

**PORT READING BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
PORT READING, NJ 07064  
July 6, 2015**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of July 6, 2015 was called to order by Commissioner Santorelli at 7:30 pm. Four Commissioners were present: Comm. Santorelli, Comm. Nardiello, Comm. Zullo and Comm. Huber. Board Accountant Maria Bucsanszky was present. Board Attorney Tom Buck was present. Board Clerk Marianne DeSantis was present.

Comm. Santorelli stated that Comm. Galvach would be there shortly.

Reviewed minutes from the June 1, 2015 Meeting.

MOTION to accept the June 1 meeting minutes made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 4-0.

**BILLS TO BE PAID:** \$66,458.10

Comm. Zullo did not vote on Bill 28323 for "Jessica Rizitis".

MOTION to pay June bills made by Comm. Huber, seconded by Comm. Nardiello. All in favor 4-0.

Comm. Galvach arrived at 7:35 pm

**TREASURER'S REPORT:**

Balance	\$ 833,587.09
Deposits	\$ 8,476.33
Interest	\$ 294.34
Payroll	\$( 90,582.21)
Payroll Tax/Adjustments/Transfers	\$ 15,260.70
Disbursements for the Month	\$ <u>66,458.10</u>
Ending Balance	\$ 700,578.15

MOTION to accept Treasurer's Report was made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 5-0.

**CHIEF'S REPORT:**

Chief reported 15 calls for the month and 140 for the year.

Chief reported that the fireworks at Sewaren Park went off without any incidents on July 2.

Chief reported that there will be a waterflow drill at Buckeye on Wednesday.

Chief reported that there will be drill at the Fire Academy with Foam Pumper on Thursday.

Chief reported there was a drill with Fords Fire Company last month.

Chief thanked Captain DeLeo for arranging these drills that are beneficial to our members and other fire companies.

Chief reported that the new member was sworn in at the last Fire Company Meeting, passed his physical and completed in house training. The Chief is waiting to get the fire school schedule.

Comm. Zullo stated that there was a great turnout for the Memorial Day Service and everything was great.

MOTION to accept the Captain's Report made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 5-0.

### **CAPTAINS REPORT:**

Captain DeLeo congratulated Harry Triantafillidis on becoming Inspector Assistant for the District.

Captain DeLeo reported that there will be a drill at Buckeye that he has been planning for awhile.

Captain DeLeo reported that the amount of equipment and turnout gear that was donated by Buckeye is amazing. Captain DeLeo thanked Firefighter Terebetsky for putting a list together that will be distributed to the Board. Captain DeLeo stated that he is going to hold off on getting the gear cleaned until we need it.

Captain DeLeo reported that he brought back a lot of information from the API Forum in Fort Worth, Texas from June 22-25.

Captain DeLeo reported that he would be working with Fire Official Small on the July 26 Burn at the Temple.

MOTION to approve the Captain's Report made by Comm. Nardiello, seconded by Comm. Zullo. All in favor 5-0.

### **FIRE OFFICIALS REPORT:**

Fire Official Small submitted two reports.

Fire Official Small reported that he met with Mr. Singh on three occasions to discuss the July 26 event at the temple and was shown a video on the scripture burning ceremony. Mr. Singh confirmed that he would get the permit for the 6-8 hour burn and knows that they will have to pay the overtime since we do not leave until after the burn is completed. Fire Official Small stated that he is satisfied with what has been presented to him.

Comm. Zullo apologized for not being present at the last meeting and stated that he would try to be at their next meeting.

MOTION to approve the Fire Official's Report, made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 5-0.

### **UNFINISHED BUSINESS:**

Comm. Zullo reported that he received three quotes for the generator. Surge Electrical had the lowest quote of \$6890.

MOTION to hire Surge Electrical based on counsel advice, lowest quote and meets specifications, made by Comm. Zullo, seconded by Comm. Galvach. All in favor 5-0.

Comm. Zullo reported that there are two hall rentals back to back and he has received the deposits. Comm. Santorelli stated that they need to make sure they are rotating the list for outsider hall rental. Comm. Zullo requested an updated list from the First Aid Squad.

Comm. Nardiello reported that the old coats without dates on the current in house gear list will be obsolete within the year as per OSHA regulations. Comm. Nardiello stated that this is a moot point with the donation of gear from Buckeye.

