

**PORT READING BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
PORT READING, NJ 07064  
December 3, 2018**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of December 3, 2018 was called to order by Commissioner Santorelli at 7:30 pm. Five Commissioners were present: Comm. Santorelli, Comm. Galvach, Comm. Zullo, Comm. Nardiello and Comm. Huber. Operations Managers Nisky was present, Board Accountant Maria Bucsanszky was present. Board Attorney Andrew Chambarry was present. Board Clerk Marianne DeSantis was present.

Reviewed minutes from the November 5th monthly meeting.

MOTION to accept the November 5 minutes made by Comm. Nardiello, seconded by Comm. Huber. All in favor 5-0.

Comm. Santorelli suspended the meeting to give a plaque honoring Comm. Nardiello's mother, Natalie "Dolly" Nardiello, who has been a long standing member of the Ladies Auxiliary and an institution in Port Reading. Comm. Nardiello read the plaque, which acknowledged Dolly's 100<sup>th</sup> Birthday this past June. Dolly's daughter thanked the Board and everyone for this honor and all who have inquired about their mom's health.

**TREASURER'S REPORT:**

Balance	\$ 860,776.96
Deposits	\$ 521,684.75
Interest	\$ 407.74
Payroll	\$( 87,591.38)
Payroll Tax/Adjustments	\$ ( 122.96)
Disbursements for the Month	<u>\$(111,166.29)</u>
Ending Balance	\$1,183,988.82

MOTION to accept Treasurers Report made by Comm. Nardiello, seconded by Comm. Zullo. All in favor. 5-0.

The Board Clerk read the Resolution transferring budget items with excesses to be authorized to budget items with insufficient funds totaling \$16,802.00.

MOTION made by Comm. Nardiello to transfer budget items with excesses to be authorized to budget items with insufficient funds totaling \$16,802.00, seconded by Comm. Zullo. All in favor 5-0.

**ROLL CALL VOTE:**

Comm. Santorelli – Yes  
Comm. Galvach – Yes  
Comm. Zullo – Yes  
Comm. Huber – Yes  
Comm. Nardiello – Yes

**BILLS TO BE PAID:** \$111,166.29

Comm. Galvach inquired if Bill 1003 for “Airtech” was an annual fee, which Comm. Zullo confirmed that it is the heat startup fee once per year.

Comm. Zullo did not vote on Bill 1011 for “Jessica Rizitis”.

MOTION made by Comm. Huber to pay the bills, seconded by Comm. Nardiello. All in favor 5-0.

MOTION to accept Treasurers Report made by Comm. Zullo, seconded by Comm. Nardiello. All in favor. 5-0.

MOTION made by Comm. Zullo to approve Add on Bills for “Port Reading Fire Company” (Stipend) in the amount of \$102.50, “AT&T” in the amount of \$60.55, “Elizabethtown Gas” in the amount of \$380.45, Life Insurance in the amount of \$291.00, totaling \$834.50, seconded by Comm. Nardiello. All in favor 5-0.

The Board Clerk read the 2019 Fire District Budget Resolution, which includes an amount to be raised by taxation of \$2,093,101 and total appropriations of \$2,217,707.00

Comm. Galvach inquired if this would include any of our proposed apparatus. Board Accountant Bucsanszky stated that there would need to be a ballot question in February and therefore would be in the 2020 budget.

Comm. Nardiello inquired about staffing and Board Accountant Bucsanszky confirmed it would be a special question on next year’s ballot.

**ROLL CALL VOTE:**

Comm. Santorelli – Yes  
Comm. Galvach – Yes  
Comm. Zullo – Yes  
Comm. Huber – Yes  
Comm. Nardiello – Yes

### **CAPTAIN'S REPORT:**

Captain DeLeo reported that there will be Bail Out Training for the career staff only on Saturday, 1/12 at 8:00 am and Super Saturday for the volunteer company only on Saturday, 1/5 at 8:00 am and requested authorization for overtime.

Captain DeLeo stated that "Safety and Survival" is the company that will be doing the training and he will talk to them about water safety training.

OSHA Coordinator Terebetsky gave a report on the status of the damaged gear that was sent out stating that two came back cleaned and repaired and one came back failed/condemned. The one set of volunteer gear is set to be measured tomorrow and will look to order two sets of gear in 2019. The JIF Representative recommended that we do two gear inspections a year, one in January and one in July.

