

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
January 3, 2017**

The Board Accountant read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of January 3, 2017 was called to order by Commissioner Galvach at 7:30 pm. Five Commissioners were present: Comm. Galvach, Comm. Nardiello, Comm. Huber, Comm. Santorelli and Comm. Zullo. Board Accountant Maria Bucsanszky was present. Board Attorney Tom Buck was present. Operations Manager Nisky was present. Board Clerk Marianne DeSantis was present.

Reviewed minutes from the December 5, 2016 Meeting.

Comm. Nardiello stated that he would not be voting on the December 5 Minutes since he was not present.

MOTION to accept the December 5 meeting minutes made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 4-0.

BILLS TO BE PAID: \$75,938.69

Comm. Zullo will not be voting on Bill #28905 for "Jessica Rizitis".

Comm. Zullo stated that the gas bill of \$194.06 was good for the month.

MOTION made by Comm. Nardiello to pay add on bills, totaling \$7,693.87, seconded by Comm. Santorelli. All in favor 5-0.

MOTION to pay December bills made by Comm. Huber, seconded by Comm. Nardiello. All in favor 5-0.

TREASURER'S REPORT:

Balance	\$ 1,025,924.79
Deposits	\$ 6,846.93
Interest	\$ 112.42
Payroll	\$(77,592.29)
Payroll Tax/Adjustments/Transfers	\$ 3,460.27
Disbursements for the Month	<u>\$(75,938.69)</u>
Ending Balance	\$ 882,813.43

MOTION to accept Treasurer's Report was made by Comm. Nardiello, seconded by Comm. Santorelli. All in favor 5-0.

TAXPAYERS COMMENTS:

The public portion of the meeting was opened for questions regarding the 2017 Budget.

There were no questions from the public.

MOTION to close the public portion of the meeting was made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 5-0.

The Board Clerk read the Resolution to amend the 2017 Approved Budget, with total anticipated revenues totaling \$1,965,165.00

ROLL CALL VOTE:

Comm. Galvach – Yes
Comm. Nardiello – Yes
Comm. Huber – Yes
Comm. Zullo – Yes
Comm. Santorelli – Yes

The Board Clerk read the 2017 Adopted Budget Resolution, with total appropriations of \$2,058,540.00

ROLL CALL VOTE:

Comm. Galvach – Yes
Comm. Nardiello – Yes
Comm. Huber – Yes
Comm. Zullo – Yes
Comm. Santorelli – Yes

CHIEF'S REPORT:

Chief reported a total of 26 calls for December and 279 calls for the year.

Chief wished everyone a happy, healthy and prosperous New Year.

Chief stated that everyone got along very well as one unit, with no serious injuries or loss of life.

Chief reported that the Night with Santa was a success, with many people in attendance.

Chief reported that the annual requalification drill (Super Saturday) will be January 12.

Chief stated that there are two new "life members", DJ Norelli and Dan Belensky.

Chief stated that Dan Belensky requested to be placed on the "active honorary list" and turned in his gear.

Chief reported that both the career and volunteer staff attending the funeral services for Earl Runkel, Avenel Fire Department and that he will be missed.

Chief reported Harry Triantifillidis is the new Assistant Chief and Danny Egan is the new Captain.

Comm. Zullo reported that he received a call from DJ Norelli requesting a leave of absence and will be returning his gear.

Comm. Zullo stated that it was an excellent year, with no loss of life and wished continued success in 2017 to the Officers and everyone.

Comm. Nardiello stated that it was a pleasure working with the Chief and the boys and wished them all the very best in 2017.

Comm. Galvach stated that there was great camaraderie this year between the career staff, volunteers and Board and that we are all Brothers.

MOTION made by Comm. Nardiello to accept the Chief's report, seconded by Comm. Santorelli. All in favor 5-0.

CAPTAINS REPORT:

Captain DeLeo wished everyone a happy New Year and welcomed the new officers.