Operations Manager Nisky reported that the funding is in place for the architect to start the drawings for the roof and the funding for the renovations will be available in August, which will go before the council at the first meeting in September. Operations Manager Nisky stated that once approved, they can start that day and have 30-60 days to do the drawings, so we are right on track for a mid-September start for all renovations.

Comm. Galvach thanked the Captain for his involvement and detailed report on the gear and items obtained from Buckeye.

Comm. Zullo recommended a motion to pass the seven year pay back with the \$12,000 back pay to the Joint Board.

Comm. Santorelli inquired if there was any movement with the Joint Board. Operations Manager Nisky stated that the final offer was five years, but at the last meeting we wanted to push them into a seven year deal. Operations Manager stated that there has not been a Joint Board Meeting since then and the next meeting is July 13. He suggested pre-approving a 7 year deal and go to the Joint Board meeting with funding in hand and propose to them a seven year deal. Operations Manager Nisky stated that the first check would be \$1905.00, which would include the current dues.

MOTION to propose to the Joint Board a seven year deal with back pay made by Comm. Zullo, seconded by Comm. Nardiello. All in favor 5-0.

Comm. Galvach inquired about the original \$7,000 check, which will be voided prior to the July 13 meeting, as per Board Accountant Bucsanszky.

### **NEW BUSINESS:**

Comm. Nardiello stated his concerns over the letter from resident Tom Maris, which he feels is a personal vendetta against Brian Small and feels he should show face and voice his concerns in person. Attorney Tom Buck stated that the letter was a proper request and was responded to properly. Comm. Zullo agreed with Comm. Nardiello since this has been going on for six years. Operations Manager Nisky commented that the First Aid Squad is independent, so should the Board get any requests, they are not bound and advised them not to share any records that belong to the First Aid Squad.

Comm. Huber attended the Town Hall Meeting where one Commissioner from each fire district was present and there was a discussion regarding insurance on radios. Operations Manager Nisky reported that the township radio system has been covered under warranty, however, now everyone will need to chip in for radio maintenance beginning next year. This includes the township, school district and all fire districts. Operations Manager Nisky reported that on July 27, they will draft a shared service agreement so that will be money outside of your cap. The payment schedule can pay all up front, all on the back end or make two separate payments and will be part of next year's budget.

Comm. Santorelli requested that Comm. Zullo have the computers updated so that the firefighters can get and send emails. Board Accountant Bucsanszky stated that it was more of a server issue for sending paycheck information to a more secure site.

Captain DeLeo requested permission to hook up a donated ice machine in the kitchen that would be used for in-house use.

### **TAXPAYER COMMENTS:**

There were no comments from the public.

MOTION to enter Executive Session at 8:11 pm to discuss a personnel matter, made by Comm. Galvach, seconded by Comm. Zullo. All in favor 5-0.

MOTION out of Executive Session at 8:20 pm.

**EXECUTIVE SESSION:**

Matters discussed during Executive Session was a personnel issue.

MOTION to adjourn meeting at 8:21 pm made by Comm. Zullo, seconded by Comm. Galvach. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis  
Board Clerk

BOARD OF FIRE COMMISSIONERS  
DISTRICT NO. 2  
P.O. BOX 207  
PORT READING, NEW JERSEY 07064

July 6, 2015

Treasurer's Report

BEGINNING BALANCE	\$ 833,587.09
Deposits	8,476.33
Interest	294.34
Payroll	( 90,582.21)
Payroll Tax/Adjustments/Transfers	15,260.70
Disbursements for the Month	( <u>66,458.10</u> )
ENDING BALANCE	\$ 700,578.15

BOARD OF FIRE COMMISSIONERS  
DISTRICT NO. 2  
P.O. BOX 207  
PORT READING, NEW JERSEY 07064

OPERATING ACCOUNT – TREASURER'S REPORT

<b>Beginning Cash Balance (6/1/15)</b>	<b>\$ 833,587.09</b>
Less: Petty Cash	(400.00)
Less: Engine Reserve Cash	<u>(440,590.33)</u>
<b>Net Cash Balance – <u>Operating Account</u></b>	<b>\$ 392,596.76*</b>
<b><u>June 2015 Activity</u></b>	
Add: Deposits	8,476.33
Interest	294.34
Less: Payroll	( 90,582.21)
Payroll Tax/Adjustments/Transfers	15,260.70
Bills	<u>( 66,458.10)</u>
<b>Net Cash Balance – <u>Operating Account</u></b> <b>(7/6/15)</b>	<b>\$ 259,587.82****</b>