Captain DeLeo reported that the thermal cameras that were paid for in the 2017 budget were issued to the career staff and put in their gear locker.

Captain DeLeo reported that we received a donation of gas meters from Proctor and Gamble before they closed and now have a total of eight meters

Captain DeLeo reported that Engine 2-3-5 vehicle has been delivered that had been donated by Dana Transport.

Captain DeLeo reported that the LED sign and the three doors have been fixed.

Captain DeLeo gave an overview of the electrical work that was done with the gear lockers to charge items efficiently.

Comm. Galvach inquired about the gear rental information, which Captain DeLeo will follow up on.

MOTION made by Comm. Nardiello to accept the Captain's Report, seconded by Comm. Zullo. All in favor 5-0.

### **FIRE OFFICIAL/PREVENTION BUREAU REPORT**

The Fire Official report was submitted and reviewed.

MOTION made by Comm. Zullo to accept the Captain's Report, seconded by Comm. Nardiello. All in favor 5-0.

**UNFINISHED BUSINESS:**

Comm. Nardiello reported that the bail out harnesses were distributed and training is scheduled.

Comm. Nardiello reported that that during the Health and Safety meeting it was reported that the mirrors are now working.

Comm. Nardiello stated for the record that he was the one that initially suggested going to the Joint Board Meeting two months ago regarding police dispatching because of the cost we are incurring.

Comm. Galvach reported that the truck committee is still meeting with vendors and waiting on pricing.

Comm. Galvach inquired about the latest we can have a ballot question, which is the January meeting as per Board Accountant Bucsanszky.

Comm. Galvach inquired if we needed a vendor in place to put the question on the ballot for the new truck. Board Accountant Bucsanszky indicated that we do not need to have a vendor in place for the February ballot, but will need to know by August in order to go to the local finance board.

Comm. Huber stated that he will follow up on the installation of the saddle for the ladies room that someone tripped on.

Comm. Zullo stated that the "Cooper Power" check in question was voided and indicated that they would like to enter into a contract for \$770.00, to include two inspections throughout next year starting January 2019.

MOTION made by Comm. Zullo that we enter into a contract with "Cooper Power" starting in January for the year in the amount of \$770.00, seconded by Comm. Huber. All in favor 5-0.

Comm. Zullo thanked the Chief and the career and volunteer staff that helped decorate the building for the holiday season.

Comm. Zullo thanked the career and volunteer staff for participating in the Christmas Parade yesterday and stated that it was nice to see the new Chief vehicle.

**NEW BUSINESS:**

There was no new business at this time, only items for Executive Session.

**TAXPAYERS COMMENTS:**

Fire Official Brian Small reported on behalf of the fire company that the traditional Santa drive around town will take place on Friday, 12/14 at 5:00 pm and requested permission to use an engine to support the festivities, which was approved.

MOTION made by Comm. Zullo to enter Executive Session at 8:00 pm, seconded by Comm. Huber. All in favor 5-0.

MOTION out of Executive Session at 8:34pm.

**EXECUTIVE SESSION:**

Matters discussed during Executive Session was a personnel and legal issue.

Captain DeLeo wanted to wish the Board and all present a happy holiday.

MOTION to adjourn meeting at 8:35 pm made by Comm. Zullo, seconded by Comm. Huber. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis  
Board Clerk



BOARD OF FIRE COMMISSIONERS  
DISTRICT NO. 2  
P.O. BOX 207  
PORT READING, NEW JERSEY 07064

TOWNSHIP OF WOODBRIDGE  
PORT READING  
FIRE DISTRICT NO. 2  
BOARD OF  
FIRE COMMISSIONERS  
PUBLIC NOTICE

SCHEDULE OF REGULAR MEETINGS

In accordance with the "Open Public Meetings" Act, the following is the schedule of regular meetings to be held at 7:30 P.M. at the Port Reading Firehouse, Port Reading Avenue, Port Reading, NJ. All meetings are open to the public.