Captain DeLeo reported that Engine 2-1 went out for preventive maintenance, pump test and there were some other outstanding issues.

Captain DeLeo reported that there was pump packing on all apparatus, however, it could not be adjusted on 2-1 any longer and recommended having it replaced this year.

Captain DeLeo suggested setting up a Truck Committee in 2017-2018 to look for possibilities for 2021.

Captain DeLeo reported that Super Saturday will take place on January 14, with refresher courses and fit testing and requested that the Board approve the necessary overtime. Overtime was approved as per Comm. Santorelli.

Captain DeLeo stated that there was no training in December and a power point with an inside drill and lecture is planned for January.

Captain DeLeo reported that he received three quotes for the meeting room as per Operations Manager Nisky.

Captain DeLeo thanked Dave Mayti for hanging the pictures on the walls downstairs.

Captain DeLeo reported that he filled out the end of the year JIF report for Operations Manager Nisky to review.

Captain DeLeo requested permission to look for a used vehicle within the town to pull trailers, use on turnpike calls for volunteers or use when the pickup is not available.

Comm. Zullo requested that the Captain get a price for the packing for 2-1 since it is of importance.

Comm. Huber inquired about the JIF report.

Comm. Santorelli inquired about when Engine 2-1 was to be pump tested, which is before the end of this year.

Comm. Nardiello expressed that it was good working with the Captain and everyone this year.

MOTION made by Comm. Nardiello to accept the Captain's Report, seconded by Comm. Zullo. All in favor 5-0.

Comm. Zullo read the Resolution authorizing transfers from budget line items with excesses to be authorized to budget items with insufficient balances, totaling \$9,301.00.

MOTION made by Comm. Nardiello to accept the Resolution authorizing transfers from budget line items with excesses to be authorized to budget items with insufficient funds, seconded by Comm. Santorelli. All in favor 5-0.

ROLL CALL VOTE:

Comm. Galvach – Yes
Comm. Nardiello – Yes
Comm. Huber – Yes
Comm. Zullo – Yes
Comm. Santorelli – Yes

TAXPAYERS COMMENTS:

Richard Krusch, President of the First Aid Squad inquired about line items for First Aid Squad training since the volunteers need schooling and there is no volunteer fund.

FIRE OFFICIALS REPORT:

Reviewed the Fire Official Report.

MOTION made by Comm. Nardiello to accept the Fire Official's Report, seconded by Comm. Zullo. All in favor 5-0.

UNFINISHED BUSINESS:

Comm. Huber inquired about the \$1000 under Grounds and Maintenance, which we still have as per Board Accountant Bucsanszky since Lawn Doctor was pre-paid for 6 treatments.

Operations Manager Nisky reported that the Captain received three quotes for the meeting room floor and they will be using Carpet Maven. Operations Manager Nisky reported the group agreed to a shared service agreement and the township will be able to use the room at no charge six times this year.

Comm. Huber stated that he would like to get the outdoor sign.

Captain DeLeo reported that as per JIF Quarterly inspection, a hall safety inspection sheet needs to be attached to the rental form.

Comm. Zullo stated that he would be ordering hall rental forms.

MOTION made by Comm. Huber, approving the purchase of hall rental forms in triplicate, not to exceed \$100.00 for 50, seconded by Comm. Santorelli. All in favor 5-0.

Comm. Galvach stated that it was an honor to service as President and thanked everyone collectively for a great job this year. Special thanks to Operations Manager Nisky for going above and beyond.

NEW BUSINESS:

Comm. Zullo recommended that Comm. Huber run the election on February 18. Comm. Santorelli and Comm. Galvach are up for re-election.

Comm. Nardiello reported that there were no Safety Committee issues at this time.

Comm. Nardiello thanked Operations Manager Nisky for a tremendous job.

Comm. Nardiello requested that he is informed when all gear is turned in.