**BOARD OF FIRE COMMISSIONERS DISTRICT NO 2**

**BILL LIST**

June 2 through July 6, 2015

07/03/15

Date	Num	Name	Memo	Amount
<b>Columbia - Voucher</b>				
06/02/2015	28306	Anthony Terebetsky	Reimbursement - Food - Memorial Day	-152.75
06/02/2015	28307	LAWN DOCTOR	Customer#795791 - Fertilization - 5/26/15	-59.00
06/02/2015	28308	MIDDLESEX WATER COMPANY	Hydrant Service for May 2015	-11,817.29
06/02/2015	28309	NEW JERSEY FIRE EQUIPMENT ...	1 - Adapter	-193.50
06/02/2015	28310	HPT Property Maintenance	Painted 2 Benches, Hose Cart and Gong	-50.00
06/02/2015	28311	TURNOUT FIRE & SAFETY INC.	Uniforms	-606.17
06/24/2015	28313	POSTMASTER - PORT READING	PO Box 207 - Annual Renewal Fee	-136.00
07/06/2015	28314	AT&T	Account # 011-293-3370-001 732-636-0894	-56.01
07/06/2015	28315	Elizabethtown Gas	Account # 2202559020 - Firehouse 04/22/15- 05/22/15	-154.50
07/06/2015	28316	Maria Bucsanszky, E.A	Monthly Fee - July 2015	-2,333.35
07/06/2015	28317	MIDDLESEX WATER CO	ACCOUNT #2060200000 - Water Bill 02/23/15 - 05/21/15	-587.50
07/06/2015	28318	Racestar	Fuel - May 2015	-142.00
07/06/2015	28319	Steve White	Photo Coverage - Swearing In Ceremony	-340.00
07/06/2015	28320	DOCTORS MEDI CENTER	Volunteer Drug Screening - Cruz	-40.00
07/06/2015	28321	FLORAL EXPRESSIONS, INC.	Customer #480 - Sympathy - Minucci Family	-57.95
07/06/2015	28322	Fords Fire District #7	Dispatch Service - July 2015	-5,520.25
07/06/2015	28323	Jessica Rizitis	Website Maintenance - July 2015	-150.00
07/06/2015	28324	POSTMASTER	2 rolls of .49 stamps	-98.00
07/06/2015	28325	Staples Business Advantage	Acct# NYC 1054611 Supplies	-81.41
07/06/2015	28326	The Home Depot	Supplies	-131.80
07/06/2015	28327	Woodbridge Fire District #1	Dental & Vision Coverage - July 2015	-1,887.53
07/06/2015	28328	MIDDLESEX WATER COMPANY	Hydrant Service for June 2015	-11,817.29
07/06/2015	28329	LIFE INSURANCE COMPANY OF ...	LIFE INSURANCE - 07/15/15 - 08/14/15 GL 009906	-941.05
07/06/2015	TEPS	New Jersey State Health Benefits ...	Retiree Health Benefits & Prescription Coverage - July 2015 ID#...	-1,218.09
07/06/2015	TEPS	New Jersey State Health Benefits ...	Health Benefits & Prescription Coverage - July 2015 ID#146900	-22,149.12
07/06/2015	28330	PSE&G	ELECTRIC BILL	-1,219.36
07/06/2015	28331	Airpower International Inc	Annual Service Contract	-1,429.00
07/06/2015	28332	Comcast of New Jersey	Account #8499 05 340 0759643 TV/Internet/Phone	-405.81
07/06/2015	28333	Confires Fire Protection Service LLC	Ansul 3 Gal System Inspected	-167.70
07/06/2015	28334	DANNY'S AUTOMOTIVE CONNE...	2003 Dodge Durango - Transmission Check & Water Pump Repl...	-740.45
07/06/2015	28335	Fizer Plumbing & Heating	Replaced Float in Sewer Ejector Pump in Basement	-160.00
07/06/2015	28336	NAPA Auto Parts of Colonia	Supplies	-87.86
07/06/2015	28337	Occupational Health - JFK	Account #005263-00 Review of OSHA Questionnaires & Fit Test...	-505.00
07/06/2015	28338	Cooper Electric Supply Co	Onsite to Inspect Flood Damage	-187.50
07/06/2015	28339	DANNY'S AUTOMOTIVE CONNE...	2006 Ford Pick Up - Steering Rod Repair & Oil & Wipers Change	-773.86
07/06/2015	28340	EHRlich	Commercial Pest General Maintenance Service - Cust# 238998	-61.00
Total Columbia - Voucher				-66,458.10
<b>TOTAL</b>				<b>-66,458.10</b>

