvach	Poll Worker - Fire Election February 17, 2018	-125.00
02/17/2018	29386	D'APRILE CATERING	Refreshments - Fire Election February 17, 2018	-375.00
02/17/2018	29387	Electec, Inc	Authority to Vote Cards/Absentee Ballots/Voting Machines/Tech...	-1,982.50
02/17/2018	29388	Gary Sutphen	Poll Worker - Fire Election February 17, 2018	-125.00
02/17/2018	29389	LIANA URCIUOLI	Poll Worker - Fire Election February 17, 2018	-125.00
02/17/2018	29390	MARIE WARD	Poll Worker - Fire Election February 17, 2018	-125.00
02/17/2018	29391	Mary Ward	Poll Worker - Fire Election February 17, 2018	-125.00
02/17/2018	29392	Stephanie Prencipe	Poll Worker - Fire Election February 17, 2018	-125.00
02/17/2018	29393	Zoila Anemone	Poll Worker - Fire Election - February 17, 2018	-125.00
03/05/2018	29394	AT&T	Account # 011-293-3370-001 732-636-0894	-59.08
03/05/2018	29395	Comcast of New Jersey	Account #8499 05 340 0759643-Phone/Internet/TV	-462.81
03/05/2018	29396	EHRlich	Commercial Pest General Maintenance Service - Cust# 238998-...	-63.00
03/05/2018	29397	Fizer Plumbing & Heating, LLC	Installed Check Valve for Ejector Pit in Basement	-285.00
03/05/2018	29398	FLORAL EXPRESSIONS, INC.	Order #039809 Sympathy F. Centino	-82.95
03/05/2018	29399	Fords Fire District #7	Dispatch Service -February 2018	-5,520.25
03/05/2018	29400	FORDS INDUSTRIAL SUPPLY	Supplies	-106.96
03/05/2018	29401	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-1,172.15
03/05/2018	29402	Home News Tribune	Account #ASB-099468 Notice- Fire Election February 17 2018	-36.96
03/05/2018	29403	Jessica Rizitis	Website Maintenance - March 2018	-196.00
03/05/2018	29404	LIFE INSURANCE COMPANY OF ...	LIFE INSURANCE - 03/17/2018-04/16/2018 GL 009906	-861.30
03/05/2018	29405	Maria Bucsanszky, E.A	Monthly Fee-March 2018	-2,500.00
03/05/2018	29406	MIDDLESEX WATER COMPANY	Acct # 3046515564-Hydrant Service for February 2018	-12,509.17
03/05/2018	29407	MP Built Inc	2003 Dodge Durango 4 Tires	-120.00
03/05/2018	29408	PSE&G	ELECTRIC BILL-Summary Account #1301219207	-1,074.73
03/05/2018	29409	ROYAL BATTERY DISTRIBUTOR ...	Batteries	-120.00
03/05/2018	29410	Staples Business Advantage	Acct# NYC 1054611 NetGear Gigbite 16-Port Switch	-106.61
03/05/2018	29411	Stone Mountain Printing	19 Digital Black PEOSH Program	-27.50
03/05/2018	29412	THE HARTFORD GROUP BENEFI...	Life Ins Customer#011215320001-2/Pol#734229 March 2018	-258.00
03/05/2018	29413	Woodbridge Fire District #1	Reimbursement -Health Benefits-Dental/Vision March 2018	-1,930.50
03/05/2018	29414	FORDS INDUSTRIAL SUPPLY	Supplies	-76.98
03/05/2018	29415	PSE&G	ELECTRIC BILL-Summary Account #1301219207	-973.76
03/05/2018	29416	ROYAL BATTERY DISTRIBUTOR ...	Batteries	-110.00
03/05/2018	29417	Staples Business Advantage	NYC 1054611-Supplies	-1,251.75
03/05/2018	29418	Stone Mountain Printing	100 - Incident Report Forms	-55.30
03/05/2018	29419	FORDS INDUSTRIAL SUPPLY	Supplies-10 Bags Calcium Chloride	-250.00
03/05/2018	29420	Staples Business Advantage	Acct# NYC 1054611 Rockvale Chair	-85.29
03/05/2018	29421	Stone Mountain Printing	20 - Collective Bargaining Agreements	-81.20
03/05/2018	29422	Staples Business Advantage	Acct# NYC 1054611 Roaken Chair 2 with Arms	-40.41
03/05/2018	TEPS	New Jersey State Health Benefits ...	Retiree Health Benefits - 03/01/2018 - 03/31/2018 ID#146900	-1,363.26
03/05/2018	TEPS	New Jersey State Health Benefits ...	Health & Prescription Benefits - 03/01/2018 - 03/31/2018 ID#14...	-23,685.68
03/05/2018	29423	D'APRILE CATERING	Refreshments - Meet the Mayor February 25 2018	-175.00
03/05/2018	29424	Fizer Plumbing & Heating, LLC	Re-Installed Bar Sink in Basement	-385.00
03/05/2018	29425	NEW JERSEY FIRE EQUIPMENT ...	All American Ponn Supreme Hoses	-1,599.60
03/05/2018	29426	Staples Business Advantage	Acct# NYC 1054611 Supplies	-45.17
03/05/2018	29427	TOWNSHIP OF WOODBRIDGE S...	Acct#62282900-0 Sewer User Fee 2018	-3,549.72
03/05/2018	29428	Witmer Public Safety Group	A/C# WOOWTP1 - 1- Fiberglass Helmet	-124.48
Total Columbia - Voucher				-65,078.07
TOTAL				-65,078.07