MOTION made by Comm. Santorelli to enter Executive Session at 8:16pm to discuss a personnel issue, seconded by Comm. Zullo. Comm. Santorelli requested that the Chief stay for Executive Session. All in favor 5-0.

MOTION out of Executive Session at 8:26 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session was a personnel matter.

MOTION to adjourn meeting at 8:27 pm made by Comm. Santorelli, seconded by Comm. Zullo. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

January 3, 2017

Treasurer's Report

BEGINNING BALANCE	\$ 1,025,924.79
Deposits	6,846.93
Interest	112.42
Payroll	(77,592.29)
Payroll Tax/Adjustments/Transfers	3,460.27
Disbursements for the Month	(<u>75,938.69</u>)
ENDING BALANCE	\$ 882,813.43

Township of Woodbridge Fire District No. 2
Township of Woodbridge
County of Middlesex, New Jersey

Resolution to Amend the 2017 Approved Budget

WHEREAS, the Woodbridge Township Fire District No. 2 has approved the 2017 District Budget on December 5, 2016, and

WHEREAS, the Woodbridge Township Fire District No. 2 finds it necessary to amend the 2017 approved District Budget, as follows:

	<u>From</u>	<u>To</u>
<i>ANTICIPATED REVENUES</i>		
Fund Balance Utilized		
Unrestricted Fund Balance	<u>\$30,743.00</u>	<u>\$45,743.00</u>
Amount to be Raised by Taxation To Support the District Budget	<u>1,980,165.00</u>	<u>1,965,165.00</u>

WHEREAS, the Woodbridge Township Fire District No. 2 desires to amend the approved 2017 Budget as a result of compliance with adjusted levy CAP calculation related to the shard service exclusion.

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Woodbridge Township Fire District No. 2 that the approved 2017 District's Budget is hereby amended as detailed above, and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby directed to submit a copy of this amendment resolution to the Director of Local Government Services, Bureau of Authority Regulation for approval as part of the District's 2017 budget.

Secretary

January 3, 2017

2017 ADOPTED BUDGET RESOLUTION

Woodbridge Township Fire District No. 2

FISCAL YEAR: January 1, 2017 to December 31, 2017

WHEREAS, the Annual Budget for the Woodbridge Township Fire District No. 2 (the "Fire District") for the fiscal year beginning January 1, 2017 and ending December 31, 2017, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 3, 2017; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 2,058,540, which includes amount to be raised by taxation of \$ 1,965,165, and Total Appropriations of \$ 2,058,540; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 3, 2017 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017, is hereby adopted and shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$ 2,058,540, which includes amount to be raised by taxation of \$ 1,965,165, and Total Appropriations of \$ 2,058,540; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

(Secretary's Signature)

January 3, 2017
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Kenneth Galvach	X			
Louis V. Nardiello	X			
Lewis Huber	X			
Joseph Zullo	X			
Robert Santorelli	X			

RESOLUTION
 BOARD OF FIRE COMMISSIONERS
 FIRE DISTRICT NO. 2

WHEREAS, the Treasurer of Fire District No. 2 reports that certain 2016 budget appropriations have insufficient balances to meet the 2016 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

From		To	
G-01-F/Firefighters	\$ 6,000.00	G-01-R/Overtime	\$ 6,000.00
H-24-05/Utilities-Gas	801.00	H-24-01/Utilities-Electric	350.00
H-01-01/Social Security	<u>2,500.00</u>	H-24-04/Utilities-Water	250.00
		H-25-01/Office Supplies	200.00
		L-01-01A/Fire Inspector	1.00
		H-26-05/Truck Repair	<u>2,500.00</u>
 TOTAL	 \$ <u>9,301.00</u>	 TOTAL	 \$ <u>9,301.00</u>

MOTION to accept resolution made by Comm. LD, seconded by Comm. RS, all in favor.

