

**PORT READING BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
PORT READING, NJ 07064  
January 7, 2019**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of January 7, 2019 was called to order by Commissioner Santorelli at 7:30 pm. Three Commissioners were present: Comm. Santorelli, Comm. Nardiello and Comm. Huber. Operations Managers Nisky was present, Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Galvach was out sick and Comm. Zullo was on vacation.

Reviewed minutes from the December 3<sup>rd</sup> monthly meeting.

MOTION to accept the December 3<sup>rd</sup> minutes made by Comm. Nardiello, seconded by Comm. Huber. All in favor 3-0.

**BILLS TO BE PAID:**

Comm. Nardiello inquired what the total Liability Workman's Comp. is for the year. Board Accountant stated that it is double and we are paying half.

MOTION made by Comm. Zullo to approve Add on Bills for "Bart & Bart CPA's" for preparation of 2019 Budget in the amount of \$1,050.00, "Chapel Hill Associates" for gmail hosting support in the amount of \$226.08, "Woodbridge Fire District #1" for fuel reimbursement in the amount of \$603.90, totaling \$1,879.98. All in favor 3-0.

**TREASURER'S REPORT:**

|                             |                       |
|-----------------------------|-----------------------|
| Balance                     | \$1,183,988.82        |
| Deposits                    | \$ 35,000.00          |
| Interest                    | \$ 612.85             |
| Payroll                     | \$( 67,847.91)        |
| Payroll Tax/Adjustments     | \$ ( 55.83)           |
| Disbursements for the Month | <u>\$( 82,866.32)</u> |
| Ending Balance              | \$1,068,831.61        |

MOTION to accept Treasurers Report made by Comm. Nardiello, seconded by Comm. Huber. All in favor. 3-0.

The new Board Attorney Brian Bontempo from the Law Offices of James P. Nolan in Woodbridge was introduced and welcomed.

The Board Clerk read the Resolution authorizing transfers from budget line items with excesses to be authorized to budget items with insufficient funds totaling \$1,222.00.

MOTION made by Comm. Nardiello to accept the Resolution authorizing transfers from budget line items with excesses to be authorized to budget items with insufficient funds totaling \$1,222.00, seconded by Comm. Huber. All in favor 3-0.

**ROLL CALL VOTE:**

Comm. Santorelli – Yes  
Comm. Galvach – Absent  
Comm. Zullo – Absent  
Comm. Huber – Yes  
Comm. Nardiello – Yes

The Board Clerk read the Resolution that the temporary 2019 budget be approved in the amount of \$291,784. All in favor 3-0.

**ROLL CALL VOTE:**

Comm. Santorelli – Yes  
Comm. Galvach – Absent  
Comm. Zullo – Absent  
Comm. Huber – Yes  
Comm. Nardiello – Yes

**TAXPAYERS COMMENTS:**

MOTION made by Comm. Nardiello to open the meeting to the public for questions regarding the 2019 Budget, seconded by Comm. Huber. All in favor 3-0.

There were no questions from the public.

MOTION to close the public portion of the meeting was made by Comm. Nardiello, seconded by Comm. Huber. All in favor 3-0.

MOTION made by Comm. Nardiello to add a separate ballot question to purchase apparatus, seconded by Comm. Huber. All in favor 3-0.

The Board Clerk read the Annual Budget for the Port Reading Fire District 2 for the fiscal year beginning January 1, 2019 and ending December 31, 2019 which includes amount to be raised by taxation of \$2,093,101 and total appropriations of \$2,217,707.

**ROLL CALL VOTE:**

Comm. Santorelli – Yes  
Comm. Galvach – Absent  
Comm. Zullo – Absent  
Comm. Huber – Yes  
Comm. Nardiello – Yes

**CHIEF'S REPORT:**

Chief reported 20 calls for the month December and 357 for the year 2018.

Chief reported that he is waiting on the fingerprints for two volunteer applicants.

Chief reported that “Super Saturday” went well and that two volunteers did not attend, one was excused because he was injured and they were both told to contact Captains DeLeo or Fritsch this week to be certified.

Chief reported that there was a good turnout for the Santa Ride-a-long and thanked the Board for the use of the engine for the event.

Comm. Santorelli thanked and welcomed Chief Delibero.

MOTION made by Comm. Nardiello to accept the Chief's report, seconded by Comm. Huber. All in favor 3-0.

**CAPTAIN'S REPORT:**

Captain DeLeo wished everyone a Happy New Year and wished Chief Delibero good luck.