Port Reading Fire Department



Captains Report- February 2nd, 2018- March 1st, 2018

Engine 2-1

Remaining Issues: Mirror heat/motion harness needs repair.

Pump packing was able to be adjusted again but still needs to be replaced.

2-20-18 Added two new 20v rechargeable batteries for Sawzall.

2-27-18 Replaced right side QTZ bulb.

****Request PM and Pump Test

*****Recommend the Board of Fire Commissioners establish a new apparatus committee in 2018 to begin the process of planning for the purchase of an engine to replace the service use of Engine 2-1. As of 2021 this engine will lose its ISO rating and may affect district property owner's insurance rates. *******

Engine 2-2

2-22-18 Repacked pre-connected attack cross-lays with new red and yellow 1.75 inch.

****Request PM and Pump Test

Engine 2-3

2-2-18 Registration needs renewal. Spoke with Joanne from Buckeye safety regarding soon to expire registration at the end of February.

2-3-18 Replaced 2 batteries (CR2032 3V) on exhaust hose sensor.

2-13-18 Received updated registration from Buckeye.

2-14-18 Replaced bulb in marker light / #193

Support Pick-up 2-3-4

2-17-18 ODP installed plow for pending snow event and replaced bulbs on harness for plow

2-18-18 ODP removed plow.

Chief's vehicle 2-3-1

2-1-18 ODP picked up from MP Built Repair.

2-2-18 Remaining issues: Tires need replacement.

2-2-18 Called and gave tire size (P245 70R16 Firestone Destination) to Commissioner Galvach.

2-4-18 ODP Started to keep battery charged.

2-6-18 Sent to MP Built for new tire installation and balancing.

2-8-18 ODP picked up 2-3-1 from MP Built. Email sent to Commissioner Galvach to see where to dispose of old tires.

2-9-18 Called and left message on Commissioner Galvach's phone about disposing tires and putting back in service.

Call back from Commissioner Galvach regarding tire disposal and explained on going battery issue. Commissioner asked that it be taken to Royal Battery for service.

2-10-18 ODP replaced fuse for reverse lights and replace blown out bulbs.

2-13-18 ODP disposed of old tires at township garage.

2-13-18 ODP brought to Royal Battery for battery replacement.