- | | | | | |
|-----------------------------------|-------------------------------------|-----|--------------------------|----|
| Kenneth Galvach, President | <input checked="" type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Louis V. Nardiello, Vice Pres | <input checked="" type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Lewis Huber, 2 nd V.P. | <input checked="" type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Joseph Zullo, Treasurer | <input checked="" type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Robert Santorelli, Secretary | <input checked="" type="checkbox"/> | Yes | <input type="checkbox"/> | No |

Adopted, January 3, 2017
 Date
 Joseph Zullo, Treasurer _____

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

December 6, 2016 through January 3, 2017

12/28/16

Date	Num	Name	Memo	Amount
Columbia - Voucher				
01/03/2017	TEPS	New Jersey State Health Benefits ...	Retiree Health Benefits Coverage -January 2017 ID#146900	-1,394.46
01/03/2017	TEPS	New Jersey State Health Benefits ...	Health Benefits Coverage -January 2017 ID#146900	-23,685.68
01/03/2017	28895	Amanda's Affordable Events Inc	1 - 48" Decorated Wreath	-149.00
01/03/2017	28896	Approved Fire Protection Co	Service-Fire Extinguisher Recharge	-372.60
01/03/2017	28897	Central Joint Insurance Fund	Fire District #2 - Liability & Workers Comp Insurance -January 1...	-21,331.06
01/03/2017	28898	Comcast of New Jersey	Account #8499 05 340 0759643-Phone/Internet/TV	-463.09
01/03/2017	28899	Confires Fire Protection Service LLC	Extinguisher Inspections	-208.40
01/03/2017	28900	EHRlich	Commercial Pest General Maintenance Service - Cust# 238998-...	-61.00
01/03/2017	28901	Elizabethtown Gas	Account # 2202559020 - Firehouse 10/24/16-11/22/16	-194.06
01/03/2017	28902	Fords Fire District #7	Dispatch Service - December 2016	-5,520.25
01/03/2017	28903	Home News Tribune	Account #ASB-099468 - 2017 Fire Election Notice	-21.12
01/03/2017	28904	INSURANCE RESTORATION SPE...	Turn Out Gear Cleaning	-588.00
01/03/2017	28905	Jessica Rizitis	Website Maintenance - January 2017	-175.00
01/03/2017	28906	JOSEPH ZULLO	Reimbursement-Chief's Banquet/Gift - Jeff Kotuski	-200.00
01/03/2017	28907	Kraese Repairs LLC	Snowblower Service	-105.00
01/03/2017	28908	LIFE INSURANCE COMPANY OF ...	LIFE INSURANCE - 01/15/2017-02/14/2017 GL 009906	-861.30
01/03/2017	28909	Maria Bucsanszky, E.A	Monthly Fee-January 2017	-2,333.45
01/03/2017	28910	MIDDLESEX COUNTY FIRE ACA...	Fire Department Drill/November 30, 2016	-289.00
01/03/2017	28911	MIDDLESEX WATER CO	ACCOUNT #2060200000 - Water Bill 08/24/16-11/22/16	-712.47
01/03/2017	28912	NAPA Auto Parts of Colonia	Supplies	-21.06
01/03/2017	28913	PSE&G	ELECTRIC BILL	-948.60
01/03/2017	28914	Racestar	Fuel -November 2016	-119.00
01/03/2017	28915	Staples Business Advantage	Acct# NYC 1054611 Office Supplies	-49.67
01/03/2017	28916	Stone Mountain Printing	100 Incident Report Forms	-55.30
01/03/2017	28917	THE HARTFORD GROUP BENEFI...	Life Ins Customer#011215320001-2/Pol#734229 01/01/2017-01/...	-861.30
01/03/2017	28918	The Star Ledger (NJ ADVANCE M...	Acct# 1128795 - 2016 Budget Workshop Notice 11/16/16 Meetin...	-31.00
01/03/2017	28919	Witmer Public Safety Group	A/C# WOOWTP1 3-Ben 2 Low Rider Helmet	-61.76
01/03/2017	28920	Home News Tribune	Account #ASB-099468 - 2017 Meeting Dates Calendar Notice	-32.56
01/03/2017	28921	MIDDLESEX WATER COMPANY	Acct # 3046515564-Hydrant Service for December 2016	-12,323.73
01/03/2017	28922	Witmer Public Safety Group	A/C# WOOWTP1-Ben 2 Low Rider Helmet	-338.39
01/03/2017	28923	Woodbridge Fire District #1	Reimbursement - Health Benefits/Vision & Dental January 2017	-1,919.50
01/03/2017	28924	Home News Tribune	Account #ASB-099468 - 2017 Budget Public Hearing Notice	-11.88
01/03/2017	28926	Vaic	2012 LOSAP Contributuon - Lauren Grace (married name Lauren...	-500.00
Total Columbia - Voucher				-75,938.69
TOTAL				-75,938.69