Tuesday, January 7, 2019  
Monday, February 4, 2019  
Monday, March 4, 2019 \* this meeting starts at 7:00 PM  
Monday, April 1, 2019  
Monday, May 6, 2019  
Monday, June 3, 2019  
Monday, July 8, 2019  
Monday, August 5, 2019  
Tuesday, September 3, 2019  
Monday, October 7, 2019  
Monday, November 4, 2019  
Monday, December 2, 2019

Louis V. Nardiello  
Secretary

9:40 AM  
12/03/18  
Accrual Basis

**BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2**  
**ADD-ON BILLS**  
December 4, 2018

Date	Num	Name	Memo	Amount
<b>Northfield - Voucher</b>				
12/04/2018	1029	PORT READING FIRE CO ...	Additional Stipend Funds for Submitted Expenses 20...	-102.50
12/04/2018	1030	THE HARTFORD GROUP ...	Life Ins Customer#011215320001-2/Pol#734229 Dec...	-291.00
12/04/2018	1031	AT&T	Account # 011-293-3370-001 732-636-0894	-60.55
12/04/2018	1032	Elizabethtown Gas	Account # 2202559020 - Firehouse 10/24/18-11/27/18	-380.45
Total Northfield - Voucher				-834.50
<b>TOTAL</b>				<b>-834.50</b>



**BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2**

**BILL LIST**

November 6 through December 3, 2018

11/28/18

Date	Num	Name	Memo	Amount
<b>Northfield - Voucher</b>				
11/13/2018	1001	BOARD OF FIRE COMMISS...	DEPOSIT - NEW ENGINE RESERVE	-35,000.00
12/03/2018	1002	ABSOLUTE FIRE PROTEC...	2007 E-One Pumper Truck 2-2 Repairs to Engine	-416.56
12/03/2018	1003	AIRTEC SERVICE INC	Heat Start Up	-375.00
12/03/2018	1004	Comcast of New Jersey	Account #8499 05 340 0759643-Phone/Internet/TV	-470.83
12/03/2018	1005	DANNY'S AUTOMOTIVE C...	2003 Dodge Durango - Front End Repairs	-499.08
12/03/2018	1006	EHRlich	Commercial Pest General Maintenance Service - Cust# 23...	-66.00
12/03/2018	1007	Fords Fire District #7	Dispatch Service -November 2018	-5,520.25
12/03/2018	1008	GILL & CHAMAS LLC	Legal Service-November 2018 Meeting	-750.00
12/03/2018	1009	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-516.07
12/03/2018	1010	Home News Tribune	Account #ASB-099468 Notice- Special Meeting November ...	-16.72
12/03/2018	1011	Jessica Rizitis	Website Maintenance - December 2018	-196.00
12/03/2018	1012	JOE ROMER TROPHY SHOP	1 Plaque - L. Nardiello's Mom 100th Birthday	-150.00
12/03/2018	1013	Kraese Repairs LLC	Water Pump Repair	-215.00
12/03/2018	1014	LIFE INSURANCE COMPA...	LIFE INSURANCE - 12/16/2018 - 01/16/19 GL 009906	-861.30
12/03/2018	1015	Maria Bucsanszky, E.A	Monthly Fee - December 2018 & 2018 LOSAP Admin	-3,500.00
12/03/2018	1016	MIDDLESEX COUNTY FIRE...	Course I-300/Deliberato & I-200/Maty	-194.00
12/03/2018	1017	MIDDLESEX WATER COM...	Acct # 3046515564-Hydrant Service for November 2018	-13,023.84
12/03/2018	1018	NEW JERSEY FIRE EQUIP...	2 Repair/Recharge SCOTT Cylinder	-51.26
12/03/2018	1019	New Pig	Account #4954625 - Supplies	-75.17
12/03/2018	1020	PSE&G	ELECTRIC BILL-Summary Account #1301219207	-651.15
12/03/2018	1021	SKYLANDS AREA FIRE EQ...	1-Tail & Pants, 1-Carabiner & Fire Eagle Boots	-3,015.20
12/03/2018	1022	Staples Business Advantage	Acct# NYC 1054611 Supplies	-99.90
12/03/2018	1023	TOWNSHIP OF WOODBRI...	Fuel Fire District July 1, 2018 - September 30, 2018	-1,553.33
12/03/2018	1024	Woodbridge Fire District #1	Reimbursement - Health Benefits December 2018	-2,014.28
12/03/2018	1025	AIRTEC SERVICE INC	New Unit Heaters in Garage Bay	-142.50
12/03/2018	1026	Home News Tribune	Account #ASB-099468 Notice- Synopsis of Audit 2017	-167.00
12/03/2018	1027	MIDDLESEX COUNTY FIRE...	3 Hour Drill-Taxpayer Burn Building October 26, 2018	-289.00
12/03/2018	1028	NEW JERSEY FIRE EQUIP...	8- Hydro test "O" Rings Recharged	-224.00
12/03/2018	TEPS	New Jersey State Health Be...	Health Benefits -12/01/2018 -12/31/2018 ID#146900	-21,916.38
12/03/2018	TEPS	New Jersey State Health Be...	Retiree Health Benefits -12/01/2018 -12/31/2018 ID#146900	-4,335.28
Total Northfield - Voucher				-96,305.10
<b>Columbia - Voucher</b>				
11/06/2018	29716	Cooper Electric Supply Co	Acct#268966 - Troubleshoot Unit	-578.61
11/06/2018	29717	Fizer Plumbing & Heating, L...	Installed New Gas Line in Truck Bays	-3,100.00
11/06/2018	29718	AT&T	Account # 011-293-3370-001 732-636-0894	-60.55
11/06/2018	29719	Elizabethtown Gas	Account # 2202559020 - Firehouse 09/24/18-10/24/18	-92.03
11/06/2018	29721	Hodulik & Morrison PA	2017 Audit Preparation	-7,180.00
11/26/2018	29722	Lockwood Boat	Repairs	-3,850.00
Total Columbia - Voucher				-14,861.19
<b>TOTAL</b>				<b>-111,166.29</b>