Fire Prevention vehicle 2-3-6

2-10-18 1415 201 used jump pack to jump start 236

Fire Prevention vehicle 2-3-7

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailer

2-8-18 C-8 received phone call from Fire Commissioner Zullo requesting HG-1 trailer to be moved across the street to make room for additional parking in main lot. ODP complied.

2-9-18 HG-1 trailer moved from across the street into bay, Commissioner Zullo authorized.

2-12-18 ODP Moved to Buckeye pipeline covered tent area.

LDH Box Trailers

Buildings and Grounds

2-1-18 Delivery from WB Mason – 1 box for PRFA

OS Dunnigan Plumbing here to give estimate for washer and dryer installation

Commissioner Zullo and VFC Treasurer working in basement.

ODP assisted Commissioner Zullo by cleaning the stairwell area and moving file cabinets.

VFF#125 picked up supplies for basement from Home Depot

Bay 3 door not operating properly

2-2-18 1040 ODP Made repairs to sensors for Apparatus Bay door #3

1230 UPS delivery from Smith and Warren

1230 Commissioner Zullo and VFC Treasurer working in basement.

1520 ODP Issued front door key to Ladies Auxiliary Vice President as per commissioner Zullo.

Mike Pizio delivered complementary calendars from E-One.

Ladies Auxiliary President and Vice President going through file cabinets in the basement.

Commissioner Zullo requested and authorized issuing Ladies Auxiliary Vice President a front door key to firehouse. Issued key and had her sign log book.

VFF#125 Working in basement

Fire Official, VFC Treasurer, Ladies Auxiliary Vice President and Commissioner Zullo assisting Fire Official in his office.

ODP assisted Commissioner Zullo moving boxes into basement.

ODP moved old wood door and frame from basement into shed.

2-3-18 Due to cold weather, scheduled washing of apparatus, support vehicle 2-3-4 and bay floor suspended.

Moved pieces of wood and metal from hose rack in bay, into shed.

Moved SCBA brackets and Indian back pack from hose rack area and placed in large shed.

2-4-18 ODP Moved OSHA file cabinet into basement gear closet.

2-5-18 ODP filled one SCBA cylinder for WFD.

1145 ODP made all proper notifications of District confined space work to County officials.

1300 OS Dunnigan here working on shower in basement.

1900 ODP issued Commissioners office key to Commissioner Nardiello and Commissioner Galvach.

1930 Commissioners meeting in hall.

2-6-18 0800 ODP made all proper notifications of District confined space work to County officials.

0830 WB Mason delivered items for Port Reading First Aid Squad.

0930 Staples delivery received for Port Reading First Aid Squad.

2-7-18 ODP shoveled accumulated snow from walkways.

ODP Delivered Medical Evaluation questionnaires to JFK.

Mike from DSV dropped off a key fob for the Fire Inspector. Notified Inspector.

ODP picked up incident reports from printer.

VFF #125 working in basement.

VFC Treasurer, Fire Commissioner Zullo and Ladies Auxiliary VP here to work in basement.

2-8-18 Received call from EMS Chief who reported one of his members used the basement shower for the first time since installation and it would not drain. ODP checked shower and found standing water in shower pan. Contacted Commissioner in Charge of buildings and grounds. C-8 was asked to contact Dunnigan Plumbing who installed the shower. Contact made and appointment set.

C-8 received call back from Fire Commissioner Zullo to cancel the plumber appointment just made. Appointment cancelled.

Notice of Do Not Use placed on doors to basement shower area and bathroom as requested by Commissioner Zullo, until plumbing issue is fixed.

Squad ODP moving cabinets and equipment in bay for new cabinets that are to be installed on 2-9-18

2-9-18 W. B. Mason delivering furniture for Squad and Fire Official's office.

Fizer Plumbing working in basement.

Basement shower and bathroom issue fixed.

Bilyak Electrical here giving estimate for work in bay.

Confires here for Squad.

VFC Treasurer, Commissioner Zullo and VFF #125 working inside firehouse.

VFF #125 to Home Depot for material to be used in basement.