Captain DeLeo stated that 2018 had the highest number of calls for this fire department since he has been here and accredited all firefighters and volunteers for the good job regarding staffing and with no injuries.

Captain DeLeo thanked Colonia Fire Department for the use of their generator for Santa's Sleigh.

Captain DeLeo reported there was an equipment familiarization drill in December and he is working on a January drill with the Fire Official at the PSEG building.

Captain DeLeo reported that Proctor and Gamble donated a 66 inch TV for training purposes, along with a host of other equipment and a double door fridge thanks to the efforts of the Fire Official.

Captain DeLeo stated that they will be scheduling bail out training and invited the volunteer staff as well to witness it in hopes they can purchase bail out harnesses in the future.

Captain DeLeo reported that Marina 8 is ready to be picked up and hopes to have it brought to the firehouse this week to be lettered up. Captain stated that he will start looking into Boat Water Rescue training.

Captain DeLeo reported that the OSHA Coordinator ordered the one set of gear for the volunteer that was outdated and they are waiting for it to come in.

Captain DeLeo gave an overview of the new apparatus that the truck committee has decided on.

Captain DeLeo stated that he has two policy procedure changes to discuss during Executive Session.

Comm. Nardiello stated that Captain DeLeo did a great job in researching the new apparatus.

MOTION made by Comm. Nardiello to accept the Captain's Report, seconded by Comm. Huber. All in favor 3-0.

#### **FIRE OFFICIAL/PREVENTION BUREAU REPORT**

The Fire Official report was submitted and reviewed.

MOTION made by Comm. Nardiello to accept the Fire Official's Report, seconded by Comm. Huber. All in favor 3-0.

#### **UNFINISHED BUSINESS:**

Comm. Nardiello reported that we have two new members coming on so we will need turnout gear for them and will need to use this year's budget.

Comm. Nardiello reported that that during the Health and Safety meeting it was reported that the mirrors are now working.

Comm. Nardiello and Comm. Huber wished everyone a happy and healthy New Year.

#### **NEW BUSINESS:**

There was no new business at this time, only items for Executive Session.

**TAXPAYERS COMMENTS:**

There were no taxpayer comments.

MOTION made by Comm. Nardiello to enter Executive Session at 7:52 pm, seconded by Comm. Huber. All in favor 3-0.

MOTION out of Executive Session at 8:23pm.

**EXECUTIVE SESSION:**

Matters discussed during Executive Session was a personnel and legal issue, policy procedure changes and fire truck response.

MOTION to adjourn meeting at 8:25 pm made by Comm. Zullo, seconded by Comm. Huber. All in favor 3-0.

Respectfully submitted,

Marianne DeSantis  
Board Clerk

12:46 PM

01/07/19

Accrual Basis

# BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

## ADD-ON BILLS

January 8, 2019

| Date                        | Num  | Name                        | Memo  | Amount           |
|-----------------------------|------|-----------------------------|---|------------------|
| <b>Northfield - Voucher</b> |      |                             |   |                  |
| 01/08/2019                  | 1078 | Bart & Bart CPAs            | Preparation of 2019 Budget                          | -1,050.00        |
| 01/08/2019                  | 1079 | Chapel Hill Associates      | Gmail Hosting/Support                               | -226.08          |
| 01/08/2019                  | 1080 | Woodbridge Fire District #1 | Reimbursement - Fuel September 2018 - December 2... | -603.90          |
| Total Northfield - Voucher  |      |                             |   | -1,879.98        |
| <b>TOTAL</b>                |      |                             |   | <b>-1,879.98</b> |

**BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2**

**BILL LIST**

December 4, 2018 through January 7, 2019

01/04/19

| Date                        | Num  | Name                           | Memo  | Amount            |
|-----------------------------|------|--------------------------------|---|-------------------|
| <b>Northfield - Voucher</b> |      |                                |   |                   |
| 12/04/2018                  | 1029 | PORT READING FIRE CO #1        | Additional Stipend Funds for Submitted Expenses 2018      | -102.50           |
| 12/04/2018                  | 1030 | THE HARTFORD GROUP B...        | Life Ins Customer#011215320001-2/Pol#734229 Decembe...    | -291.00           |
| 12/04/2018                  | 1031 | AT&T                           | Account # 011-293-3370-001 732-636-0894                   | -60.55            |
| 12/04/2018                  | 1032 | Elizabethtown Gas              | Account # 2202559020 - Firehouse 10/24/18-11/27/18        | -380.45           |
| 12/04/2018                  | 1033 | PORT READING EXEMPT ...        | 2018 Annual Stipend                                       | -1,250.00         |
| 12/21/2018                  | 1034 | PSE&G                          | ELECTRIC BILL-Summary Account #1301219207/ 2 Months       | -1,493.28         |
| 01/07/2019                  | 1035 | AGT Battery Supply             | 2-7.5V/2000 Batteries                                     | -196.47           |
| 01/07/2019                  | 1036 | Amanda's Affordable Events...  | 1 - 48" Decorated Wreath                                  | -149.00           |
| 01/07/2019                  | 1037 | Approved Fire Protection Co    | Replaced Power Supply for Charger                         | -550.00           |
| 01/07/2019                  | 1038 | BRIAN SMALL                    | Reimbursement - Floorliners                               | -401.64           |
| 01/07/2019                  | 1039 | Central Joint Insurance Fund   | Liability & Workers Comp Insurance -1st Installment       | -22,185.00        |
| 01/07/2019                  | 1040 | Comcast of New Jersey          | Account #8499 05 340 0759643-Phone/Internet/TV            | -470.83           |
| 01/07/2019                  | 1041 | EHRlich                        | Commercial Pest General Maintenance Service - Cust# 23... | -66.00            |
| 01/07/2019                  | 1042 | Elizabethtown Gas              | Account # 2202559020 - Firehouse 11/27/18 - 12/27/18      | -464.30           |
| 01/07/2019                  | 1043 | ENFORSYS, INC.                 | Maintenance Coverage NFIRS System 12/1/18 - 12/1/19       | -1,075.00         |
| 01/07/2019                  | 1044 | Fizer Plumbing & Heating, L... | Installed New Boiler Drain in Engine Garage               | -85.00            |
| 01/07/2019                  | 1045 | FLORAL EXPRESSIONS, L...       | Order #011595 Sympathy Basket-K. Matyi                    | -82.95            |
| 01/07/2019                  | 1046 | Fords Fire District #7         | Dispatch Service - December 2018                          | -5,520.25         |
| 01/07/2019                  | 1047 | GILL & CHAMAS LLC              | Legal Service-December 2018 Meeting                       | -750.00           |
| 01/07/2019                  | 1048 | Home Depot Credit Services     | Account #6035 3225 4098 2968 Supplies                     | -765.62           |
| 01/07/2019                  | 1049 | Home News Tribune              | Account #ASB-099468 Notice- 2019 Budget Hearing Janua...  | -9.68             |
| 01/07/2019                  | 1050 | Jessica Rizitis                | Website Maintenance - January 2019                        | -196.00           |
| 01/07/2019                  | 1051 | Knot Just Bagels               | Refreshments  | -237.18           |
| 01/07/2019                  | 1052 | Maria Bucsanszky               | "Replenish Petty Cash" 08/10/18 - 12/07/18                | -191.36           |
| 01/07/2019                  | 1053 | Maria Bucsanszky, E.A          | Monthly Fee - January 2019                                | -2,550.00         |
| 01/07/2019                  | 1054 | MIDDLESEX WATER CO             | ACCOUNT #2060200000 - Water Bill 08/23/18 - 11/26/18      | -697.51           |
| 01/07/2019                  | 1055 | Minerva Cleaners               | Sew on Letters/Cruz & Dileo                               | -38.50            |
| 01/07/2019                  | 1056 | NAPA Auto Parts of Colonia     | Supplies - Absorbnt & Ice Melt 20LB Bag                   | -209.82           |
| 01/07/2019                  | 1057 | New Jersey Door Works, LLC     | Repaired Back Entrance Door - Replaced Aluminum Glass     | -403.25           |
| 01/07/2019                  | 1058 | PORT READING FIRE CO #1        | Refreshments, Christmas Lights & Edible Arrangements      | -621.74           |
| 01/07/2019                  | 1059 | PORT READING LADIES A...       | Yearly 2019 Reimbursement                                 | -1,000.00         |
| 01/07/2019                  | 1060 | Racestar                       | Fuel -Vehicle 2-3-1                                       | -42.00            |
| 01/07/2019                  | 1061 | Staples Business Advantage     | Acct# NYC 1054611 Supplies                                | -47.01            |
| 01/07/2019                  | 1062 | THE HARTFORD GROUP B...        | Life Ins Customer#011215320001-2/Pol#734229 January 2...  | -291.00           |
| 01/07/2019                  | 1063 | Welstead Landscaping           | 2018 Fall Cleanup   | -800.00           |
| 01/07/2019                  | 1064 | Approved Fire Protection Co    | Fire Extinguisher Recharged                               | -66.80            |
| 01/07/2019                  | 1065 | Fizer Plumbing & Heating, L... | Emergency Call - Sewer Backed up into Shower & Toilet     | -470.00           |
| 01/07/2019                  | 1066 | Home News Tribune              | Account #ASB-099468 Notice- Election - February 16, 2019  | -20.24            |
| 01/07/2019                  | 1067 | MIDDLESEX WATER COM...         | Acct # 3046515564-Hydrant Service for December 2018       | -13,369.57        |
| 01/07/2019                  | 1068 | Minerva Cleaners               | Cleaning & Repair of Firefighters Gear                    | -689.25           |
| 01/07/2019                  | 1069 | PORT READING FIRE CO #1        | Refreshments - Christmas Parade                           | -258.83           |
| 01/07/2019                  | 1070 | Staples Business Advantage     | Acct# NYC 1054611 Supplies                                | -8.99             |
| 01/07/2019                  | 1071 | Home News Tribune              | Account #ASB-099468 Notice- 2019 Regular Meetings         | -27.28            |
| 01/07/2019                  | 1072 | PORT READING FIRE CO #1        | Uniforms  | -515.70           |
| 01/07/2019                  | 1073 | Staples Business Advantage     | Acct# NYC 1054611 Supplies                                | -57.62            |
| 01/07/2019                  | TEPS | New Jersey State Health Be...  | Retiree Health Benefits -01/01/19 -01/31/19 ID#146900     | -2,728.81         |
| 01/07/2019                  | 1074 | PORT READING FIRE CO #1        | 9 Jackets & 9 Knit Hats                                   | -1,260.00         |
| 01/07/2019                  | 1075 | Staples Business Advantage     | Acct# NYC 1054611 Supplies                                | -5.79             |
| 01/07/2019                  | TEPS | New Jersey State Health Be...  | Health Benefits -01/01/19 -01/31/19 ID#146900             | -16,791.65        |
| 01/07/2019                  | 1076 | LIFE INSURANCE COMPA...        | LIFE INSURANCE - 01/17/19-02/16/19 GL 009906              | -861.30           |
| 01/07/2019                  | 1077 | Woodbridge Fire District #1    | Reimbursement - Health Benefits January 2019              | -2,059.60         |
| Total Northfield - Voucher  |      |                                |   | -82,866.32        |
| <b>TOTAL</b>                |      |                                |   | <b>-82,866.32</b> |

# BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 2

P.O. BOX 207

PORT READING, NEW JERSEY 07064

January 7, 2019

## Treasurer's Report

|                                   |                      |
|-----------------------------------|----------------------|
| BEGINNING BALANCE                 | \$ 1,183,988.82      |
| Deposits                          | 35,000.00            |
| Interest                          | 612.85               |
| Payroll                           | ( 67,847.91)         |
| Payroll Tax/Adjustments/Transfers | ( 55.83)             |
| Disbursements for the Month       | ( <u>82,866.32</u> ) |
| ENDING BALANCE                    | \$ 1,068,831.61      |



# Port Reading Fire Department

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## ***Captains Report- November 29<sup>th</sup> 2018-January 3<sup>rd</sup> 2019***

### **Engine 2-1**

11-29-2018 Replaced left rear 360 rotator bulb.

### **Engine 2-2**

12-2-2018 1230 VFC took to Woodbridge Holiday Parade

12-17-2018 Problem with back up alarm and reverse lights coming on when in park. Commissioner Galvach advise.

### **Engine 2-3**

1-1-2019 Washed as per schedule

### **Support Pick-up 2-3-4**

### **Fire District vehicle 2-3-1**

11-29-2018 Replaced bulb in rear hatch.

12-1-2018 Drove vehicle for battery charge. Working okay

12-2-2018 1230 VFC took to Woodbridge Holiday Parade

12-7-2018 Drove vehicle for battery charge. Working okay

12-8-2018 Drove vehicle for battery charge. Working okay

12-9-2018 Drove vehicle for battery charge. Working okay

12-17-2018 Used power pack then Ran.

12-19-2018 Drove for battery charge. Working okay

12-20-2018 Drove for battery charge. Working okay

12-21-2018 Drove for battery charge. Working okay

12-27-2018 Started and ran.