**BOARD OF FIRE COMMISSIONERS**  
**DISTRICT NO. 2**  
P.O. BOX 207  
PORT READING, NEW JERSEY 07064

December 3, 2018

Treasurer's Report

BEGINNING BALANCE	\$ 860,776.96
Deposits	521,684.75
Interest	407.74
Payroll	( 87591.38)
Payroll Tax/Adjustments/Transfers	( 122.96)
Disbursements for the Month	( <u>111,166.29</u> )
 ENDING BALANCE	 \$ 1,183,988.82

# 2019 FIRE DISTRICT BUDGET RESOLUTION

## Woodbridge Township Fire District No. 2

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

WHEREAS, the Annual Budget for the Woodbridge Township Fire District No. 2 (the "Fire District") for the fiscal year beginning January 1, 2019 and ending December 31, 2019 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 3, 2018; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,217,707, which includes an amount to be raised by taxation of \$2,093,101, and Total Appropriations of \$2,217,707; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 3, 2018 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2019 and ending December 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 7, 2019.

\_\_\_\_\_  
(Secretary's Signature)

\_\_\_\_\_  
(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
ROBERT SANTORELLI	X			
KENNETH GALVACH	X			
JOSEPH ZULLO	X			
LEWIS HUBER	X			
LOUIS V. NARDIELLO	X			

RESOLUTION  
BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2

WHEREAS, the Treasurer of Fire District No. 2 reports that certain 2018 budget appropriations have insufficient balances to meet the 2018 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

From		To	
H-10-05/Legal	\$3,000.00	G-02-01/Commissioners	\$ 1,800.00
H-01-09/Medical/Physical	250.00	H-25-1A/Website/Coordinator	2.00
H-01-07/Life Insurance	3,000.00	G-01-C/Captains	7,174.00
H-1-02/Unemployment	2,000.00	G-01-F/Firefighters	2,826.00
H-12-04/First Aid Support	1,000.00	G-01-R/Overtime	<u>5,000.00</u>
H-24-05/Utilities Gas	2,000.00		
H-26-07/Pump/Generator	500.00		
H-26-08/Purchase&Ser.Com	1,000.00		
H-01-01/Social Security	3,000.00		
H-24-01/Utilities/Electric	1,000.00		
H-24-04/Utilities Water	<u>52.00</u>		
TOTAL	\$ <u>16,802.00</u>	TOTAL	\$ <u>16,802.00</u>

**MOTION** to accept resolution made by Comm. Nardiello, seconded by Comm. JZ, all in favor.

Robert Santorelli, President	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Kenneth Galvach, Vice Pres	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Joseph Zullo, 2 <sup>nd</sup> V.P.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Lewis Huber, Treasurer	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Louis V. Nardiello, Secretary	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No

Adopted, December 3, 2018  
Date

Lewis Huber, Treasurer \_\_\_\_\_

RESOLUTION

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 2

WHEREAS, NJS 40A: 14-78.17 provides that where any contract, commitment or payments are to be made prior to the adoption of the budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided: and

WHEREAS, the date of this resolution is prior to January 15, 2019; and

WHEREAS, the total appropriations on the 2018 budget exclusive of any appropriations made for interest and debt redemption charges and capital improvements, is the sum of \$2,084,171; and

WHEREAS, fourteen percent of the total appropriations in the 2018 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund in said 2018 budget is the sum of \$ 291,784;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of the Township of Woodbridge, Fire District No. 2, that the temporary 2019 budget be approved in the amount of \$ 291,784.