10:47 AM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

ADD-ON BILLS

January 4, 2017

01/03/17

Accrual Basis

Date	Num	Name	Memo	Amount
Columbia - Voucher				
01/04/2017	28927	ABSOLUTE FIRE PROTEC...	Misc Service on 2001 E-One Pumper #2-1	-2,926.40
01/04/2017	28928	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-160.65
01/04/2017	28929	LADIES AUXILIARY	Annual Stipend-2016	-1,200.00
01/04/2017	28930	NEW JERSEY FIRE EQUI...	1- All American/Snaptite Hose	-198.70
01/04/2017	28931	PORT READING FIRE CO ...	2016 Annual Stipend Funds	-3,208.12
Total Columbia - Voucher				-7,693.87
TOTAL				-7,693.87

Port Reading Fire Department



Captain's Report- December 2nd - December 29th, 2016

Engine 2-1

12-13-16 0730 Taken out of service and brought to Absolute Fire Protection for repairs and service. Took department off Mutual Aid.

12-23-16 ODP with VFF #125 picked up from Absolute place back in service and department back on Mutual Aid

Addressed: Preventative Maintenance.

Pump Test Completed – Passed

Air Horn Repaired.

Auto Eject repaired

Cab Heat Valve adjusted. Working properly

Intake screens deteriorated. Replaced.

Left front ground light replaced

Still Needs to be addressed: Quartz light unable to be repaired needs to be replaced.

Piston on relief light indicator needs replacement

Mirror heat wiring harness needs repair.

Chassis has air leak. Needs troubleshooting.

Pump Packing needs replacement

Engine 2-2

9-18-16 2.5-inch discharge valve OOS. **Request Repair of this valve.*

11-1-16 *Ground light wiring problem (existing)

11-13-16 one length of 5" LDH leaking badly. Hose failed inspection and has been taken out of service; Buckeye partners to replace.

12-29-16 ODP Replaced right rear marker light bulb #T-89

Engine 2-3

Support Pick-up 2-3-4

12-9-16 Fire Prevention using for inspections. On the air and available.

12-16-16 ODP readied plow for season.

Chief's vehicle 2-3-1

Fire Prevention vehicle 2-3-6

12-10-16 FO Small brought to station, vehicle waxed and detailed by VFF #125

12-28-16 Found Battery Dead. Siren control left in the "ON" position.

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailer

LDH Box Trailer

Buildings and Grounds

12-3-16 0915 Welstead Landscaping here doing annual contractual clean up.

ODP washed all vehicles.

12-4-16 1200 Engine 2-2, SU 2-3-4, HG-1 and 2-3-1 attended Twsp. Holiday Parade.

12-5-16 1900 Commissioner Meeting being held in hall.

12-7-16 0900 ODP installed new door bell on West Avenue main entrance of firehouse.

1115 ODP **Changed outside sign** as per Commissioner Zullo in remembrance of the Attacks on Pearl Harbor.

1300 Commissioner Nardiello called to have flag placed at half staff for Pearl Harbor Day. ODP contacted Buildings and Grounds commissioner Zullo for confirmation.