12-31-2018 Drove for battery charge. Working okay

1-2-2019 Drove for battery charge. Working okay

### **Fire Company vehicle 2-3-5**

12-1-2018 VFF#125 brought to Woodbridge Car Wash and parked inside bays next to 2-3-1.

1600 VFF#125 added air to rear tires.

12-2-2018 1230 VFC took to Woodbridge Holiday Parade

12-27-2018 Started and ran.

12-28-2018 1130 In-coming 2019 FC Chief signed the Issued Vehicle Use Policy and was assigned unit.

12-31-2018 Informed by incoming chief that he installed a camera in the vehicle

### **Fire Prevention vehicle 2-3-6**

### **Fire Prevention vehicle 2-3-7**

### **Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailer**

### **LDH Box Trailers**

### **Marine 8**

### **Buildings and Grounds**

12-1-2018 ODP Washed all vehicles and apparatus bay floor

0900 As per Commissioner Zullo, sign changed, and flag placed at half-staff in memory of the death of the 41<sup>st</sup> President of the United States of America, George H.W. Bush.

1130 Received call from R. Simeone stating that the wrong President was indicated on the sign. Informed him that in fact he was incorrect and that we have it correct.

1334 Commissioner Zullo here and authorized the purchase and installation of power strips on gear lockers for personal TIC's.

1400 ODP installed power strips on gear lockers. USB charging transformers ordered for conversion.

12-3-2018 Sign changed as per Commissioner Zullo

1553 Received legal notice through accounted to be posted at Station #2

12-4-2018 0935 C-8 assisting Port Reading Exempt Treasurer fill out voucher for BOFC'S Accountant.

1100 VFC Treasurer here decorating Christmas tree in hallway.

C-8 received call from Commissioner Zullo regarding volunteer applications. C-8 explained all volunteer related applications / paperwork were turned over last year to Commissioner Nardiello as ordered.

1715 VFC President here finishing tree decorations in hallway.

1800 Commissioner Zullo here talking with Fire Company members in basement.

12-5-2018 0830 Welstead Landscaping here doing a cleanup.

12-5-2018 1212 Staples delivery.

12-6-2018 0820 Call placed to Commissioner Zullo, by C-8 for a water shut off valve that is leaking in the Bay area above Engine 2-1. Commissioner Zullo said he will call Fizer Plumbing to have the valve checked.

1417 Order placed with NAPA for 12-20lb bags of ice melt (NAPA said their supplier no longer carries 50lb bags) and 6-40lb bags of absorbent.

1420 Confires returned 3 oxygen cylinders that were sent out for hydrostatic testing.

1513 FD received a call from Middlesex Water Company regarding a water main break near the Railroad track by Renewal Way.

1630 Fizer Plumbing replaced a bad Boiler valve in bay area that was leaking.

12-7-2018 Received delivery from FedEx from staples of watch room toner and adapter for projector.

12-10-2018 0915 Ehrlich Pest Control here for service.

1020 Filled 5-4500 SCBA bottles for District 1.

1243 UPS delivery, 1 box for FD.

12-11-2018 1100 Delivered flyers to school 9 and 28, regarding Santa's arrive at FD on Friday the 14<sup>th</sup>.

1145 HPT property maintenance here to install new bathroom threshold for upstairs ladies' bathroom.

1344 C-8 received a call from Commissioner Zullo requesting time on sign be changed from 24hr format to 12. C-8 complied.

1400 Commissioners Zullo, & VFC Treasurer in watch room going over Fire Company financial matters.

1900 Relief & Exempt meeting in Hall.

12-12-2018 Issues with the outside sign, C-8 called both Signs by Tomorrow and Tech support. Waiting on call back. Commissioner Zullo aware.

1212 Received a call from Commissioner Zullo regarding problem with the outside sign. Commissioner Zullo said his son-in-law Matt will try to stop by and see if he can fix.

1236 Gentleman from Signs By Tomorrow called and said he needed a few days to look into issue with the sign. No response yet from Tech support.

1404 C-8 received a call from Commissioner Zullo requesting Signs By Tomorrows phone number. C-8 complied.

1440 Commissioners Zullo, Nardiello, VFC Treasurer and Exempt's Treasurer meeting in Hall.

1600 Signs by Tomorrow here to check sign and spoke with Commissioner Zullo on the phone.

12-13-2018 0830-1230 C6 at Middlesex County Prosecutor's office for testimonial review for arson case.