ROLL CALL VOTE:	YES	NO	ABSENT
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Robert Santorelli, President			
Kenneth Galvach, Vice President			
Joseph Zullo, 2 <sup>nd</sup> Vice-Pres			
Lewis Huber, Treasurer			
Louis V. Nardiello, Secretary			

Dated: December 3, 2018

\_\_\_\_\_  
Louis V. Nardiello, Secretary

# Port Reading Fire Department

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## ***Captains Report- November 1<sup>st</sup>, 2018—November 29<sup>th</sup> 2018***

### **Engine 2-1**

11-13-2018 ODP replaced bulb in center pod on light bar.

### **Engine 2-2**

11-7-2018 Took off leaking intake valves and sent to NJ Fire equipment for repairs. Loaner Intake Valves installed on engine temporarily.

11-15-2018 Engine did not start when responding to Incident #2018-323. Contacted Comm Galvach and Absolute Service. Technician to come out November 16 in the AM.

11-16-2018 0755-0928 Absolute here checking starting issue. Starter enabler and solenoid replaced.

11-20-2018 ODP found Junk-A-Lite missing.

11-27-2018 Repaired intake valves replaced on engine and loaners returned.

### **Engine 2-3**

11-3-2018 0930 Brought to Tappen Street and PRA for VFC Canvassing Fund Raiser

11-20-2018 ODP performed pump operational test.

11-27-2018 C6 & ODP Changed cross-lay nozzles to 100 gpm fire chiefs that are compatible with aerator nozzle attachment.

11-28-2018 AED battery replaced.

### **Support Pick-up 2-3-4**

11-20-2018 Temporarily authorized for Volunteer response to the NJ Turnpike

### **Chief's vehicle 2-3-1**

11-3-2018 0930 Brought to Tappen Street and PRA for VFC Canvassing Fund Raiser

11-8-2018 Battery dead again. Vehicle driven for .5 hours. VFF#125 took in the afternoon for further exercise with Comm. Galvach who reported bearing problem in front end.

11-9-2018 Had to be brought to Racestar Gas Station to fill up since township gas pump was not accessible.

11-20-2018 0900 ODP brought to Danny's Automotive for evaluation of front-end problem/noise.

11-24-2018 Still OOS, at Danny's Automotive.

11-26-2018 Picked up repaired unit. Front end bearings replaced. Invoice forwarded to Commissioner Galvach and Accountant.

11-27-2018 Took for test drive to keep battery topped.

**Fire Prevention vehicle 2-3-6**

**Fire Prevention vehicle 2-3-7**

11-3-2018 0930 Brought to Tappen Street and PRA for VFC Canvassing Fund Raiser

11-27-2018 VFF#125 given spare key to take for waxing.

**Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailer**

**LDH Box Trailers**

**Marine 8**

0900 ODP dropped of payment for work at Lockwood Boat works.

**Buildings and Grounds**

11-1-2018 ODP Picked up traffic cones in parking lot left from hall use of 10/30/18

1030 Found three (3) Fire Department Oxygen bottles in need of Hydrostatic testing. Confirmed with First Aid Squad that they will handle for the FD.

11-2-2018 ODP Brought WTJOBFC ID machine to Iselin Fire District #9.

1100 ODP organized large shed

1145 ODP installed donated AED case and unit in hallway near bulletin board.

1530 ODP filled 2 SCBA cylinders for WFD district #1

11-3-2018 0745 Volunteer Fire Company Members here for Canvassing Fund drive.

1005 Diesel exhaust extraction hose in Apparatus Bay #1 broke and repaired by ODP.

1200 ODP Washed all apparatus and bay floors.

1410 Cleaned out kitchen refrigerator as per Commissioner Zullo

11-5-18 0815 Contractor Ask My Wife working on soffit.