12-8-16 **Changed outside sign** as per Commissioner Zullo

1825 Commissioner Zullo called and advised that the Learning Junction Day Care Center will be using Main Firehouse parking lot.

1730-1915 Santa ride for Fire District #2. Engine 2-1, 2-2, 2-3-1, 2-3-4 and HG-1 were used.

12-12-16 1005 Erhlich Pest control here providing service.

1500 Lowered flag and **Changed outside sign** as per Commissioner Nardiello; confirmed by Commissioner Zullo.

1930 Fire Company Meeting in hall.

12-13-16 0845 ODP hung memorial bunting, lowered flag and **Changed outside sign** as per Commissioner Zullo.

1345 Returned Flags to full staff per C6 confirmed by Commissioner Zullo.

1600 Lowered Flag to half-staff as per Commissioner Nardiello and to remain lowered until 12-16, confirmed by Commissioner Zullo.

1900 Relief and Exempts meeting in hall.

12-14-16 1218 Building Generator running self-check.

1130 Commissioner Nardiello here looking for a lost key. Nothing found.

1200 Fords Mill Supply Delivered roll towels and Lysol.

1230 NJ Fire Equipment delivered 50' of 1.75 attack fire hose.

1530 Received fax from PERC. Forwarded to Commissioners and Board Accountant.

12-16-16 OPX Hotline not working properly from Station #7 dispatch. Woodbridge Twsp. Communications testing line.

Hall being set up for Fire Company Holiday Party. Holiday party held in hall.

ODP provided snow removal for firehouse property.

12-17-16 ODP continued snow removal.

Building Generator checked fluids okay 559.3 hours to date.

12-18-16 1500-2000 First Aid Squad using hall for holiday party.

12-19-16 UPS delivery received for the First Aid Squad.

12-21-16 0930 Millenium Communications running fiber optic cable into station boiler room.

12-22-16 1030 Millenium Communications running fiber optic cable into station boiler room.

12-24-16 0930 Building Generator checked fluids okay 559.9 hours to date.

12-27-16 ODP **Changed outside sign** as per Commissioner Zullo

Training

12-13-16 0945 C6 attended pre-planning meeting with Buckeye personnel.

12-15-16 1530 ODP went to Buckeye for preplan of IOB 3000 blending operation.

12-19-16 1100 Building Construction for the Fire Service training in hall.

12-20-16 1200 Building Construction for the Fire Service training in hall.

12-21-16 1000 Building Construction for the Fire Service training in hall.

Fuel

12-4-16 Engine 2-1 added 22.7 gallons of fuel.

12-5-16 Engine 2-2 added 24.9 gallons of fuel.

12-13-16 Engine 2-3 added 13.8 gallons of fuel.

12-16-16 Support Unit 2-3-4 added \$19.00 worth of fuel for gas can too.

12-24-16 Engine 2-1 added 36.8 gallons of fuel.

Equipment

12-3-16 0730 Kraese Repairs here to pick up snow blower for repairs and service.

12-5-16 0930 Approved Fire Protection picked up 2 Fire Extinguishers for service.

2100 2-0-1 took SCBA cylinder left by ENFD to return.

12-7-16 1330 Kraese Repairs returned FD Snow blower.

12-8-16 0715 Approved Fire Protection returned serviced fire extinguishers.

12-12-16 2033 ODP received Firefighting gear and equipment from VFF# 95 who has changed his status to Active Honorary Membership.

12-22-16 New Asst. Chief's helmet issued by 2-4-2 to VFF #121.

12-23-16 Johnston Communications here running internal wiring for fiber optic hook up.

Volunteer Recruitment

No Further Candidates to be considered for membership at this time.

Recruit #127 is current in MCFA Firefighter 1001.

Faithfully Submitted,

Captain Paul DeLeo