1800 Incoming Volunteer Fire Chief with Commissioner Zullo, Nardiello and 2X90 meeting with new prospective Volunteer Firefighter in basement.

12-14-2018 1700-1900 Engine 2-2, 2-3-7, 2-3-5, 2-3-4 and HG-1 went around town with Santa and had pictures with Santa back at the firehouse. Immediately following the event the hall was set up for party to be held on December 15.

12-15-2018 1100 party being set up

1230 Commissioner Zullo requested sign be changed.

1300-1600 Birthday Party in hall. No pre-hall use safety inspection sheet received.

1610 Pre-hall use safety inspection sheet received. Filled out by Commissioner Zullo

1620 Matt Rizitis assisted in reinstall of software for LED sign. Working properly.

2-3-4 To Home Depot for cleaning supplies.

12-17-2018 1250 Mike from Absolute here dropping off calendars, engine specs and to take pictures of engine 2-1, prior authorization given by Commissioner Galvach.

1900 New Engine committee meeting.

12-18-2018 0754 Woodbridge Traffic Maintenance here to pick up FA-15 for service. Squad handled.

12-18-2018 1243 UPS delivery.

12-19-2018 0800 C6 Went to town hall and picked up new insurance cards for fleet for 2019.

1230 UPS delivery received of trash liners.

12-20-2018 Received donated TVs, Refrigerator and lockers from 100 E. Essex Avenue.

1215 Delivery received for Fire Official Small

1830 Generator for detail returned to station #2 temporarily.

12-21-2018 ODP mounted new tv for training in hall.

1345 Confires here for Oxygen service for FA Squad

12-24-2018 UPS delivered new ez-pass tag for 2-3-5.

12-27-2018 1130 Fed Ex delivery.

12-28-2018 1225 UPS delivery, 1 package.

ODP washed 2-1, 2-2, 2-3, 2-3-4 & 2-3-1.

12-29-2018 As requested by Commissioner Zullo, the writing board that was blocking the Hall window placed to the side and TV from the basement moved to bay.

12-31-2018 1900-2115 New apparatus committee meeting in hall.

1-1-2019 ODP installed dry erase board for training on EMS quarters wall as per Commissioner Zullo.

1-2-2019 C6 exchanged all expired Insurance cards with current ones in all vehicles at station.

1700 resident from 53 Lee street came in for Smoke detectors approved for distribution by fire official. Two distributed.

### **Fuel**

12-7-2018 Support Unit 2-3-4 - 10.269 gallons

Gas for Generator 5 gallons

12-8-2018 Support Unit 2-3-1 - 8.727 gallons

Gas for Generator 15 gallons

12-9-2018 Engine 2-1 – 27.8 gallons

Gas for Generator 10 gallons

12-10-2018 Gas for Generator 10 gallons.

12-11-2018 Gas for Generator 10 gallons.

12-12-2018 Gas for Generator 10 gallons.

12-13-2018 Gas for Generator 10 gallons

12-14-2018 Gas for Generator 10 gallons

12-15-2018 Gas for Generator 10 gallons

Engine 2-2 added 36.4 gallons

Gas for Generator 5 gallons

12-16-2018 Support Unit 2-3-4 – 20.001 gallons.

Gas for Generator 10 gallons.

12-17-2018 Gas for Generator, \$23.80

Gas for Generator, 1-5gallon gas can.

Gas for Generator, 1-5gallon gas can.

12-18-2018 Gas for generator, 2-5-gallon gas cans.

Gas for generator 2-5-gallon gas cans.

12-19-2018 Gas for generator 2-5-gallon gas cans

12-22-2018 Engine 2-1 30 gallons

12-28-2018 Support Unit 2-3-4 \$36.23

12-28-2018 Fuel for generator, \$\$12.00 & \$12.00

12-29-2018 Fuel for generator \$23.50 & \$11.62

12-31-2018 Fuel for generator 10.308 gallons

1-1-2019 Fuel for generator \$37.00

1-2-2019 Fuel for generator 15 gallons

### **Training**

11-29-2018 0900 I-400 class in basement, VFC member #123 in attendance

1900-2100 C-8 conducted a Drill on Roof Ventilation with the ODP and 4 of the 6 Volunteer members.

12-3-2018 C6 reviewed "Hot Stick" Operation with ODP.

12-13-2018 1000-1230 ODP with 2-C-1 Pipeline Emergency preparedness training at 400 Blair Road Linden Junction Colonial Pipeline.

12-20-2018 1900 Fire Company drill. Reviewed equipment.