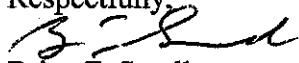


**Port Reading Board of Fire Commissioners**  
**Fire Prevention Bureau Report**  
**Month of :March- April 2015**  
**Submitted:May 2015**

1. Site plans for Month: 2
2. Certifications of Inspections: D'Orsi Bakery,Danny's Automotive,Bed Bath and Beyond, US Post Office, Julies Salon,Allied Old English.
3. Inspections issued for the month:
4. Fire Permits Issued: 4a.
5. Fire Investigation/follow-up for month: 5a. Man Hours
6. Fire Code Violation fines :
7. Complaints Reports: 0
8. Telephone Conversations w/                      8a. Government/State:

Comment:A. Roof Solar Panels Allied Old English  
              B. Site Plan For NJ Turnpike Service Area

Respectfully,



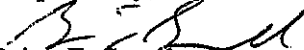
Brian F. Small  
Fire Official

**Port Reading Board of Fire Commissioners**  
**Fire Prevention Bureau Report**  
**Month of :May- June 2015**  
**Submitted:July 2015**

1. Site plans for Month: 0
2. Certifications of Inspections:Dunkin Donuts,Bowtie Pool,Turnpike Liquors,Sunny Mart,China Gardens,Proctor & Gamble,Club Nails,Options,
3. Inspections issued for the month:
4. Fire Permits Issued: 4a.
5. Fire Investigation/follow-up for month: 5a. Man Hours
6. Fire Code Violation fines :
7. Complaints Reports: 0
8. Telephone Conversations w/                      8a. Government/State:

Comment:

Respectfully,

  
Brian F. Small  
Fire Official

# Port Reading Fire Department

---

## ***Captain's Report- May 29<sup>th</sup> -July 2<sup>nd</sup>***

### **Engine 2-1**

6-2-15 ODP replaced ground light #40227 front passenger seat area.

PM?

### **Engine 2-2**

6-9-15 Electrical Issues are present. Contacted Comm Galvach who authorized diagnostic work and Preventative Maintenance. Will be scheduling.

6-26-15 Replaced bulb in Quartz light in front left brow of engine

### **Engine 2-3**

6-5-15 ODP discovered leak in pipe on water pump.

6-10-15 Brought Foam pumper to Absolute for repairs with FF Matyi

6-11-15 Returned repaired Foam pumper from Absolute with FF Matyi

6-13-15 Engine would not start. Called Absolute who responded and changed out old batteries.

6-30-15 ODP Replaced Marker light #194

### **Support Pick-up 2-3-4**

6-1-15 Received new registration from Maria.

6-13-15 Asst. Norelli came to prepare for fund drive using vehicle.

### **Chief's vehicle 2-3-1**

### **Buildings and Grounds**

5-29-15 Refilled one SCBA cylinder NJ Dept. of Corrections and one for Woodbridge Fire Department

5-30-15 0900 All vehicles and apparatus washed.

1000 Zullo Family using hall for meeting. Complete at 1230.

5-31-15 1845 Heavy roof leak due to severe weather in garage bays near Ambulances. ODP covered newly installed exhaust system with plastic in order to minimize exposure damage. Notified Comm. Zullo

1900 Generator started inexplicably. ODP went to boiler/electrical room to investigate and found heavy flow of water leaking into transfer switch from generator conduit. ODP secured breaker on generator to disable energy supply which negated the possibility of an electrical explosion and fire. Notified commissioner Zullo.

Upon further inspection found large amounts of newly laid mulch in beds around generator channeled surface rainwater into generator thus causing water to run into conduit and damaging transfer switch. Reported this condition to Comm Zullo

6-1-15 Welstead Landscaping here removing mulch from around generator area.