0938 Commissioner Zullo picked up Port Reading Fire Company fund drive money that was from Saturday 11-3-18.

Replaced snapped vacuum belt.

1136 1 4500 SCBA bottle filled for District 1.

1211 UPS delivery, absorbent mat pads.

1340 Utility Quest here checking for mark outs for future paving of lot.

1830 Received from the Fire Company Chief a letter of his resignation, as well his portable radio and pager.

Minerva Bunker Gear Cleaners is scheduled tomorrow to pick up gear in need of repairs and cleaning.

11-6-2018 1135 Air and Gas Technologies here for Squads air cascade.



1148 UPS delivery. 1 package for Squad. Placed on Squad's mailbox.

1320 Minerva Bunker Gear Cleaners picked up gear to repair and clean.

11-7-2018 Technician here installing back up cameras in Ambulances.

ODP rigged pulley storage system on West side of Apparatus bays for Flood Response Boat Storage.

Sign changed as per Commissioner Zullo

1900-2200 New Apparatus Committee meeting in hall.

1100-1500 Welstead Landscaping here doing some kind of service

11-8-2018 Technician here finishing back up camera in Ambulances.

1600 ODP filled one SCBA Cylinder for WFD #1

11-10-2018 ODP washed all apparatus and cleaned bay floor.

C-8 distributed bail out harnesses to CFF's 245 & 246.

11-12-2018 UPS delivery received from Home Depot of roll towels - Stock

1930 Fire Company meeting in hall

President picked up keys to FC mailbox and Chief's office

11-13-2018 1305 UPS Delivery received from Home Depot 7/8" dowel for Bail out line packing jig.

11-16-2018 1330 Absolute here for Squad.

1725 Hall renters arriving.

C-8 distributed bail out harness to CFF #249.

11-17-2018 0754 C-8 sent an email to Station 7 dispatch supervisor regarding their failure to follow our protocol on dispatching to an MVA with injuries.

11/18/2018 ODP washed apparatus and cleaned bay floor.

11-19-2018 1330 LED inoperable Technician here working on it.

1900 Fire District 2019 Budget workshop in meeting hall.

Received word from Commissioner Zullo that VFF#125 Will be using the hall Saturday for a family repast. As per policy, Career Staff will assist with setup.

11-20-2018 1300 LED sign technician here. Sign partially operational. Will return after the holiday.

1345 UPS delivery of Seek Reveal TIC received.

1435 Received word from Commissioner Zullo that VFF#125 will not be using the hall Saturday for repast.

11-21-2018 0914 2 boxes delivered from Staples.

1130 Fed Ex delivery for Squad, 3 boxes. Placed next to Squad Quarter's door.

11-23-2018 0859 C-8 spoke with Commissioner Zullo, who authorized VFF #125 to use the Home Depot credit card for Christmas decorations to be used around the firehouse, not to exceed \$500.00.

1730 Added to the sign PRFAS Christmas Tree and Wreath Sale as asked by Commissioner Zullo. Still issues with programing.

Several members of the VFC decorating the fire house grounds.

11-24-2018 ODP Washed all apparatus and bay floors.

11-25-2018 1900 Fire Company members setting up more holiday lights for building.

11-26-2018 0800 Sign changed as per Commissioner Zullo for Township Holiday parade.

1900 Democratic Club meeting in hall

11-27-2018 1400 UPD delivery from AGT battery of two Intrinsically Safe batteries portable radio batteries. Place in charger in radio room.

1530 NJ Doorworks here fixing front door locking mechanism, basement bathroom door and basement stairwell door. Closer on basement stairwell is leaking lubricant and needs replacement. Commissioner Zullo notified.

11-28-2018 1247 Gentleman from Knot Just Bagels dropped off a bill for Commissioner Zullo.

1248 UPS delivery from Skylands. Boots for CFF #2412.

### **Fuel**

11-5-2018 Engine 2-2 41 gallons.

11-9-2018 Support unit 2-3-1 15.915 gallons

11/17/2018 Engine 2-1 30.5 gallons

11-18-2018 Engine 2-3 12.6 gallons

11-20-2018 Engine 2-2 27.2 gallons

Support Unit 2-3-4 27.3 gallons

### **Training**

11-3-2018 ODP reviewed class 3 harness system on training mannequin and discussed use of donated hauling system.