1-2-2019 C6 reviewed friction loss formula and NFPA standard calculations using coefficients with ODP

### **Equipment**

11-29-2018 0925 Approved is scheduled to calibrate recently donated 4-way gas meters on Tuesday 12-4-2018

CFF 245 issued a Personal Seek TIC.

11-30-2018 Northstar pumps exercised.

12-1-2018 Kraese repairs came to gather information from fyre-flow floating pump to see if repairs can be made to make it operational.

12-3-2018 CFF#245 submitted tail for VFF#126 Bunker coat to be lettered by Safe-T who will be at station 2 on December 4<sup>th</sup> for gear measurement.

12-4-2018 0825 Approved here to calibrate recently donated 4-way gas meters and drop off a transformer plug for one of the charging stations. Tech stated the charging stations will need O2 sensors and reprogramming at a cost of several hundred dollars.



1645 John from Skylands here to measure VFF #127 for new gear.  
OSHA /Right to Know Coordinator here as well.

12-7-2018 Ran NorthStar Semi-trash pumps.

12-12-2018 New gear issued to CFF DiLeo (bunker pants and jacket).

12-13-2018 0700 Notified by CFF#2412 that his new gear does not have internal harness installed in it as was ordered. C-6 contacted Skylands and was informed that the manufacture does not install other products. C-6 was given instructions to install harness.

NJ Fire Equipment returned repaired CBRNE SCBA. ODP returned to service.

0900 ODP installed new generator at 100 E. Essex for work detail.

12-14-2018 CO□ Extinguisher did not work properly on turnpike vehicle fire. Used ABC as well. Called Approved fire protection for evaluation and refill.

1015 Ran Northstar semi-trash pumps.

12-15-2018 C-6 contacted CFF#2412 who came to station 2 and installed bail out harness in new gear.

12-17-20180900 Approved here to pick up 1 dry chem and 1 CO□ Extinguisher. C-8 informed Tech of recently serviced CO□ extinguisher failed to operate when tried using on a recent job.

12-17-2018 Returned HG-1 to Buckeye.

Returned District 12's generator.

CFF 248 assisted C-8 with bailout harness.

12-31-2018 ODP replaced bulb T6.5 25W in exit light

C8 Ordered replacement T6.5 25W bulbs for stock and wash brushes from Napa Auto parts.

Officially,

Captains

Paul DeLeo & Rich Fritsch

PORT READING  
FIRE DISTRICT # 2  
TOWNSHIP OF WOODBRIDGE, NJ

Notice is hereby given to the legal voters of Fire District No. 2 that on Saturday, February 16, 2019, an election will be held between the hours of 2:00 P.M. and 9:00 P.M. prevailing time.

Said election is for the following purposes:

1. The election of two (2) Fire Commissioners for a three (3) year term.
2. To vote on appropriations for General Fire Purposes for the Fiscal year January 1, 2019 to December 31, 2019.
3. And such matters as may be required.

ADOPTED 2019 BUDGET:

REVENUES:

|                                      |              |
|--------------------------------------|--------------|
| Fund Balance - Unrestricted          | \$ 76,036.00 |
| Interest Earned                      | 3,500.00     |
| Other Revenue                        | 6,000.00     |
| Supplemental Fire Service Act        | 2,154.00     |
| Revenues Off-Set with Appropriations | 36,916.00    |
| Amount to be Raised by Taxation      | 2,093,101.00 |

|                       |                        |
|-----------------------|------------------------|
| <b>TOTAL REVENUES</b> | <b>\$ 2,217,707.00</b> |
|-----------------------|------------------------|

APPROPRIATIONS:

Operating Appropriations:

|                                      |               |
|--------------------------------------|---------------|
| Administration                       | \$ 138,187.00 |
| Operations and Maintenance           | 2,022,604.00  |
| Length of Service Award Program      | 15,000.00     |
| Appropriations Off-Set with Revenues | 36,916.00     |
| Capital Appropriations               |               |
| Reserve for Future Capital Outlays   | 5,000.00      |

|                             |                        |
|-----------------------------|------------------------|
| <b>TOTAL APPROPRIATIONS</b> | <b>\$ 2,217,707.00</b> |
|-----------------------------|------------------------|

Louis V. Nardiello, Secretary

Temp

RESOLUTION

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 2

WHEREAS, NJS 40A: 14-78.17 provides that where any contract, commitment or payments are to be made prior to the adoption of the budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided: and