1900 Fire Commissioner meeting in hall

6-2-15 1600 ODP provided NFIRS report #2015 to Fire Prevention secretary.

6-3-15 ODP performed all lawn maintenance

1200 Delivery from NAPA auto parts of reflective tape for rear of Engine 2-3.

1900 Ladies Auxiliary Meeting in basement due to set up for upcoming repast.

6-4-15 1200-1500 Repast in hall.

6-5-15 ODP Raised flag and Cleared sign

0800 Police promotional company using hall.

6-6-15 ODP Washed all apparatus and vehicles.

6-7-15 1100 Representative from Firefighter News here took pictures of new ambulance and Engine 2-3 for next edition.

6-8-15 Council Member Nancy Drumm dropped off Hometown Heroes Applications for 2016

6-8-15 1900 Fire Company Meeting in hall.

6-10-15 0945-1145 ODP maintained all lawns.

6-10-15 1330 Cooper Electric came to look at flood damaged generator transfer switch.

6-11-15 Gas company representative came to inform that Station's meter will be replaced on June 13<sup>th</sup> 2015

6-12-15 0800-1130 Police promotional company using hall

1030 All Jersey Mechanical came to estimate repairs on flooded transfer switch

0900-1000 Planning meeting at Buckeye pipeline.

1415 PSEG came to inspect water coming in through CT Cabinet.

1900 Surge electric came to estimate repairs on flooded transfer switch

1915 Manually ran generator to exercise engine.

6-13-15 0800 2-1, 2-2 and 2-3-4 washed.

0900 Fire Company fund drive at Tappen Street and Port Reading Avenue

1440 Surge Electric came to look at Generator/Transfer switch again

2215 Called by Commissioner Nardiello to help his mother up the front steps

6-14-15 Fizer Plumber came and repaired float on sewer ejector pump in Boiler/Electrical room.

6-15-15 Authorized ODP to give donated wooden backboard by Buckeye to St. Anthony's Church for their use.

1235-1335 Airpower International came and serviced Breathing Air Cascade System

6-16-15 Disassembled broken universal exercise equipment and discarded.

6-17-15 Lawn maintenance done by ODP

Confires came and performed bi-annual hood system test.

ODP filled five (5) SCBA cylinders for Woodbridge Fire Department

ODP Ran building generator for weekly exercise

6-18-15 Ehrlich pest control came to check for activity.

ODP changed sign as per Comm. Zullo

6-19-15 0800-1230 Police promotional company using hall

1245 Delivery from NAPA Auto parts

6-20-15 Building Generator operation and fluids checked. Okay 511.4 hours to date.

ODP Washed all apparatus and vehicles.

6-22-15 0800 Comm. Zullo came and set up hall for upcoming meeting.

1430 Couple came in to inquire about renting Hall. ODP notified Commissioner Zullo

6-24-15 ODP performed lawn maintenance

6-27-15 Called Ehrlich again about ant problem.

ODP Washed all apparatus and vehicles

Generator checked. Fluids okay 511.4 hours to date.

6-29-15 1059 Called Ehrlich pest control for ant problem stated they will be sending someone out today.

1320 ODP filled one SCBA cylinder for NJ Dept. of Corrections.

1630-1745 Engine 2-3, ODP and Fire Company members assisted Community Pool in water main break situation.

1700 Ehrlich Pest Control came and treated infested area for ant problem.

7-1-15 ODP maintained all lawns

***\*At this time, Station #2 has no operating transfer switch to automatically engage Building Emergency Generator.***

### **Training**

5-31-15 0800-1230 Engine 2-1 and Firefighters from District #2 participated in Large Diameter Hose (LDH) task force drill at the Buckeye Facility in Perth Amboy.

6-13-15 In-house training for Probationary FF Y. Cruz

6-17-15 ODP and Fire company personnel trained on temporary fire pump operation at Buckeye pipeline

1400 In-house training for Probationary FF Y. Cruz

6-19-15 1900-2130 Flammable liquids drill at the MCFA with Port Reading Fire Personnel, Engine 2-3 and Fords Fire Company.

6-22-15 thru 6-25-15 I attended American Petroleum Institute API Emergency response Forum in Fort Worth, TX sponsored entirely by Colonial Pipeline.

6-24-15 1830-1445 Engine 2-2 and Fire personnel attended flow test and training at Buckeye Pipeline

6-28-15 1030 ODP did a survey for upcoming Butane emergency drill at Buckeye pipeline.