2-10-18 ODP washed apparatus bay floor and rinsed vehicles

1315 Comm. Zullo and VFF #125 working in basement.

1900 VFF #125 working in basement with VFC Treasurer.

2-12-18 1050 Commissioner Zullo and JIF representative here looking at safety issues in basement.

1405 ODP issued Commissioner office key to Commissioner Huber.

1930 Volunteer Fire Company meeting in hall.

2-13-18 Commissioner Zullo in basement disassembling pool table.

VFF #125 in basement finishing cleaning floor.

Mc Grath Electrical here giving EMS Chief an estimate for washer / dryer and repositioning one outlet.

ODP asked by Commissioner Galvach to open the Commissioner's office for VFF #116 so he was able to place a chair in the office. ODP complied.

2-14-18 Gurney Electric here to move switch in Commissioner's office and place cable line in wall of Squad's room.

B. Burke here for township to see electricians.

Avenel Fire Prevention here for annual inspection.

Appointments set for annual fire alarm (2-19-18), kitchen hood inspection (2-20-18) and cleaning.

1835 Squad ODP stated they observed that their entertainment center top was scratched sometime today. Squad ODP informed Chief Weber, who asked C-8 for an email to be sent to the Commissioners in charge of buildings and grounds. Email sent.

2-15-18 Voting machines (2) delivered. Commissioner Zullo present.

Commissioner Zullo and VFC treasurer placed a tv in bay for VFF#125

Received 2018 Certificate of Inspection from District #5 Fire Official for building.

2-16-18 Commissioner Zullo here working with VFF#125 on the basement.
Fizer Plumbing here working on bar sink in basement.

2-17-18 0930-1145 Electrician here working on outlets in apparatus bays.
ODP Washed engine 2-1.
1200 ODP Cleaned Bay floors
1300 ODP put out Handicap Parking spot sign for annual fire district election and moved ODP POV's to the Lee Street Parking lot as per Commissioner Zullo
1400-2100 Annual Fire District Election in meeting hall
ODP provided all snow and ice removal for district property.
2115 Election Company here and removed Voting machines.

2-18-18 ODP Cleared snow from parking lot and walks
Breaker for Ice machine tripped.
1500 Outside sign changed as per Commissioner Zullo

2-19-18 ODP reported that an electrical breaker tripped twice over the weekend causing power to go out in the Career bunkroom, watch room and in the bay area where work was just completed. Notified EMS Chief, who hired the Electrician, to advise them to check.
ODP moved electrical cabinet to new location across bay.
ODP moved hose rack and stored equipment over several feet to make room for washer
Silent Companion Performed annual inspection, Certificate issued
Received a call from a gentleman inquiring about a Volunteer Fire Company application. As per protocol gave the Fire Chief's phone number.

2-20-18 FIRETEX (Hood Pro Plus) here for kitchen hood inspection.
Informed by EMS Chief he is hanging a new and larger utility bracket for brooms and mops in bay for squad.
Hood Pro Plus cleaned kitchen hood.
Faxed inspection reports to District #5 Fire Prevention Office.
Gentleman here to meet with VFC Chief, inquiring about membership.

2-21-18 Approved Fire Protection picked up 3 Dry Chem extinguishers, 2 20lb and 1 10lb.

Received by UPS 1 small box for BOFC.

B. Burke for Woodbridge Township here to look at the door to shower area in basement, for a lock to be installed.

Electrician looking at electrical issue for PRFA Chief.

2-22-18 C6 placed five (5) copies of the new Collective Bargaining agreement in the Commissioners office for all five (5) commissioners.

2-24-18 ODP washed all apparatus and vehicles.

ODP and Engine 2-1 went to Station #1 for District #1 Chief's swearing in.

1830 Commissioner Zullo called and requested that tables and chairs be setup for Brunch with the Mayor scheduled for February 25.

2-25-18 VFC Treasurer dropping off supplies for Lunch with the Mayor.

D'Aprile Caterers here dropping off supplies.