WHEREAS, the date of this resolution is prior to January 15, 2019; and

WHEREAS, the total appropriations on the 2018 budget exclusive of any appropriations made for interest and debt redemption charges and capital improvements, is the sum of \$2,084,171; and

WHEREAS, fourteen percent of the total appropriations in the 2018 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund in said 2018 budget is the sum of \$ 291,784;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of the Township of Woodbridge, Fire District No. 2, that the temporary 2019 budget be approved in the amount of \$ 291,784.

| ROLL CALL VOTE:                         | YES   | NO    | ABSENT |
|---|-------|-------|--------|
| -----                                   | ----- | ----- | -----  |
| Robert Santorelli, President            | X     |       | X      |
| Kenneth Galvach, Vice President         |       |       | X      |
| Joseph Zullo, 2 <sup>nd</sup> Vice-Pres | X     |       |        |
| Lewis Huber, Treasurer                  |       |       |        |
| Louis V. Nardiello, Secretary           | X     |       |        |

Dated: January 7, 2019

\_\_\_\_\_  
Louis V. Nardiello, Secretary

*T. Huber*

RESOLUTION  
BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2

WHEREAS, the Treasurer of Fire District No. 2 reports that certain 2018 budget appropriations have insufficient balances to meet the 2018 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

| From                           |                           | To                            |                           |
|--------------------------------|---------------------------|-------------------------------|---------------------------|
| G-01-C/Captain                 | \$ 122.00                 | G-01-F/Firefighters           | \$ 122.00                 |
| H-21-01/Dress/Work Uniforms    | 464.00                    | H-20-01/Fire Company Donation | 54.00                     |
| L-02-01/Badges & Uniforms      | 425.00                    | H-23-03/Firefighting Gear     | 410.00                    |
| H-26-09/Fire Monitoring System | <u>211.00</u>             | H-02-02/Computer Serv         | 425.00                    |
|                                |                           | H-26-06/Fuel for Vehicles     | <u>211.00</u>             |
| <b>TOTAL</b>                   | <b>\$ <u>1,222.00</u></b> | <b>TOTAL</b>                  | <b>\$ <u>1,222.00</u></b> |

**MOTION** to accept resolution made by Comm. Nardiello, seconded by Comm. Huber all in favor.

- Robert Santorelli, President  Yes  No
- Kenneth Galvach, Vice Pres  Yes  No
- Joseph Zullo, 2<sup>nd</sup> V.P.  Yes  No
- Lewis Huber, Treasurer  Yes  No
- Louis V. Nardiello, Secretary  Yes  No

Adopted, January 7, 2019  
Date

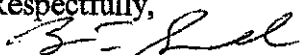
Lewis Huber, Treasurer \_\_\_\_\_

**Port Reading Board of Fire Commissioners**  
**Fire Prevention Bureau Report**  
**Months of : December 2018**

1. Site plans for Month: 0
2. Inspections Completed: Dana Transportation, TRS Container, Avenel Equipment & Truck Repair.
3. Inspections issued for the month:
4. Fire Permits Issued: 4a.
5. Fire Investigation/follow-up for month: 5a. Man Hours
6. Fire Code Violation fines :
7. Complaints Reports:
8. Telephone Conversations w/                      8a. Government/State:

Comment: All inspections have been completed for the calendar year 2018.

Respectfully,



Brian F. Small  
Fire Official

# 2019 ADOPTED BUDGET RESOLUTION

## Woodbridge Township Fire District No. 2

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

WHEREAS, the Annual Budget for the Woodbridge Township Fire District No. 2 (the "Fire District") for the fiscal year beginning January 1, 2019 and ending December 31, 2019, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 7, 2019; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 2,217,707, which includes amount to be raised by taxation of \$2,093,101, and Total Appropriations of \$2,217,707; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 7, 2019 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2019 and ending December 31, 2019, is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$2,217,707, which includes amount to be raised by taxation of \$2,093,101 and Total Appropriations of \$2,217,707; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

\_\_\_\_\_  
(Secretary's Signature)

\_\_\_\_\_  
(Date)

**Board of Commissioners Recorded Vote**

| Member             | Aye | Nay | Abstain | Absent |
|--------------------|-----|-----|---------|--------|
| ROBERT SANTORELLI  | X   |     |         |        |
| KENNETH GALVACH    |     |     |         | X      |
| JOSEPH ZULLO       |     |     |         | X      |
| LEWIS HUBER        | X   |     |         |        |
| LOUIS V. NARDIELLO | X   |     |         |        |