11-4-2018 C-8 Training with FF 2411. Make up of drill from 10-26-2018.

11-7-2018 C-6 Training with FF 248. Make up of drill from 10-26-2018

1100 ODP Trained at retention pond at Bed Bath and Beyond with flood response boat.

11-8-2018 C-6 assisted FF#2411 With bail out harness installation on gear and general familiarization.

11-9-2018 C-6 assisted FF#247 With bail out harness installation on gear and general familiarization.

11-13-2018 C-6 assisted FF#245 & #246 With bail out harness installation on gear and general familiarization.

11-20-2018 C-6 assisted FF#247 With bail out descender pack installation on gear and general familiarization.

11-25-2018 Received request from Fire Officers from District #7 on information for water supply standpipes for the New Jersey Turnpike. Sent maps and location sheets via email.

1900 Reviewed Seek thermal imaging camera location on rear facing SCBA driver's side and policy on first responding Volunteer FF to use this pack first with VFF's #123, 125 and 127 and notified department via email.

11-26-2018 ODP with VFC members training with Engine 2-3 foam operations and techniques.

### Equipment

11-2-2018 0915 CFF#2412 & VFF#125 picked up Flood response boat from Woodbridge Auto body. Unable to paint due to the type of construction of the boat.

1500 Roof Vent Prop recovered with tarp by ODP

11-5-2018 Replaced batteries in Pod #1 of the landing zone kit.

11-7-2018 ODP mounted pulley system for Flood response boat on West side of apparatus bay for storage.

1159 NJ Fire Equipment dropped off SCBA bottles that needed hydrostatic testing and picked up both intakes that were leaking on Engine 2-2. ODP acquired loaner intakes from Colonia Fire Department.

1400 Received call from fire official to see if the District can provide a portable radio and Fire helmet to Fire Inspector Triantafillidis since he returned all his equipment upon his resignation from the Fire Company.

1530 FI Mizak from District #5 dropped off demo Seek TIC. Placed order with NJ Fire Equipment for 11 on credit from 2017 Camera order.

11-8-2018 All lawn maintenance equipment winterized with fuel stabilizer and filled with fuel for the winter.

11-9-2018 Could not get Northstar Semi-trash pump #1 started. Called Kraese repairs. Will be picking up Sunday, November 11.

11-11-2018 0730 Kraese Repairs picked up Northstar pump #1 for repair.

11-15-2018 All necessary snow removal equipment brought inside.

11-16-2018 Plow and snow blower placed back in sheds.

11-17-2018 1340 Kraese Repairs returned pump #1.

11-18-2018 Ran Northstar pump #1.

11-20-2018 1100 ODP went back to 88 E. Laurel Street to retrieve Junk-A-Lite left in structure from previous call for a flooded basement. Property owner on location.

ODP issued Seek Reveal Thermal Imagine Cameras

11-21-2018 C-8, 246 & 2410 signed for & issued Seek Reveal Thermal Imagine Cameras.

11-22-2018 247 & 2412 signed for & issued Seek Reveal Thermal Imagine Cameras.

11-23-2018 1 SCBA pack, B4 from Engine 2-3 removed from service. Heads up display not working. Changed batteries, still an issue with display. Will have NJ Fire check. Temporally replaced with 1 from 2-3-1's that were on the work bench.

11-25-2018 Eleventh Seek Reveal Pro Thermal Imaging Camera added to Engine 2-2 rear facing SCBA on the driver's side. VFC and CFF's notified that all attempts should be made to keep this SCBA available for the first responding VFF in order to equip them with Thermal imaging capabilities.

11-26-2018 Contacted Kraese repairs to see if Fyre-float floating pump can be returned to working order for future use on Marine 8. He will be picking it up Saturday, December 1<sup>st</sup>.

11-27-2018 NJ fire equipment returned repaired intakes for engine 2-2. Replaced on engine. Colonia FD retrieved loaners. NJ Fire picked up Demo Seek Reveal and SCBA B4 for heads up display repairs.

1200 Airpower Int. here performing air quality test on Cascade system.

1130 Minerva Service dropped of Gear previously sent out for service.

11-28-2018 0815 Called and spoke with Carol from Absolute to have the 8 donated gas meters calibrated.

Officially,

Captains

Paul DeLeo & Rich Fritsch