Residents coming for Lunch with the Mayor.

Received call from Commissioner Zullo commending ODP on their professionalism and helping with the lunch with the Mayor earlier in the day.

2-26-18 Fizer plumbing here working on gas and water lines in bay.

Signed USPS return receipt request for documents addressed to District's OSHA/Right To know Coordinator and placed in his mail bin.

Plumber working in bay noticed cracks in both heat exchangers of the heaters when he went to place them back in service. Units remain off as the plumber stated an extreme safety issue involving CO leaking as well other safety concerns if the units were put back in service.

Emailed Commissioners in charge of buildings and grounds about heating units in bay. Called Commissioner Huber on the phone, he stated he will call Commissioner Zullo. Commissioner Zullo called C-8 and said he placed a call to AIRTEC but unable to leave message. Commissioner Zullo asked for C-8 to try calling AIRTEC before his shift ends.

Received call from AIRTEC, they will be here on 2-27-18 between 0900-0930 to check units. Commissioners Huber and Zullo advised.

2-27-18 Danny from AIRTEC checking heat exchangers in bay. Call was placed by Danny to update Commissioner Zullo on his findings. Units are to remain off/out of service until further notice as per Tech.

Commissioner Zullo and VFC treasurer meeting in Hall.

VFF #125 to Home Depot for basement tv bracket.

2-28-18 0830-1430 Fizer Plumbing here completing rough work installation for washer and dryer placement.

0845 Former Commissioner here to speak with Gurney Electrician about personal business.

0900-1000 Gurney Electric here replacing Fluorescent fixtures in downstairs shower with LED.

0930 Urinal in Men's room overflowed and flooded floor due to stuck valve and poor drainage. Commissioner Zullo and Commissioner Huber notified by text.

1000-1200 EMS class in hall

C6 and 2410 assisted Commissioner Zullo with hanging TV in basement Bar area.

Training

2-4-18 2410 went to district #1 for fit test.

2-6-18 2-4-18 246, 245 and VFF#123 went to district #1 for fit test.

2-10-18 ODP completed online training through NJ Learn for Photovoltaic Firefighter Safety.

2-11-18 ODP completed online training through NJ Learn for Photovoltaic Firefighter Safety.

2-13-18 C-6 and 201 met with Michael Mattsson of Buckeye and Perth Amboy Fire Department, moving forward with putting together a water rescue boat plan.

2-16-18 1400 C-6 meeting with Woodbridge Township Officials at Town hall for Sustainable New Jersey Program.

2-17-18 ODP attended pre-plan walk through with PSEG, UASI and PAFD agencies for upcoming High Angle/Technical Rescue Drill.

2-22-18 Fire Company/Department monthly drill. High angle technical rescue response.

2-28-18 1600-1700 C6, C8 and 201 met with Technical Rescue Agencies in planning for March 3 drill at PSEG.

Fuel

2-2-18 Support Unit 2-3-4 added 18.811 gallons

2-6-18 Engine 2-2 added 23.629 gallons

1-13-18 Engine 2-2 added 27.729 gallons

1-21-18 Engine 2-1 added 23.32 gallons

Equipment

2-2-18 ODP ran and exercised Northstar pumps

2-11-18 New Sawzall put in service with rescue equipment on Engine 2-1.

2-12-18 NJ Fire equipment dropped of sample In-Sight SCBA mask for firefighter review.

2-14-18 UPS delivery of 1 box and 8-50' lengths of 1 ¾ hose.

2-19-18 Two helmet shields, 1 Chief and 1 Captain received in regular mail

2-26-18 Approved Fire Protection returned extinguishers sent out for service on 2-21-18.

Follow up with an email to the District's OSHA/Right to Know Coordinator from 1-26-18, on date/s for annual gear inspection.

***Request disposal of all condemned turnout gear deemed in non-compliance by Fire District OSHA/Right to Know Coordinator.

Officially,

Captains

Paul DeLeo & Rich Fritsch