6-30-15 ODP trained on operation of Williams 6k fire pump at Buckeye Facility

### **Fuel**

6-2-15 Engine 2-1 added 21.4 gallons

6-4-15 Engine 2-2 added 22.6 gallons

6-15-15 Engine 2-2 added 23.9 gallons

Support Vehicle 2-3-4 added \$36.50

6-29-15 Engine 2-2 added 28.1 gallons

### Equipment

6-1-15 SCBA #238 Taken out of service due to malfunctioning regulator.

ODP repaired pull chord on Engine 2-1's ventilation saw.

6-8-15 1000 ODP attended planning meeting with operations manager at Buckeye Pipeline and received donation of PPE and assorted equipment to be inventoried and evaluated.

6-8-15 Issued pager 136WLS5365 to Probationary Volunteer Firefighter Y. Cruz.

6-10-15 Placed fully stocked trauma bag and oxygen bag, donated by Buckeye Pipeline, into service on engine 2-1.

FF Terebetsky inventoried all donated gear and equipment from Buckeye Pipeline.

6-16-15 ODP delivered four 50' lengths of 7.25" hose to Buckeye pipeline terminal to assist with temporary fire pump connection.

6-25-15 1330 NJ Fire Equipment picked up donated Buckeye SCBA equipment for testing.

## Port Reading Fire District Equipment Disposal List

Item(s)	Disposal Date
Two (2) KME Quint doors from pump panel (from shed)	10-31-14 as per Comm Zullo
Donated barbeque grill	10-31-14 as per Comm Zullo
Assorted 5 inch hose coupling parts from condemned hose	10-31-14 as per Comm Zullo
One damaged aluminum dolly	10-31-14 as per Comm Zullo
Four steel posts from a table storage cart	10-31-14 as per Comm Zullo
Two (2) old .75 inch booster hoses	10-31-14 as per Comm Zullo
Two (2) condemned 2.5 gallon water extinguishers	10-31-14 as per Comm Zullo
Metal parts from Two (2) Vector type Light bars	12-2-14 Approved by BOFC at Budget Meeting 11-19-14
Booster Hose Reel Assembly and hose (taken	12-2-14 Approved by BOFC at Budget Meeting 11-19-14

off of the former 2-2 1978 TASC)	
Hale Model 30FB-B42 s/n 98280 PRFD #335 Inoperable portable pump	12-2-14 Approved by BOFC at Budget Meeting 11-19-14
11 Condemned 1.75 inch/ 50 foot lengths of attack hose	12-2-14 Approved by BOFC at Budget Meeting 11-19-14
2 Condemned 2.5 inch/ 50 foot lengths of attack/supply hose	12-2-14 Approved by BOFC at Budget Meeting 11-19-14
Old Monument Bell mount assembly.	12-2-14 Approved by BOFC at Budget Meeting 11-19-14
Four (4) 2.5 inch 50 foot lengths of attack/supply hose	12-2-14 Approved by BOFC at Budget Meeting 11-19-14
Thirteen (13) 60" round wood tables in varying states of condition	1-15-15 Approved by BOFC Regular Meeting 1-5-15
(2) Hale Fyre-float floating type 95 gpm water pumps	Approved by BOFC Regular Meeting 1-5-15
All old VHF Portable radios and chargers With old minitor pagers and plectrons	Approved by BOFC Regular Meeting 1-5-15
Dell Desktop Computer from watchroom (Replaced with new All in one 1-22-15)	Approved by BOFC Regular Meeting 2-3-15
All Remaining Decommissioned/Inoperable Communication Devices and Accessories	Approved by BOFC Regular Meeting 4-6-15
All Condemned and Failed Firefighting Hose	Approved by BOFC Regular Meeting 4-6-15

### Volunteer Recruitment

6-1-15 Received background check for applicant #004. Notifications made.

6-5-15 Applicant #004 here with paperwork for processing. Notifications made.

6-7-15 Applicant #004 issued gear by FF Renaldi except mask pending fit test. Also, applicant was given medical evaluation questionnaire in compliance with District respiratory protection policy.

6-8-15 1900 Applicant #004 sworn in at Fire Company Meeting.

Faithfully Submitted,

Captain Paul DeLeo